

SOUTH DELHI MUNICIPAL CORPORATION
Remunerative Project Cell
Dr. Shyama Prasad Mukherjee Civic Centre (25th Floor),
Jawaharlal Nehru Marg, New Delhi-110002, Ph. No. 011-2322-7514

No.:- AC/RPC/SDMC/2021/D-38

Dated: 28-04-2021

E-TENDER NOTICE

E-Bids are invited on behalf of Commissioner, SDMC from eligible bidders for allotment of use of spaces location as specified in Annexure-A to installed and operate the Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System in the jurisdiction of South Delhi Municipal Corporation on monthly fees licensee basis in two bid system (Technical and Financial) for a period of (7) seven years. The bidder can bid for all the clusters as mentioned in Annexure 'A' of E-Tender documents. The allotment of clusters shall be awarded to the successful H-I bidder.

The tender document can be downloaded from SDMC websites www.mcdonline.nic.in and www.etenders.gov.in "Corrigendum" if any, would appear only on the SDMC websites and not to be published in any News Paper.

The issuance of tender document does not mean that the person/agency has been technically qualified. Hence agencies/bidders are advised to submit all the relevant documents required in tender for technical qualification along with their bid.

The eligible bidder may submit their bids containing the E-Tender documents along with requisite Earnest Money and requisite E-Tender processing fee and other documents as mentioned in the E-Tender document shall only be uploaded on website www.etenders.gov.in till bid submission date and time and Technical bid shall be opened on the website www.etenders.gov.in at 3.00 PM on 25.05.2021 in the office of Asstt. Commissioner/RP Cell, 25th Floor, Dr. SPM Civic Enter, JLN Marg, New Delhi-110002.

The Tender has been invited in e-tender mode. For download of e-tender document, uploading of tender document along with Financial Bid, opening of Technical Bid, notification of any corrigendum and addendum etc. the website www.etenders.gov.in is to be used.


Assistant Commissioner
Remunerative Project Cell, SDMC

The intending bidder must get themselves registered with the service provider www.etenders.gov.in for participating in e-tender. For E-TENDER Related Helpdesk, bidders may contact undersigned for any assistance;


Helpdesk- 0120-4001002

- 0120-4001005
- 0120-6277787

The intending Bidder is requested to upload the Bid well in time to avoid any technical difficulty for accessing SDMC e-tender website/server etc. For any clarification about the website our service provider www.etenders.gov.in needs to be contacted on the number above mentioned

The date of opening of price bid shall be intimated to the qualified agencies separately.


Any corrigendum/addendum/errata in respect of the above tender shall be made available only at our official website www.mcdonline.nic.in and www.etenders.gov.in No further press advertisement will be given. Hence, all bidders are advised to check SDMC website www.mcdonline.nic.in and www.etenders.gov.in regularly.


Assistant Commissioner (RP CELL)

Assistant Commissioner
Remunerative Project Cell, SDMC

Schedule/Data Sheet For E-Tender Of 82 Spaces/Locations For Installation And Operation Of Public E-Bike/E-Cycle/Cycle (Non-Motorized) Transportation Sharing System In The Jurisdiction Of South Delhi Municipal Corporation on Payment Of Advance Monthly License Fee Basis.

1.	Project Name	E-Tender of 82 allotment of use of spaces/locations (in 7 clusters) for installation and operation of Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System in the jurisdiction of South Delhi Municipal Corporation on payment of advance monthly license fee basis.
2.	Nodal Agency	South Delhi Municipal Corporation (SDMC)
3.	Cost of offer document by SDMC.	Rs. 1000/- per cluster
4.	Pre-bid Conference	On 10.05.2021 at 3.00 pm
5.	Venue, Pre-bid Conference	SDMC Conference room, 6th floor, Dr SPM Civic Centre, JLN Marg, New Delhi- 110002
5.	Nodal Officer for submission of Queries	Assistant Commissioner (RP Cell), 25th floor, Dr SPM Civic Centre, JLN Marg, New Delhi- 110002
6.	Corrigendum, if any will be placed on website	www.mcdonline.nic.in and www.etenders.gov.in
7.	Last Date and Time for submission of Bids	On 24.05.2021 at 3.00 pm
8.	Address for submission of Bids	On website www.etenders.gov.in
10.	Date and Time for opening of Technical Bids	On 25.05.2021 at 3.00 pm
11.	EMD Amount	As per details/manner given in Annexure A for each site.


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Remunerative Project Cell, SDMC

Disclaimer

This E-Tender Document is issued by South Delhi Municipal Corporation (SDMC). Each Party must conduct its own analysis of the information contained in this E-Tender documents to correct any inaccuracies therein and is advised to carry out its own due diligence into the proposed Project. Each Party must conduct its own analysis of the regulatory regime which applies thereto, and by and all matters pertinent to the proposed Project and to seek its own professional advice on the legal, financial and proposed Project. Neither the Corporations nor any of its officers or employees, nor any of their adviser's or consultants shall be responsible for any direct or indirect loss or damage arising out of or for use of any content of the E-Tender document in any manner whatsoever.

This E-Tender document includes certain statements, estimates and projections with respect to proposed Project. Such statements, estimates and projections reflect various assumptions made by the management, officers, employees which (the assumptions and the base information on which they are made) may or may not prove to be 100% accurate. No representation or warranty is given to the reasonableness of the projections or the assumptions on which they may be based and nothing in this E-Tender document is, or should be relied on as, a promise, representation or warranty. SDMC shall be the sole and final authority with respect to qualifying a bidder through this E-Tender document. The decision of SDMC in selecting the vendor who qualifies through this E-Tender document shall be final and SDMC reserves the right to reject any or all the bids without assigning any reason thereof. SDMC further reserves the right to negotiate with the selected vendor to enhance the value through this project and to create a more amicable environment for the smooth execution of the project. SDMC may terminate the E-Tender process at any time without assigning any reason and upon such termination SDMC shall not be responsible for any direct or indirect loss or damage arising out of such a termination.


Assistant Commissioner
Rampur Project Cell SDMC

SECTION -I

ELIGIBILITY CRITERIA AND ESSENTIAL PRE-REQUISITES.

1. Criteria for participation.

Any individual, Sole Proprietorship Firm, Partnership Firm, Registered Society/Registered Co-operative Society, Public Limited Company or a Private Limited Company, subject to fulfilling the eligibility criteria given in the document elsewhere is eligible to bid for authorized sites under the jurisdiction of SDMC.

2. Site Details:

Details of 82 (Eighty two) sites location (seven cluster) put to tender and their Reserve Monthly License Fee (RMLF) payable per month is specified in "Annexure A".

