

SOUTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE ADDITIONAL COMMISSIONER(EODB/IT)
6TH FLOOR, DR. SHYAMA PARSHAD MUKHERJEE CIVIC CENTRE
JAWAHARLAL NEHRU MARG : NEW DELHI - 110002.

No.South DMC/ADDL.CM.(EODB/IT)/SE(B)HQ/95

Dated: 11.08.2021

C I R C U L A R

Subject Online Module for Addition / Alteration in DDA Flats under EODB.

Under the "Ease of Doing Business" relating to construction permits, the Online Module for Addition / Alteration in the existing DDA Flats has been developed. Henceforth, all the applications for addition / alteration in respect of DDA Flats shall be submitted through Online Mode. The Architect shall fill up the Common Application Form (CAF) through Online Mode and the building permit, may be issued through Online Mode as per the addition / alteration policy notified by the DDA.

As per prevailing procedure, the compounding charges of the existing structure beyond sanction but within permissible limit are to be worked out by the Architect and shall be uploaded at the time of submission of Online Application.

In case of any technical issue, communication / mail be forwarded to mcd-ithelpdesk@mcd.nic.in

To have the uniformity in the process of Online Sanction of Building Plan, this may be applicable in all the three Municipal Corporations.

This issues with the prior approval of the competent authority.

Additional Commissioner(EODB/IT)
South Delhi Municipal Corporation

Distribution:

- 1 Additional Commissioner(Engg.) - North & East DMCs
- 2 All Zonal Deputy Commissioners-South, North & East DMCs
- 3 Chief Town Planners -South, North & East DMCs
- 4 Chief Law Officers -South, North & East DMCs
- 5 Director (IT) - with the request to upload the above circular on the website and a copy of the circular be forwarded through e-mail to all empanelled Architects / Engineers / Supervisors.
- 6 All SEs(Bldg.)HQ -South, North & East DMCs
- 7 All EEs(Bldg.)HQ & Zonal EEs(Bldg.) -South, North & East DMCs
- 8 EE(OBPS), I.T. Deptt.
- 9 AE(OBPS) - to upload the same on Facebook page of EODB.

Copy to:

- 1 PS to Commissioner, South, North & East DMCs - for kind information of the Commissioner.
- 2 Special Commissioner of Industries, O/O the Commissioner of Industries, Govt. of NCT of Delhi, Udyog Sadan, Patpargang, New Delhi - for kind information.
- 3 Executive Director, DSIIDC, Bombay Life Building, Connaught Place, New Delhi-110001.