



SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT

22nd FLOOR, Dr. S.P.MUKHERJEE CIVIC CENTRE
J. L.NEHRU MARG, NEW DELHI - 110002



No. F-85/05(5)/2020/227

Dated: 26 /06/2020

CIRCULAR

Subject: Clearance of Probation Period of General Duty Medical Officers, Grade-II working/posted in South DMC.

Additional Deputy Commissioner(Health) and Municipal Health Officer, South DMC are requested to send the names of all eligible General Duty Medical Officers, Grade-II who have completed their two years of probation period (i/c left out cases, if any) as on 31.03.2020 as per attached proforma along with Currency of Punishment Report, on the basis of their Personal File & Service Book by 15.07.2020 (in original), so that DSC meeting for clearance of their probation period could be arranged at the earliest.

2. Direct application/request by GDMO-II shall not be entertained.

Encl: as above

Distribution:

1. Additional Deputy Commissioner(Health)
2. MHO/SDMC
3. Additional (DHA) SDMC
3. DCA(H&P/Central Zone/South Zone/West Zone/Najafgarh Zone)
4. AC(Health) SDMC
5. AO(H&P) SDMC
6. AO(IT) SDMC with the request to upload on the website.
7. Office copy

[Signature]
26/6/2020
Administrative Officer
CED/SDMC

PROFORMA

1	Name of the Medical Officer(GDMO-II)	:	
2	Father's/Husband's Name	:	
3	Date of Birth	:	
4	Details of present posting with Designation	:	
5	Bio-Metric ID No.	:	
6	Cadre	:	
7	Residential Address with Telephone number	:	
8	Date of initial appointment	:	
9	a) Break service	:	
	b) Period of leave declared as Dies-non, if any	:	
	c) Period of service declared unqualified service	:	
10	Whether placed under suspension and reinstated with pending inquiry	:	
11	Remarks, if any	:	

Certified that the above particulars are correct as per his/her service book and personal file and the Medical Officer is not under currency of punishment since his/her initial appointment in South Delhi Municipal Corporation.

**Signature of Account Officer
With name and official seal**

AO/CED/SDMC