3. Eligibility Criteria

- a) The bidder entity should be in any business at least for the last three financial years. Out of this, for atleast one year the bidder entity should be in the business of installation & operation of public e-bike/e-cycle/cycle (non-motorized Transportation Sharing System).
- b) The firm should be registered entity with Goods & Services Tax (GST). GST details will be required to be attached with the technical bid.
- c) The bidder should have valid permanent Account Number (PAN) issued from Income tax Authorities. Copy of PAN Card of the bidder will be required to be attached with the technical bid.
- d) The bidder shall not be under declaration of ineligibility/ banned/blacklisted/debarred by any of the MCD/Central/state Government/ any other Government institutions in India for corrupt or fraudulent practices or for non-performance in last 3 years.
- e) The bidder entity should be in business at least for the last three financial years i.e. from FY 2017-18 onwards. For private limited and limited companies, Copy of Certificate of Incorporation of the bidder shall be uploaded along with their bids.
- f) The firm or the business entity in net worth should positive. The net worth certificate on 31.03.2020 duly certified by C.A. should be submitted alongwith the bid.
- g) The financial turnover of the bidder has to be from any legal business activity. The turnover of the bidder shall be ascertained from the following documents which the bidder is required to submit along with his bid:
 - i. Audited Financial Statement of the firm/ company for the preceding three financial years showing the annual turnover duly certified by a Chartered Accountant; (FY 2017-18 onwards).
 - ii. Audited Balance sheet of the firm/ company for the preceding three financial years showing the annual turnover duly certified by a Chartered Accountant; (FY 2017-18 onwards)
 - iii. Income Tax Returns of the firm/company/individual for the preceding three financial years; (financial year 2017-18 onwards)

- iv. The annual average financial turnover of the business entity for the last three years i.e., 2017-18, 2018-19 & 2019-20 must be more than Rs. 25 lacs for one cluster. If anyone submits bid for all the 07 clusters the average annual financial turnover of last three financial years must be more than Rs. 1.75 crores.

4. Documents to be submitted with E-Tender form:

Part-I, Technical Bid:

The Technical Bid Application should be super scribing "Part I- Technical Bid" -"E-Tender for allotment of spaces/sites under the jurisdiction of SDMC". The Bidder shall be required to upload/submit the following certificates/undertakings and documents in the technical bid:-

- a) The Bidder shall furnish an undertaking on their letter head that they agree all the terms and conditions of E-Tender document including corrigendum and reply of pre-bid meeting, if any.
- b) Bid Application in Format given at 'Annexure B'.
- c) Power of Attorney, if any, in the name of the Authorized Signatory in Format given at Annexure E'.
- d) The E-Tender documents may be download through SDMC's website www.mcdonline.nic.in and www.etenders.gov.in and payment of requisite **E-Tender Fee of Rs. 100/- (Rupees One hundred Only) per site** & the requisite Earnest Money amount of respective sites as specified in "Annexure-A", applied for participation in the E-Tender, shall be deposited through NEFT/RTGS/e-payment as per link provided on the website. The self attested (duly stamped) scanned copy of UTR Number along with challan of the transaction/e-payment statement/scanned copy of Bank guarantee shall be submitted with the bid document.
- e) Document in accordance with the eligibility mentioned in para 3 shall be the part of technical bid.
- f) Complete Office address including Phone Number, Fax Number & E-mail ID.
- g) During opening of the Technical Bids, the Bids found to be not accompanied with E-Tender "Fees and requisite EMD cost" as specified at para (d) above, shall be summarily rejected.
- h) Basic information about Bidder and site (s) for which the Bid has been submitted in the format given in **Schedule-A, B, C & D**.
- i) Undertaking on the letter head as per 'Annexure C' and 'Annexure D'.
- j) Any Bid not accompanied with any of the above-mentioned documents/information/ certificates/undertakings/earnest money/E-Tender cost, is liable, to be rejected.
- k) In case of any clarifications/supporting documents is sought, the same shall be submit within three days from the date of issue of letter of the Deptt.

5. Pre-Bid Meeting

- a. SDMC shall hold a pre-bid meeting with the prospective bidders on date & time and at Address of the Venue mentioned on the E-Tender document or any video conferencing mode.


Assistant Commissioner
Ratnagiri Project Cell, SDMC

- b. The Bidders will have to ensure that their queries for Pre-Bid meeting should reach at the address specified in E-Tender document by post or e-mail on or before Date & time specified in the E-Tender document.

6. Response to Pre-Bid Queries and Issue of Corrigendum

- a. SDMC will endeavour to provide timely response to all queries. However, SDMC takes no responsibility or guarantee as to the completeness or accuracy of any response made in good faith, nor does SDMC undertake to answer all the queries that have been posed by the bidders.
- b. At any time prior to the last date for receipt of bids, SDMC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the E-Tender document by way of corrigendum.
- c. The Corrigendum (if any) & clarifications to the queries from all bidders will be uploaded on the website mentioned on E-Tender document only.
- d. Any such corrigendum shall be deemed to be incorporated into this E-Tender document.
- e. In order to afford prospective Bidders reasonable time in which to take the corrigendum into account in preparing their bids, SDMC may, at its discretion, extend the last date for the receipt of bids.

7. Bid Submission Instructions:

A. Submission Procedure:

The Bidders may follow the instructions as per the website www.etenders.gov.in.

In case the due date is declared a holiday then due date will be next working day on the same time. The Bidder is expected to carefully examine all the instructions, guidelines, terms and conditions and formats of the E-Tender documents in his own interest. Failure to furnish all the necessary information as required or submission of a bid not substantially responsive to all the requirements of the E-Tender shall be at Bidder's own risk and may be liable for rejection.

B. Rejection of Bids:

- a) SDMC reserves the right to reject any/all bids without assigning any reason thereof and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.
- b) The SDMC may at its sole discretion and at any time during the evaluation of Proposal, disqualify any Bidder on any of the following grounds:
 - i. If he has made misleading or false representations in the bid submitted by him.

- ii. If he has any pending dues with SDMC.
- iii. Any bidder who has been blacklisted by MCD or SDMC/NDMC/EDMC due to any reason.
- iv. Any bidder who is found to have any interest in the disqualified/blacklisted agency /person /company for which the decision of the SDMC shall be final and binding on all the parties.
- v. Tries to influence the E-Tender process through direct contact with any official involved in the E-Tender process or through manipulative news reports against any competing bidder / complaints against competing bidders from known or unknown sources.
- vi. Absence or omission of any document as required as per the E-Tender Documents, the concerned bidder shall be declared as not eligible and in that eventuality they will not be allowed to participate in the E-Tender process.
- vii. Fails to provide clarifications related thereto, when sought by SDMC within reasonable time.
- viii. Information relating to the examination, clarification and comparison of the Proposals shall not be disclosed to any bidder or any other persons not officially concerned with such process until the selection process is over.
- ix. Any superfluous document(s) not related to the mandatory criteria in company profile shall not be taken into account and no weight-age shall be given and shall result in summary rejection of bids. All participating bidders are clearly instructed to attach documents which are relevant to the scope of work / mandatory criteria as specified in the E-Tender document and not any other document.
- x. Any bidder found indulging in malicious campaign or disinformation campaign or personal character assassination/vilification against any official of the SDMC or any other bidders either directly or through third parties, at any time after publication of the NIT, shall be liable for rejection of bids and other legal actions as per law. Such bidders may also be blacklisted by the Municipal Corporation.

8. Opening of Technical Bid through E-Tender :

Technical Bid shall be opened at the date and time specified in the E-Tender document/website www.etenders.gov.in. In case opening date is declared HOLIDAY, E-Tender shall be received and opened on next working day at the same time specified in the E-Tender document.

9. Bid Evaluation:

A. Technical Bid Evaluation

Responsiveness of bids submitted by all the Bidders shall at first be examined with respect to Bid application, earnest money and E-Tender fee, immediately after opening of the bids. Technical bids of all the responsive bidders shall be evaluated as per criteria given in Para 3 (Eligibility criteria). All the technically qualified bidders shall be intimated by the RP Cell department/SDMC for opening of financial bid.

