

How To Register The Death Event Occurred At Home In The Territorial Jurisdiction Of The MCD

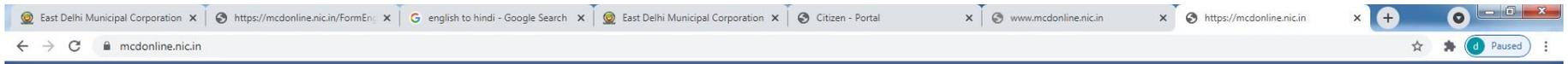
1. Enter the given URL in the address bar of the browser:
<https://mcdonline.nic.in>



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Accessing MCD Web Portal



Municipal Corporation Delhi



Official Site of the North Delhi Municipal Corporation.

[Portal](#) [Online Services](#)



Official Site of the South Delhi Municipal Corporation.

[Portal](#) [Online Services](#)



Official Site of the East Delhi Municipal Corporation.

[Portal](#) [Online Services](#)

2. Citizen to Click on East Delhi Municipal Corporation for Online Services

[Download Mutation Certificate](#)

[Ease Of Doing Business \(Construction Permits\)](#)



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Accessing Registration of Birth And Death Application

The screenshot shows the website interface for the East Delhi Municipal Corporation (EDMC). The top navigation bar includes links for HOME, ABOUT US, DEPARTMENT, ZONES, DOWNLOADS, TENDERS, CAREER, and FAQs. The 'Online Services' section is prominently displayed, featuring a grid of service buttons. A red arrow points to the 'Registration of Birth & Death' button, which is the first button in the first row. Other services listed include Building Plan Sanction (EOOB), Property Tax, Factory Licenses, Trade / Storage Licenses, Veterinary Licenses, Teh Bazar, Health Trade Licences, Horticulture Department, Community Service Department, Farm House Functions, Information under RTI, e-Mutation Property Tax, Conversion & Parking Charges, and IntraMC. The footer contains terms and conditions, privacy policy, and contact information.

3. Citizen to place cursor on Registration of Birth and Death



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Accessing Citizen Login

East Delhi Municipal Corporation

HOME ABOUT US DEPARTMENT ZONES DOWNLOADS TENDERS CAREER FAQS

EDMC Digital Diary

ONLINE SERVICES

Official E-mail

Select Language

Online Services

- Birth Verification
- Death Verification
- Citizen Login**
- Officer Login
- Building Application (EODB)
- Property Tax
- Factory Licenses
- Trade / Storage Licenses
- Veterinary Licenses
- Teh Bazar
- Health Trade Licences
- Horticulture Department
- Community Service Department
- Farm House Functions
- Information under RTI
- e-Mutation Property Tax
- Conversion & Parking Charges
- IntraMC

SWAC SURVI

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EN 12:48 05-05-2021

4. Click on citizen login



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Registering the Mobile Number in MCD Web Portal

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View Instruction and Guidelines

CITIZEN HOSPITAL

REGISTERED MOBILE NO.

India(91) Mobile No

GENERATE OTP Enter OTP

LOGIN BACK

New User Click Here For SignUp / