



SOUTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE ENGINEER-IN-CHIEF
 20th Level, E1-Block, Dr. S.P.M. Civic Centre
 J.N. Marg, New Delhi-110002



No.F.01/E-in-C/SDMC/2022/ 33

Dated 21/03/22

CIRCULAR

SUB: Misuse of Digital Certificate by Data Entry Operators.

It has come to my notice that the digital certificate issued to the Executive Engineers for the purpose of e-procurement / e-tendering is being misused by data entry operators. In particular, when the EE is transferred from one division to another, the digital certificate is not surrendered by the EE and new digital certificate is got issued thereby giving an opportunity to the data entry operator to misuse the old digital certificate.

It is therefore, directed that the EE who is transferred from the division shall surrender the digital certificate issued to him at the time of relieving from his existing posting and new digital certificate shall be issued to him only after surrender of old digital certificate.

In case of non compliance, the EE concerned and data entry operator posted in the old division will be held responsible and action against both will be initiated including suspension of EE and dismissal of service of the data entry operator.

The above instructions shall be strictly followed by all concerned.

Sd/-
ENGINEER-IN-CHIEF

All CEs / SEs / EEs
Dir.(DEMS)

Copy to:

1. Commissioner
2. Addl.Comm.(Engg.)
3. Addl.Comm.(IT)

Dir(CTD)

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 22.3
 A.C.(IT)

[Handwritten signature]
 23/03/22
 J.A.C.

[Handwritten signature]
 21/03/22
 please upload on website.
 (department of engg.)
 PMS-IT

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ENGINEER-IN-CHIEF
 21/03/22