10. Acceptance of E-Tender/Bid:

- i. The validity of the offer given by the bidder shall be for 180 days from the date of submission of bid and the same cannot be withdrawn by the bidder before the expiry of validity period, otherwise EMD shall be forfeited and the bidder shall be blacklisted for future E-Tenders for two consecutive years.
- ii. The offer/bid made by the bidder shall be subject to acceptance by the competent authority, SDMC or any other officer authorized /designated by the competent authority.
- iii. The contract may be given to the highest bidder (at the discretion of the competent authority), even if there is valid single bidder/E-Tenderer. The decision of SDMC in this regard shall be binding and final on all the bidders.

11. Conflict of Interest

Applicants shall not have a conflict of interest (the "Conflict of Interest") that affects the E-Tender process. Any Applicant found to have a Conflict of Interest will be disqualified. An Applicant may be considered to have a Conflict of Interest that affects the E-Tender Process, if

- a. Such Applicant (or any constituent thereof) and any other Applicant (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this qualification shall not apply in cases where the direct or indirect shareholding in a Applicant or a constituent thereof in the other Applicant(s) (or any of its constituents) is less than 1% of its paid up and subscribed capital; or
- b. A constituent of such Applicant is also a constituent of another Applicant; or
- c. Such Applicant receives or has received any direct or indirect subsidy from any other Applicant, or has provided any such subsidy to any other Applicant; or
- d. Such Applicant has the same authorized representative for purposes of this Proposal as any other Applicant; or
- e. Such Applicant has a relationship with another Applicant, directly or through common third parties, that puts them in a position to have access to each other's information about, or to influence the Proposal of either or each of the other Applicant; or such Applicant has participated as a consultant to SDMC in the preparation of any documents, design or technical specifications of the Project.

12. Opening of Financial Bid;

The financial bid of all technically qualified bidders shall be opened. The date, time and venue will be informed to all successful bidders for their participation in the opening of financial bid.

The selection will be on the basis of the highest monthly License fee (H-1) quoted by the bidder for the Site (s) for designated sites as mentioned in the **Annexure 'A'** under the jurisdiction of SDMC.

13. Offer/Allotment Letter:

The bid (including negotiations, if any) submitted by the agency shall be subject to acceptance by the Commissioner, SDMC or any other officer/authority authorized under DMC Act. The offer once accepted, shall be final and binding upon the bidder. The agency shall be liable to complete all the requisite formalities (including but not limited to deposition of security deposit/ performance guarantee, advance MLF as mentioned in "Annexure -F", as specified in Offer letter, within fifteen working days of issue of the same failing which the earnest money shall be forfeited and offer so issued by the SDMC can be cancelled at the prerogative of SDMC and thereafter a formal allotment letter shall be issued to the H-1 bidder/agency. Any offer/ permission granted by the competent authority (may/can' be withdrawn, any time without assigning any reason thereof.

14. Agreement:

The bidder/agency' shall be liable to enter into an agreement with SDMC prior to issuance of allotment letter. The agreement is to be executed on a non judicial stamp paper of Rs. 100/ - which is to be purchased and provided by the bidder within 7 working days of issue of the offer letter, failing which the earnest money shall be forfeited and offer so issued by the SDMC can be cancelled at the prerogative of SDMC. Agreement format shall be the same as provided in the tender paper. The decision of the competent authority in SDMC shall be final and binding on any issue arising out of the Agreement. Any supplementary agreement shall be entered on need or circumstantial basis subject to the requirements of SDMC. The bid documents (bid application, technical bid, financial bid and negotiation letter, if any) submitted by the bidder, reply to pre-bid query, if any, addendum/corrigendum, etc. shall form part of the agreement.

The Stamp Duty, if levied by Govt. on such contracts, the same shall be required to be registered at nominated registrar's office and amount of Stamp Duty is to be paid /borne by the bidder


Assistant Commissioner
Rampurative Project Cell SDMC

SECTION-II

1. Technical Specifications

1.1. e-Bike/ e-Cycle/Cycle

Sl. No.	e-Bike/ e-Cycle/Cycle -Minimum Specifications
1.	One-Size Fits all with (Step Through Frame for cycles only)
2.	Seat Adjustable without any tools in case of cycle.
3.	Sturdy, lightweight Frame
4.	Integrated Lock (QR code based) + Kick Stand
5.	Ad Space on the sides of the e-Bike/e-Cycle/Cycle - one side branding of Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System other side advertisement.
6.	Simple reliable braking system.
7.	Simple gear system or No Gear System
8.	Rust and Graffiti Resistant
9.	Automatic front and rear LED lights.
10.	Bell
11.	Light weight body.
	RFID tag or QR Code for compatibility with dock or dockless system
13.	Rear wheel chain guard to protect cloth trap (not applicable for e-bike)
14.	Front and rear lights automatically on at all times when the e-Bike/e-Cycle/Cycle is in motion.
15.	In case of e-bike/e-cycle maximum speed should be 25 km as per Motor Vehicle Act.

1.2 Station

Sl. No.	Station - Minimum Specifications
1.	A fully automated docking system that allows users to check e-Bike/e-Cycle/Cycle easily in or out of e-Bike/e-Cycle/Cycle stations or Dockless System.
2.	Modular design- easy to construct and dismantle/Dockless System, so that station location can easily be changed.
3.	Station size to be in multiples of e-Bike/e-Cycle/Cycle - space for each e-Bike/e-Cycle/Cycle to be approximately 2 meters long and 0.7 to 1.25 mtr width based on actual dimension of the e-Bike/e-Cycle/Cycle and space feasibility
4.	Fully automated stations are preferable. CCTV cameras be installed by the Concessionaire for

	ensuring safety.
5.	One side digital panel for Advertisements and other side interactive panel for information's of e-Bike/e-Cycle/Cycle /Public information at each station.
6.	Interactive Panel for display of system information, registration of users, cash or card transactions, issue of fresh smart cards/digital valet.
7.	Rust and Graffiti Resistant design of docks/locking posts/Dockless System and advertising panels
8.	Modular station that do not require excavation and trenching.
9.	Station should not impede pedestrian or vehicular traffic

1.3 Docks

Sl. No.	Docks- Minimum Specification
1.	Separate docks for each e-Bike/e-Cycle/Cycle
2.	Capacity- Space available should be double than the number of authorised e-Bike/e-Cycle/Cycle at each station, to ensure availability of space.
3.	Locking Mechanism for the e-Bike/e-Cycle/Cycle will be QR based. User should be able to unlock the e-Bike/e-Cycle/Cycle by using QR code issued with app based registration. Once the e-Bike/e-Cycle/Cycle is placed in the dock, it will auto lock and calculate time and fare. Lock is integrated with the check-in and check out device. It can be done through APP for dockless system.
4.	System e-Bike/e-Cycle/Cycle are always locked on to docks. This is not applicable for dockless system.
5.	Simple design consuming minimum space
6.	Rust and Graffiti free material
7.	Guaranteed life of at least 5 year

1.4 Interactive terminals- Device for Check in and check out/card verification or through Mobile APP

Sl. No.	Interactive terminals - Minimum specifications
1.	Interactive terminals where users can get information about the system and check in and check-out e-Bike/e-Cycle/Cycle
2.	GPRS enabled. Able to communicate real time information to the Central control Room and each dock.

