



SOUTH DELHI MUNICIPAL CORPORATION

(Assessment & Collection Department)

Head Quarter, E-5 Area, 20th Floor, Dr.S.P.Mukherjee Marg,
Civic Centre, J.L. Nehru Marg, New Delhi-02.



No.:A&C/SDMC/HQ/2021/ D-4420

DATED: 17.12.2021

PUBLIC NOTICE

Online applications are invited for engagement of Consultant / Researcher having experience / work done in the field of Municipal Finances or and having knowledge and experience in the Urban / City Planning, infrastructure management, human settlement and Housing Development purely on contract basis, in South Delhi Municipal Corporation on prescribed proforma. Application filled up on prescribed proforma can be sent / uploaded by desirous candidates w.e.f. 17.12.2021, 12:00 Noon to 24.12.2021, 01:00 PM on official email id: mvc5.sdmc@mcd.nic.in. Walk in Interview will be held on 24.12.2021 at 05.00 PM.

NO MANUAL APPLICATION WILL BE ACCEPTED / ENTERTAINED.


**Joint (A&C)/
SDMC**

✓ Director (IT)/SDMC: is hereby requested to upload the Advertiserment on SDMC online Website.

ADVERTISEMENT

IMPOTANT NOTE:- Only approved prescribed application proforma will be accepted. Applications received through any other mode shall be summarily rejected.

Proforma Applications are invited for contractual engagement of Consultant / Researcher having experience / work done in the field of Municipal Finances or and having knowledge and experience in the Urban / City Planning, infrastructure management, human settlement and Housing Development for the initial period of six months for Assistance of Fifth Municipal Valuation Committee.

The opening date, closing date of accepted proforma application and post-wise break-up of vacancies are as under:-

Opening Date of Application:- 17.12.2021 from 12:00 Noon

Closing Date of Application:- 24.12.2021 till 01.00 PM

The details of the vacancies are as under:-

S.No.	Name of the Post	No. of posts	Category Wise Vacancies					
			UR	OBC	SC	ST	EWS	PH
1.	Consultant / Researcher	2	2	0	0	0	0	No post is identified.

The details of name of the posts, Educational & Technician qualifications, Experience, Age Limit and pay scale are as under:-

1.	Consultant / Researcher	<p>Educational Qualification:</p> <p>(a) Either one of the below</p> <p>i. Bachelors of Planning</p> <p>ii. Bachelors of Architecture.</p> <p>(b) Master Degree in Planning.</p> <p>Desirable</p> <p>i. Having knowledge and experience in the Urban / City Planning, infrastructure management, human settlement and Housing Development.</p> <p>ii. Expertise in Software's like ArcGIs, AutoCAD, Adobe Suite and Microsoft Suite and some relevant experience with Government Organisations will be preferred.</p> <p>Age limit: Should not be more than 35 years of age on the date of issuance of advertisement/ public notice.</p> <p>Fixed Remuneration</p> <p>(i) Rs. 50000/- per month / For fresh post graduate candidate</p> <p>(ii) Rs. 65000/- for candidate having experience more than 2 years.</p>
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A 17/12/2021

PROFORMA E-RECRUITMENT FOR THE POST CONSULTANT / RESEARCHER
ON CONTRACT BASIS IN THE OFFICE OF MUNICIPAL VALUATION COMMITTEE

*Upload proforma on Official E-Mail ID: mvc5.sdmc@mcd.nic.in

Sl.No.	Particulars	Details	Paste Photo
1.	Name Of The Post		
2.	Name Of The Applicant		
3.	Father's Name		
4.	Husband's Name		
5.	Date Of Birth & Age		
6.	Marital Status (Married / Unmarried)		
7.	Gender		
8.	Category: (UR/OBC/SC/ST/PH/EWS) * OBC Domicile (Delhi / Outsider)		
9.	Disability and Type of Disability		
10.	Percentage Of Disability (%)		
11.	Permanent Address		
12.	Communication Address		
13.	Mobile Number		
14.	E-mail ID		
15.	Religion		
16.	Educational Qualification	Passing Year = Percentage =	
17.	Higher Qualifications, if any		
18.	Experience Work (Year)		
19.	Remarks		

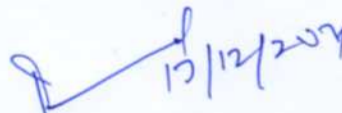
[Handwritten Signature]
12/11/2017

SIGNATURE OF THE APPLICANT
Dated :

GENERAL CONDITIONS:-

1.	The engagement is purely on contract basis for a period of six month or till the functioning of Municipal Valuation Committee is whichever is earlier. The engagement can be terminated at any time on either side by giving one month's notice or by paying one month's salary without assigning any reason.
2.	The application procedure: The entire application procedure is online. Candidates must produce the original certificates while appearing for verification documents as and when required. If the certificates are in a language other than English or Hindi, attested translation should be enclosed.
3.	The Appointing Authority reserves right to assign any duty as and when required. No extra allowance will be admissible in case of such assignment.
4.	The engagement shall not be entitled to any other benefit such as Provident Fund, Pension, Gratuity, Medical Attendance treatment, Seniority etc. which are available to the SDMC employees appointed on regular basis.
5.	This engagement will not bestow any claim or right with the incumbent for regular appointment to the post.
6.	The engagement carries with it the liability to serve in any part of SDMC.
7.	The engagement will be subject to furnishing of Medical fitness Certificate from a qualified Medical Officer.
8.	She / He will not be entitled to any TA for joining the post.
9.	Other conditions of contractual service will be governed by relevant rules notified from time to time.
10.	A contract Agreement on the lines available in the office of Municipal Valuation Committee format on Rs.100/- Non-Judicial stamp paper duly attested by notary public will also to be furnished.
11.	After joining, they are not allowed to do any other job.
12.	SDMC is not responsible for any postal delay.
13.	SDMC reserves to right to increase or decrease the no. of vacancies advertised as per need or cancel the advertisement itself toto or partially without any further notifications or any assigning any reason.
14.	The crucial date of determination of age will be the closing date.
15.	Proforma application submitted without the scanned copies of the certificates will be rejected.
16.	SDMC reserves the right to relax any of the qualifications / experience / age bar in exceptional cases.
17.	The E-mail ID and the mobile telephone number are furnished in the application proforma.
18.	A Scanned photograph (J.P.G format) is up-loaded in the proforma application.
19.	A print out of the filled in application is taken immediately on submission and kept in safe custody- this needs to be produced, if called for document verification.
20.	That, the SDMC reserves the right to shortlist the candidates on the basis of the pre-determined criteria which may be higher than the minimum qualification prescribed.
21.	All efforts will be made by the SDMC to inform the short listed candidates of the details of documents verification by SMS and on E-mail.
22.	Only five times of total vacancies will be shortlisted for documents verification. The shortlisting will be done on the basis of marks of the class of essential qualification only of each post. At the time of documents verification, a print out of the application as filled on on-line will have to be produced along with all original certificates at the time of interview.
23.	The SDMC reserves the right to make any amendment, cancellation and change in this advertisement in whole or part without assigning any reason.

Candidates must apply approved application proforma and upload to official e-mail id mvc5.sdmc@mcd.nic.in. The closing date for submission of online application is upto **on 24.12.2021 till 01.00 PM**. Applications received through any other mode would not be accepted and summarily rejected.


**Joint (A&C)
SDMC**