



SOUTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
22nd floor, Dr. S.P. Mukherjee Civic Centre
J. L. Nehru Marg, New Delhi-02



No. AO/CED/SDMC/2020/1282

Dated: 16/12/2020

OFFICE ORDER

This department vide office order No. AO/CED/SDMC/2020/1222 dated 03.12.2020 has issued clarifications regarding the regularization of absence during COVID-19 lockdown period imposed by the Government to contain the spread of Corona virus and absence due to observation isolation/quarantine. Now, it has been observed that some further clarifications are required to be issued in the following matters, in addition to the clarification already issued by the department vide the above-said office order dated 03.12.2020, which are as under:

Sl. No.	Scenario/Situation	Clarification
(a)	Quarantine period of doctors and health workers for their duties related to COVID-19.	Quarantine period of Doctors and health workers for their duties related to COVID-19 shall be treated as 'on duty' only. [Letter No. F.No. COVID-19/60/2020-ME(Pt.-1) dated 06.08.2020 of MOHFW, Govt. of India]
(b)	Employees seeking leave to self-quarantine above the age of 50 years and having underlying conditions i.e. Diabetes, Respiratory Problems, Renal disease and other life threatening illness.	Such employees shall be granted Commuted Leave without production of medical certificate for a period upto 4 th April 2020. Thereafter, if required, they shall be granted another leave due and admissible by leave sanctioning authority as per procedure. [DOPT OM dated 20.03.2020 reads with Circular dated 17.06.2020 of Lok Sabha Secretariat]
(c)	Employees seeking leave to self-quarantine themselves due to infection of Covid-19 to family members or contact with anyone in close proximity of confirmed cases (within 1 meter of the confirmed case without precautions).	They shall be granted leave due and admissible by leave sanctioning authority as per procedure. The quarantine period shall be 14 days. [DOPT OM dated 17.03.2020 reads with guidelines issued by MOHFW dated 04.06.2020]
(d)	Employees' period of home isolation in their own confirm case of COVID-19.	Employees under home isolation will stand discharged after 10 days of symptom onset and no fever for 3 days. Thereafter, he will be advised to isolate at home and self-monitor their health for further 7 days. There is no need for testing after the home isolation period is over. Such employees shall be granted commuted Leave on production of medical certificate or, if required, they shall be granted another leave due and admissible by leave sanctioning authority as per procedure. [The revised guidelines for Home isolation of very mild/pre-symptomatic/asymptomatic Covid-19 cases issued by the MOHFW dated 02.07.2020] and [DOPT OM dated 17.03.2020 and 20.03.2020].

This issues with the approval of Competent Authority.


Administrative Officer
CED/SDMC

To,

All HODs of SDMC

Copy to:

1. Director (IT) – for uploading on South DMC Website.