3.	Reads Smart cards and indicates validity of the card and availability of minimum balance within 5 seconds
4.	Communicate information with each dock about e-Bike/e-Cycle/Cycle unlocking-locking details and Transmits information about user ID and time of check in and check out to the Central Control Room
5.	Able to communicate with the control room check in and check- out e-Bike/e-Cycle/Cycle at the station and number of e-Bike/e-Cycle/Cycle available at any given point at the station.

1.5 Central Control System

Sl. No.	Central Control System- Minimum Specifications
1.	Connected to all the registration centres and station check in and check out equipment and docks at the stations
2.	Able to compile information at station level and system level
3.	Real time monitoring of station occupancy rates through wireless communications.
4.	Able to use the e-Bike/e-Cycle/Cycle and dock availability information to make decision on redistribution of e-Bike/e-Cycle/Cycle
5.	Able to receive and save all records on a searchable database
6.	Open book policy i.e. SDMC shall have access to all data collected and transmitted by the system. All data is the property of SDMC
7.	System may be integrated with the ITS system of the city public transport in SDMC
8.	Computer terminals and communications equipment allowing Concessionaire staff to monitor system status

1.6 Space for Depots/ Workshop (may be provided by SDMC)

Sl. No.	Space for Depots/Workshop - subject to availability
1.	Space to store extra/ back up e-Bike/e-Cycle/Cycle for the system
2.	Space to store backup check in/ check-out devices and other equipment It is not applicable for APP based system.
3.	Space to undertake repair of e-Bike/e-

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	Cycle/Cycle of the system
4.	Space to store the required tools for repairs and maintenance

1.7 Registration System

Sl. No.	Registration System- Fully digital - Minimum Specifications
1.	Enabled to collect ID proofs and other required documents to register a user to the System- online or offline
2.	Enabled with the required equipment or technology to issue a new user id to new Customer- online
3.	Enabled to issue personalised cards with user id and information for ID proofs linked to the card - online or offline
4.	Enabled to collect and return security deposits
5.	Enabled to handle electronic (including card) payment or cash transactions for subscription fees or top up of smart cards or digital valets.
6.	Enabled to link the transactions to the relevant user id.

1.8 User Information System

Sl. No.	Smart Phone App- Minimum qualification
1.	Smart Phone apps provided for all Operating System
2.	Should be able to provide information about the system- static and real time for the ease of the user
3.	Should be linked to Google maps
4.	Should have enabling feature to integrate the information of PBS System with other systems of DTC, DMRC, Indian Railways, etc.

- SDMC can update or modify the technical specifications as per requirement.

5. Minimum Hours of Operation

The system will run preferably from 6:00 am to 11:00 pm

6. Number of Stations:

Number of stations should be adequate to promote first & last mile connectivity.

7. Allotment of Space

Space for installation & operation of e-Bike/e-Cycle/Cycle stand will be allotted for a period of 7 (seven) years. Space allotted for one station site should not exceed 25 sqm.

8. **BRANDING:**

The space of e-Bike/e-Cycle/Cycle can be used for branding. Two small size digital or normal boards of size not exceeding 2.0m x 1.5m can be used for branding purpose. One side of both the boards shall be used for public information. The purpose of allocating branding here is to make the user fees affordable to incentivise the Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System.

9. **FARE STRUCTURE**

The fare structure to be charged from users is given below. There are four main components to the fare and payment structure:

1. Security Deposit
2. Subscription Fee
3. User Fees
4. Processing Fee

Security Deposit- A refundable Security Deposit can be charged on users to ensure safety of the system's Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System. Lack of a security deposit could lead to theft of e-Bike/e-Cycle/Cycle or the e-Bike/e-Cycle/Cycle not being returned back to the system and being discarded around the city.

Ideally the security deposit charged from each user should be the insurance amount per e-Bike/e-Cycle/Cycle. This will be charged on all kinds of users for the length of their use/membership, at the end of which it would be returned, in case there has been no case of missing e-Bike/e-Cycle/Cycle attributed to the person's account.

Security deposit should not be more than Rs.500/-.

Subscription Fees- Users may, if they prefer, subscribe to the system to become a member. Not all users who are registered with the system are required to become members.

Four types of membership can be offered in the system.

- One-Year Pass- Membership valid for a year
- Three month Pass – Membership valid for three month
- One-Month Pass – Membership valid for a month
- Weekly Pass – Membership valid for a week


Assistant Commissioner
Remunerative Project Cell, SDMC

The maximum subscription fee for each membership is given below:

Subscription Type	Fee (Rs.)
One Year Pass	Rs.3000/-
Three Month Pass	Rs.1000/-
One Month Pass	Rs. 500/-
One week Pass	Rs. 250/-

User Fees: The maximum fees that users pay based on the amount of time e-Bike/e-Cycle/Cycle were borrowed each time before it is returned to the system.

Time	Member- User Fees (Rs.)	Non Member- User Fees (Rs.)
0- 30 mins	Free *	Rs.15
30 mins- 1 hours	Rs.10	Rs.20
1 hour- 2 hours	Rs.20	Rs.40
2 hours- 3 hours	Rs.30	Rs.60
3 hours- 4 hours	Rs.40	Rs.80
4 hours- 6 hours	Rs.60	Rs.100
6 hours- 8 hours	Rs.100	Rs.150
> 8 hours upto 24 hours	Rs.200	Rs.250

*Free for each ride of duration not more than 30 (Thirty) minutes for Members only.

The motive is to incentivise the short duration use of public e-Bike/e-Cycle/Cycle, so that it can serve the maximum users.

Processing Fee: A refundable amount of Rs. 100 can be charged as processing fee for issuing a card to a user.

10. REVISION IN USER FEES AND SUBSCRIPTION FEES

Fare will be revised after every five years.

11. COMPETENT AUTHORITY:

Commissioner/SDMC or any other officer nominated/designated by him shall be competent to enter into agreement with concessionaires.

12. DISPUTES:

In case of any dispute, jurisdiction of court will be Delhi only.

13. Monthly Licensee

The successful E-Tenderer / contractor shall be liable to pay monthly license fee in the form of bank draft / pay order at the rates accepted by the department and in the manner approved by the department, for each and every site on or before an specified date. Monthly license fee shall be payable in advance in the manner prescribed in **Annexure-F**, by the contractor till handing over of vacant and peaceful possession of the site, after complying with necessary terms & conditions of contract.

14. Deposit of License Fee

The contractor shall deposit advance monthly license fee as prescribed in **Annexure-F** through demand draft/pay order. Monthly license fees shall be payable by the contractor from the date of commencement of contract. All correspondence and payments should be made in the Office of Dy. Commissioner, RP Cell, SDMC, 22nd Floor, Civic Centre, Minto Road, New Delhi-110002, against proper receipt.

15. Non-Payment of Licensee Fee:

If the payment is not made in the manner stipulated above i.e. if payment of MLF of the succeeding month is not made by the last day of the preceding month, the contractor shall be liable to deposit MLF with 24% per annum interest within first 15 days of the succeeding month, failing which the department may initiate the process for termination of the contract and forfeiture of the Security Deposit / Bank Guarantee and blacklisting of the contractor after issuing a notice for the same.

However, the Commissioner, SDMC or any other officer authorized by him, in this behalf, may on consideration of a representation of the contractor restore the site, subject to deposition of a restoration fees of 10% of the annual value of contract along with outstanding license fee and interest, penalty etc., for the intervening period & provided that the request for restoration (of contract) is made within 10 days of the termination of contract by the contractor.

The decision of the Commissioner or any other officer authorized by him, after termination of the contract and to charge restoration fee or any other amount as may be prescribed for the purpose, shall be final and binding upon all. Any dues in this regard will be recoverable as arrears of MLF, if any.


Assistant Commissioner
Ramnathive Project Cell SDMC

16. Surrender

In case of surrender of the contract, the contractor shall have to give at least 90 days prior notice, but not before the lapse of 9 months of start of the contract, so as to enable SDMC to examine the notice and to take decision and to make alternative arrangement for running the site to safeguard the municipal revenue.

In case of surrender of the site, the amount deposited towards 'Bank Guarantee/security deposit' shall not be adjusted against the license fee of the remaining months and shall be forfeited, refunded or adjusted, as the case may be, after the determination of the contract.

The decision of the competent authority shall be final and binding upon all.

The contractor, who has surrendered a site, shall not be eligible to participate in the E-Tender / e-tendering / tendering process of the same site again at least for two consecutive years. To this effect an undertaking shall be given by the site contractor, at the time of surrender.

If any contractor surrenders the site under SDMC on three different occasions within a period of one year, he shall be debarred from participating in future NITs of SDMC for a period of three years.

In the event of determination of license/surrender, SDMC reserves the right to ask the contractor to run and maintain the site on the terms and conditions of the agreement or as modified temporarily for a specific period as specified by the SDMC and in such an event the contractor shall be bound to run the said site as and when asked and in such an event the contractor will be bound by the terms and conditions of the respective NIT, agreement executed thereupon, provision of DMC Act.

The surrender notice shall not be treated as 'valid/accepted/approved' unless up-to-date clearance of dues including the dues for the notice period is paid on the date of receipt of such notice.

The surrender once applied will be treated as irrevocable.

17. Termination of Contract

The SDMC reserves the right to terminate the contract for breach of any of the terms & conditions of allotment, after providing due opportunity of hearing, to the contractor.


Assistant Commissioner
Rampur Project Cell SDMC

18. Payment of Taxes: TDS/GST/TCS or any other tax as applicable presently or levied by the Central/State Government/any other statutory body in future shall be payable by the Contractor directly to the concerned authorities. The MLF payable to SDMC shall be exclusive of any such tax/levy i.e. TDS/GST/TCS etc.

19. Penal Action: The contractor shall have to abide by all the relevant provisions of the DMC Act, Bye-laws framed there under, Orders /Directions of the Courts of law, the Terms & Conditions of the contract and also of the Notice Inviting E-Tender (NIT), as may be applicable from time to time. Noticing any above violations the Competent Authority shall have the right to levy the under mentioned penalty(s), suspend business with him for any period, debar him from future works/contracts with SDMC and/or black-list him, after following due process of law. The decision of the Competent Authority in this behalf shall be final and binding.

Violations	Penalty
Overcharging/Covering space more-than allowed of the vehicles beyond permitted area/subletting/ Any Violation of contents affirmed in the Affidavit submitted along with the E-Tender Bid / Any violation other than listed above as decided by the competent authority.	1. First instance of violation 20% of the monthly license fee 2. Second instance of violation 30% of the monthly license fee. 3. Third instance of violation 50% of the monthly license fee 4. Fourth instance of violation 75% of license fee. 5. In the event of violation at fifth instance the contract shall be cancelled and no further opportunity shall be given.

20. Force Majeure:


- a). The bidders shall not be responsible for failure or delay in performing their obligations under pressure(s) due to force majeure, which shall include but not be limited to war (invasion, armed conflict or act of foreign enemy, blockade, revolution, riots, insurrection, civil commotion, act of terrorism, or sabotage), Act of God, epidemic, cyber terrorism / cyber criminals, lightning, earthquake, cyclone, whirlwind, flood, tempest, storm, drought, lack of water or other unusual or extreme adverse weather or environmental conditions, action of the elements, meteorites, fire or explosion.
- b). If the circumstances leading to force majeure occur, the affected party shall give a notice thereof to the other party. The notice shall include full particulars of the nature of Force Majeure event, the effect it is likely to have on the Affected Party's performance of its obligations and the measures which the Affected Party is taking, or proposes to take, to alleviate the impact of the Force Majeure Event and restore the performance of its obligations. The obligations of the Affected Party shall be suspended to the extent they are affected by the Force Majeure.
- c). That Security Deposit/Performance guarantee shall not be invoked in case of force majeure situation(s).

21. Alternate site:-

If any of the site allotted to the highest bidder is not found feasible, the alternate site will be made available to the highest bidder, after joint inspection, in the same cluster nearby the site with the approval of the competent authority.

22. Incubation Period

H-I bidder will be allowed a period of 60 days for procurement of equipment/material & installation and make them operational thereof. However, the H-I bidder shall have to make payment of quoted monthly license fee immediately after incubation period or from the date of completion of installation and putting up of space in operation, whichever is earlier, in the shape of Pay Order/Demand draft/online and continue to pay the same in advance by the 10th day of each English Calendar month during the duration of license period.


Assistant Commissioner
Ramunera Eye Project Cell SDMC

Annexure-A**List of Locations/ sites along with RMLF**

Cluster:- 1		RMLF	EMD
Sl No.	Name of sites		
1	Lajpat Nagar Multilevel Parking	76500	137700
2	Oppo.Lajpat Nagar Metro Station		
3	Defence Colony Market		
4	Lady Sri Ram College		
5	National Heart Institute		
6	Iskcon Temple		
7	Lotus Temple		
8	Nehru Place Market		
9	Kailash Colony (Metro Station)		
10	South Extn. (Metro Station)		
11	Hazrat Nizamuddin Dargah		
12	Ashram(Metro Station)		
13	INA		
14	Near MC Pry. School Jaitpur (W.No. S-97 Hari Nagar)		
15	Near Dr. Shyama Prasad Mukherjee Dispensary & Near Store Room of DMC workers (W.No. S-97 Hari Nagar)		
Cluster:- 2		RMLF	EMD
1	M Block Market GK-II	72500	130500
2	CR Park Market -1		
3	CR Park Market -2		
4	Masjid Moth Commercial Complex		
5	Zamrudpur Market		
6	DDA Market Kalkaji		
7	Alaknanda Market		
8	Nehru Enclave		
9	Okhla Vihar		
10	Kalindi Kunj (Metro Station)		
11	R Block Market G.K-1		
12	N Block Market G.K-1		
Cluster:- 3		RMLF	EMD
1	Hauz Khas Market		
2	Gargi College		

3	Green Park Market	63700	114660
4	Aurbindo Market		
5	Deer Park Hauz Khas Village		
6	Shahpur Jat Village		
7	Panchsheel Park		
8	Gulmohar Park		
9	NIFT		
10	AIIMS Hospital		
11	B 6 Market Safdarjung Enclave		
12	Kalu Sarai		
Cluster:- 4		RMLF	EMD
1	Aurobindo College	57100	102780
2	Malviya Nagar Market		
3	Max Hospital		
4	Shaheed Bhagat Singh College		
5	PSRI Hospital		
6	J Block Market Saket		
7	PVR Anupam Saket		
8	Garden of Five Senses		
9	Saket District Court		
10	Qutub Minar		
11	DDA Market Lado Sarai		
12	MMTC Colony		
Cluster:- 5		RMLF	EMD
1	Sector 3 Market RK Puram	59900	107820
2	Sector 9 RK Puram		
3	Munirka (Metro Station)		
4	Air India Housing Society		
5	Swami Malai Mandir		
6	Qutub Institutional Area		
7	Ber Sarai Market		
8	Basant Lok Shopping Complex		
9	CBI Colony Vasant Vihar		
10	JNU College		
11	Ambiance Mall Vasant Kunj		
12	Vasant Square Mall		
13	D-6 Narmada Apartment		
14	National Institute of Health And Family care		

Jamrath
Assistant Commissioner
Rationerative Project Cell SDMC

Cluster:- 6		RMLF	EMD
1	Mayapuri (Metro Station)	53300	95940
2	Rajouri Garden (Metro Station)		
3	ESI (Metro Station)		
4	Tilak Nagar(Metro Station)		
5	District Centre Janak Puri		
6	Uttam Nagar (Metro Station)		
7	Maharaja Suraj Mal Institute Janak Puri		
8	Janak Cinema Complex		
9	Janak Puri East(Metro Station)		
10	Hari Nagar DTC Depot		
Cluster:- 7		RMLF	EMD
1	ITO	30900	55620
2	Indraprasta Delhi Secretariat		
3	Ambedkar Stadium, Delhi Gate		
4	Daryaganj, Mahavir Vatika		
5	Pragati Maidan		
6	Old Fort(Purana Kila)		
7	Zoological Park Delhi		

Jamrath
Assistant Commissioner
Remunerative Project Cell, SDMC

ANNEXURE -B**"BID APPLICATION FORMAT: ON COMPANY LETTERHEAD"**

Date: _____

To,

The Asstt. Commissioner (RPC),
South Delhi Municipal Corporation,
Dr. Shyama Prasad Mukherjee Civic Centre
New Delhi-110002

Passport
size photo
(self-
attested)

SUB: E-Tender for installation and operation of Public e-Bike/e-Cycle/Cycle (non-motorized) Transportation Sharing System in the jurisdiction of South Delhi Municipal Corporation

Sir,

1. I/We, the undersigned, have carefully examined the referred E-Tender and offer to participate in the same, in full conformity with the said E-Tender along with all the terms and conditions.
2. I/We agree to abide by this Proposal as per E-Tender terms and conditions, and our offer is valid for a period of seven years and as decided by the Competent Authority from the date fixed for submission of Proposals as stipulated in the E-Tender and it shall remain binding upon us and may be accepted by SDMC at any time before the expiration of that period.
3. I/We understand SDMC is not bound to accept any proposal it receives and not to give reason for rejection of any proposal and that you will not defray any expenses incurred by us in bidding.
4. I/We have physically inspected the spaces/sites and after having fully aware of the present physical position of the site including all the Pucca structure etc. therein.
5. After duly satisfying myself/ourselves of the present physical position of the site/sites, I/We are hereby submitting our bid(s) for the under mentioned sites and have enclosed the requisite EMD and E-Tender fees by way NEFT/RTGS/e-payment as per the provision of the E-Tender document (**Annexure F**) and details are as under:

S. No. of the site as per "Annexure A" of the E-Tender document in preference order as mentioned by bidder in "Annexure H".	Name of respective site as per annexure A	Detail of EMD deposited by way of NEFT/RTGS/e-payment.	Detail of E-Tender fees amounting to Rs. 100/- for each site deposited by way of NEFT/RTGS/e-payment.

Note:- In case of any discrepancy in preference order in E-Tendering as mentioned in technical bid as mention in "Annexure H", in that case, the preference order mention by bidder in "Annexure H" shall be considered for participating in E-Tender.

Signature and name of the Authorized Signatory

Jamrath
Assistant Commissioner
Ratnamrao Project Cell, SDMC

(Designation)

NB: SDMC reserves the right to make any change in the document anytime for which the decision of the SDMC shall be final and binding on the bidder/licensee. At the time of the E-Tender this undertaking shall be signed by the bidder and submitted along with the prescribed E-Tender form as proof of acceptance of all terms & conditions of licensee agreement in the event of the bidder being successful in the process.

DECLARATION/UNDERTAKING:

I/we have gone through and understood the contents of this E-Tender document carefully. The information furnished by me/us is true & to the best of my/our knowledge and nothing has been concealed there from. I/We have also read and understood carefully the terms & conditions of allotment annexed herewith which I/we shall abide by. I/We agree to the allotment of site at the allotted site is being made on "as is where is" basis and accept all the terms and condition of the E-Tender and shall be bound by the conditions given in the document.

**Seen and accepted.
Signature and name of the Authorized Signatory
(With Office Rubber Stamp)**


Assistant Commissioner
Remunerative Project Cell SDMC

ANNEXURE - C

FORMAT FOR UNDERTAKING (To be submitted on letter head)

(To be executed on a non-judicial stamp paper of Rs.100/- and duly attested by Notary Public)

I, _____ S/o _____, Residence/Office address _____ do
hereby solemnly affirm and declare as under:-

That I/any of partner/Director/Member of the firm _____
has/have not been blacklisted/debarred/defaulted by any Central/State
Govt./PSUs of Central & State Govt./Local Bodies including South, North &
East DMC all over India, or any of its partner/proprietor/director/member
have not been blacklisted for breach of terms and conditions of the
agreement or defaulted in making the payment of License/Contract Fee.

If any discrepancy is found in above statement then SDMC has sole right to
take any action upon me.

Name & Signature

Deponent


Assistant Commissioner
Rampur Project Cell, SDMC

FORMAT FOR UNDERTAKING (To be submitted on letter head)

(To be executed on a non-judicial stamp paper of Rs.100/- and duly attested by Notary Public)

I, _____, s/o _____, resident of _____, authorized signatory of M/s _____, Address _____ do hereby solemnly affirm and declare as under:-

1. That neither I nor any proprietor/partner/director/dependant family members of M/s _____ has been directly or indirectly associated in any manner with any other such Company/Agency/Firm which has been blacklisted by SDMC/erstwhile MCD or has any dues payable to SDMC/erstwhile MCD. That if at any stage it is found that any dues are outstanding I shall be liable to clear the same within stipulated time.
2. That the applicant firm/company has never been penalized/ blacklisted by the SDMC/ erstwhile MCD in the past.
3. That the applicant firm/company shall abide by the terms and conditions of NIT/E-Tender documents in this regard and shall make no representation whatsoever in this regard.
4. We also hereby agree and undertake as under:
5. That the statements made by me and all the facts stated in connection with the E-Tender and documents submitted in this behalf are true and correct to the best of my knowledge and nothing has been concealed there from.
6. Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Concession Agreement, a draft of which also forms a part of the RFP document provided to us.
7. We further represent that the I/We have not been barred by SDMC, Govt. Of NCT of Delhi, any other State Government in India (SG) or Government of India (GOI), or any of the agencies of GNCTD/SG/GOI from participating in Public Sector assignments/projects and such bar does not subsist as on the Proposal Due Date.
8. We, M/s. _____ (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred/blacklisted by Govt. Of NCT of Delhi or barred/blacklisted by any state government or central government / department / agency in India from participating in Project/s
9. We further undertake that we have not left any project incomplete and have also not surrendered any project before the completion of period of the contract.
10. We further confirm and state that no dues are recoverable from us by any Government agency.
11. We are aware that our Bid for Allotment of Authorised sites under the jurisdiction of SDMC would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this RFP Document at any stage of the Bidding Process or thereafter during the Concession Agreement period.
12. That the applicant firm/company shall pay all the taxes/fees and other dues to the SDMC or designated ministries/office/any other Govt. agency.
13. That the said bid is not a Benami bid on behalf of any blacklisted / barred person / firm/ company / associated firms or companies or family members of such persons. If at any stage this comes to the notice of SDMC the E-Tender shall be cancelled and all security deposit shall stand forfeited.
14. That I/we shall abide by all rules, regulations, and instructions, issued by SDMC from time to time.
15. That the email id..... is our valid email ID for all communications to SDMC and all correspondence sent by SDMC to this email ID shall be considered to have been received by us.

16. That once we are selected through the bid process, we shall provide a Current Bank A/c from which all payments shall be made to SDMC be it license fees or any security deposit. That in case of any default in payments we are liable for action under NI Act.
17. That my/our PAN Number is
18. That I/we shall furnish a performance guarantee/security deposit in form of Demand Draft/Pay order/Bankers Cheque/Bankers Guarantee of the amount that SDMC directs us to submit.
19. That the ID Proof / Photo of the person signing the document is attached with this affidavit and duly attested.
20. That I/we have inspected the said sites under offer and are ready to take the site on 'as is where is basis' and have acquainted us with all the local conditions and site conditions at the said site.
21. That I/we shall not hold SDMC responsible for decline in the potential of revenue from the said site due to any reason whatsoever and shall not claim any reduction/remission in monthly license fees payable to SDMC under any condition.
22. That payment of monthly license fees for the said site does not create any lien on the said site for us. That we have been assigned the place for purpose only and it does not create any tenancy rights for us. That I/we understand that the land at the said site shall always be the property of SDMC/Government authorities and I/we shall not claim any right / title / interest or any nature of easement in relation to or respect thereof.
23. That we give the free and unhindered right to SDMC to forfeit the Performance Guarantee/Security Deposits/other deposits in case any declaration given by us in the B-Tender is found to be incorrect or misleading.
24. That I/we understand that in case our contract is cancelled by SDMC at any stage before the scheduled period, SDMC has the right to grant rights to operate the site temporarily to any other existing contractor, at the same MLF as H-1 till the finalization of fresh E-Tender which shall be done at the earliest possible instance. That the decision of SDMC in this regard shall be final and binding on all participating bidders.
25. That I/we shall put display boards as directed by SDMC at the time of issue of work order. That the same shall be complied within prescribed time from the date of issue of allotment letter. That a penalty as prescribed by SDMC shall be levied on me/us for non compliance.
26. That we shall pay license fee rates as approved by SDMC from time to time.
27. That I/we shall acquire an insurance policy for the said site and renew the same on annual basis for the period of the contract. That the said insurance policy should specifically cover any liability arising out of fire / damage / any legal matter arising out of the site. That I/we shall completely indemnify SDMC on any liability arising on this count.
28. That I/we shall comply with directions of Delhi Police in respect of safety and security of public at large.
29. That I/we understand that in case any damage is done to any property/government assets etc due to our site, I/we shall get the same repaired at our own cost.
30. That I/we shall handover the possession of the said site for a limited period as desired by SDMC for any purpose at any time.
31. That I/we undertake that in case of surrender of site/termination of contract of the site, I/we shall be debarred to participate in the future E-Tender process for this site for at least two consequent years.
32. That I/we shall extend full cooperation for any civil work by SDMC or any Government agency related to water / sewer / telecom / repair etc. at the said site.
33. That I/we shall hand over the possession of the said site peacefully to SDMC at the time of completion of the said contract or at the time of termination of the contract by SDMC.
34. That I/we shall intimate SDMC in case the address of the establishment changes within 7 days of such change taking place.
35. That I/we understand that officials of SDMC have the right to inspect the said site at any time and I / we shall extend full cooperation in this regard.
36. That I/we shall manage the said site our self and shall not outsource the work to any third party.

37. That I/we shall abide by the policy as approved by SDMC from time to time.
38. That in case of cancellation/expiry of contract or surrender of site before expiry of contract I/we have to continue operations till the alternative arrangement are done and the decision of the competent authority shall be binding upon me/my firm.
39. That I/we shall undertake to fulfill all statutory tax compliances as may be in vogue from time to time.
40. That I also undertake that all the facts and documents submitted by me are genuine. In case any of the documents and/or information furnished is found to be false or is objected to by any of the persons concerned, the SDMC will be at liberty to cancel the site contract.

Name & Signature

Deponent

VERIFICATION :

Verified at Delhi on this _____ day of _____, 2021 that the contents of the above affidavit are true to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Name & Signature


Assistant Commissioner
Ramunative Project Cell, SDMC

ANNEXURE-E

Format for Power of Attorney for Signing

(On a Rs. 100 Stamp Paper duly attested by Notary Public)

POWER OF ATTORNEY

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorise Mr / Ms.....(name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for Allotment of Sites under the jurisdiction of SDMC for submission to South Delhi Municipal Corporation, (hereinafter referred to as SDMC) for consideration of SDMC including signing and submission of all documents and providing information/responses in all matters in connection with our Proposal for the Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ Day of _____ 2021

For _____
(Name and designation of the person(s)
signing on behalf of the Bidder)

Accepted _____

(Name, Title and Address of the Attorney)
Date: _____

Notes:

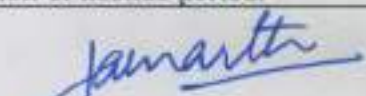
1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
3. In case the Proposal is signed by an authorised Director, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.


Assistant Commissioner
Remunerative Project Cell, SDMC

Annexure-F
Details of payments to be deposited

SN	Nature of Payment	Amount	Description
1.	Earnest Money Deposit* (At the time of submission of bid)	Equivalent to RMLF x 36 x 0.05 of Reserve Monthly License Fee (MLF) for each site	The Earnest Money is to be deposited in the form of NEFT/RTGS/e-payment.
2.	Security Deposit/Performance Guarantee (To be deposited by H-1 bidder at the time of acceptance of offer letter issued by RP Cell)	Equivalent to 3 times of bid amount quoted / negotiated by the H-1 bidder	Security Deposit/ Performance Guarantee of 3 months is to be deposited in the shape of Bank Guarantee / Demand Draft. In case of Bank Guarantee, the same may be deposited with validity of 90 months.
3	Monthly License Fee(MLF) MLF of first 3 months to be deposited in advance along with Security Deposit / Performance Guarantee. (To be deposited by H-1 bidder at the time of acceptance of offer letter issued by RP Cell). MLF for the succeeding month shall be payable on or before last day of the preceding month.	Equivalent to bid amount i.e. MLF accepted by SDMC	Monthly Licence Fees has to be deposited in the shape of Demand Draft / Bankers Cheque/ Pay order or through RTGS/ ECS in the SDMC A/c. The H-1 bidder shall be required to deposit 84 post dated cheques against the Monthly License Fees payable by him. H-1 bidders are required to complete all the formalities viz. submission of Security Deposit/Bank Guarantee, Copy of the Agreement on Stamp paper of Rs. 100/-, Post Dated Cheques etc. within 15 working days from issue of Offer Letter to enable giving possession of the site on or before 7 working days. H-1 bidder will be allowed a period of 60 days for procurement of equipment/material & installation and make them operational thereof. However, the H-1 bidder shall have to make payment of quoted monthly license fee immediately after incubation period of from the date of completion of installation and putting up of space in operation, whichever is earlier, in the shape of Pay Order/Demand draft/online and continue to pay the same in advance by the 10 th day of each English Calendar month during the duration of license period.

*To be deposited separately for each site.


Assistant Commissioner
Rampur Project Cell SDMC

ANNEXURE- G

(To be executed on a non-judicial stamp paper of Rs. 100/- and duly notarized)

INDEMNITY BOND

This Indemnity Bond is executed on this _____ day of _____ by Shri _____ s/o Shri _____ resident of _____ in favour of Commissioner, SDMC, Civic Centre, Minto Road, New Delhi - 110002.

2. The executants is the Proprietor/Partner/Director/authorized signatory of M/s _____ situated at _____ and had submitted a bid for allotment of site under the jurisdiction of SDMC.

3. SDMC vide its offer letter No. _____ dated _____ has given me an offer to allotment of site on a monthly license fee of Rs. _____

4. The executants undertakes to indemnify the South Delhi Municipal Corporation from any injury, loss or damage caused to or suffered by any person or property, arising out of or relating to operation of site and the consequential claim or claims shall be borne by the executants who hereby indemnifies and safeguards the SDMC in respect of any of such claim or claims.

EXECUTANT


Assistant Commissioner
Regenerative Project Cell, SDMC

Annexure-H

**OPEN E-TENDER FOR ALLOTMENT OF SPACES/ SITES ON MONTHLY
LICENSE FEE BASIS**

Details of EMD for respective site/(s) applied for
(to be submitted on company's letter head)

S.No.	Sl No. of site as per Annexure-A	Name of the Respective sites applied for
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**NAME AND SIGNATURE
OF AUTHORIZED SIGNATORY WITH SEAL**


Assistant Commissioner
Ramanerive Project Cell, SDMC

ANNEXURE-I

FORMAT FOR AFFIDAVIT (To be submitted by all bidders)

(To be executed on a non-judicial stamp paper of Rs.100/- and duly attested by Notary Public)

I, _____ S/o _____ resident of _____, authorized signatory of M/s _____ Address _____ do hereby solemnly affirm that I have already conducted survey of the spaces/Site(s) - _____ (Name(s) & Sl. No. of the space/site(s)) and made independent evaluation of potential of site and SDMC will not be responsible for any financial losses on account of the field operation and current revenue administration. I/we have inspected the said sites under offer and are ready to take the site on 'as is where is basis' and have acquainted us with all the local conditions and space/site conditions at the said site.

Name & Signature

Deponent

VERIFICATION :

Verified at Delhi on this _____ day of _____, 2021 that the contents of the above affidavit are true to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.

Name & Signature

Deponent


Assistant Commissioner
Ramuneration Project Cell SDMC

SCHEDULE-A**Basic Information about Bidder & Site for which the Bid has been Submitted
(to be submitted on company's letter head)**

1.	NAME OF THE ORGANISATION / INDIVIDUAL	
2.	CORRESPONDENCE ADDRESS INCLUDING PHONE & FAX NUMBER	
3.	CONTACT MOBILE NUMBER AND EMAIL ID	
4.	NAME OF PERSON(S) TO BE CONTACTED FOR CLARIFICATION	
5.	PAN NUMBER OF THE BIDDER	
6.	TAN NUMBER OF THE BIDDER	
7.	ESI/EPF REGISTRATION DETAILS	
8.	DETAILS OF THE BANK ACCOUNT/BANK, WHICH IS PROPOSED FOR DEALING WITH THE INSTANT SITE PROJECT.	
9.	SITE(S), ALONGWITH SRL NUMBER OF SITE AS PER ANNEXURE-A FOR WHICH THE BID HAS BEEN SUBMITTED	
10.	ANY OTHER DETAIL	

Certified that the information given above is correct to the best of my knowledge

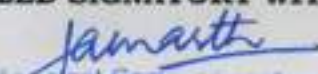
**NAME AND SIGNATURE
OF AUTHORIZED SIGNATORY WITH SEAL**


Assistant Commissioner
Rannuneration Project Cell, SDMC

SCHEDULE - B:
to be submitted on company's letter head)

DETAILS OF DOCUMENTS REQUIRED/SUBMITTED BY THE BIDDER			
Sl. No.	Document	Yes	No
1	Proof of constitution (a) In case of sole proprietorship, an affidavit executed before a 1 st class Magistrate that the applicant is the sole proprietor of the firm; (b) In case of partnership firm, submit copy of Registered partnership deed (c) In case of Private/Public Limited Company, submit Copy of Memorandum and Article of Association. (d) In case of society, submit registration with Registrar of societies.		
2	Photographs (i) Recent passport size photographs of the applicant/authorized signatory, to be affixed on the spaced provided for the purpose; (ii) Two self-signed recent passport size photographs of each of the partners/directors of the applicant firm/company, duly pasted on A-4 sheet.		
4	Proof of occupation of the office premises (i) In case of ownership, Conveyance deed or any other document of legal ownership of the firm/company; (ii) In case of tenancy, Rent/Lease Agreement with latest Rent Receipt along with copy of Pan number of Landlord or the lesser as the case may be.		
5	Proof of residence Copy of any of the documents of each of the proprietor/partners / directors of the applicant firm/company:- i) Aadhar card; ii) Passport; or iii) Driving License.		
6	Proof of financial soundness A. Copies of the following documents:- i) Income Tax Permanent Account No. (PAN) Card of all the proprietor/ partners/ directors and also of the company /firm; ii) Audited Financial Statement of the firm/ company for the preceding three financial years i.e. 2017-18, 2018-19 and 2019-20 showing the annual turnover duly certified by the Chartered Accountant; iii) Audited Balance sheet of the firm/ company for the preceding three financial years i.e. 2017-18, 2018-19 and 2019-20 showing the annual turnover duly certified by the Chartered Accountant; iv) Income Tax Returns of the firm/company for the preceding three financial years i.e. 2017-18, 2018-19 and 2019-20		
7	Proof of authorization In case of company/partnership firm, a Resolution duly passed by the board of directors/partners thereby authorizing the signatory to sign and submit the bid and other documents, required for the purpose.		

**NAME AND SIGNATURE
OF AUTHORIZED SIGNATORY WITH SEAL**


 Assistant Controller
 Ramnagar Project Cell SDMC

SCHEDULE - C
DETAILS OF STAKEHOLDER'S IN BUSINESS
(to be submitted on company's letter head)

S. No.	Name / Fathers Name	Designation	Age	Address	Landline / Mobile Number	Specimen Signature	PP Size Photo

**NAME AND SIGNATURE
OF AUTHORIZED SIGNATORY WITH SEAL**


Assistant Commissioner
Rannureative Project Cell SDMC

SCHEDULE-D

DETAILS AND PROOF OF FINANCIAL CAPACITY
(to be submitted on company's letter head)

YEAR	Turnover**	Net Worth**	Profit/(Loss)**
2017-18			
2018-19			
2019-20			

(To be supported with the relevant document and due certification by the statutory auditor)

**NAME AND SIGNATURE
OF AUTHORIZED SIGNATORY WITH SEAL**


Assistant Commissioner
Ramunerative Project Cell,SDMC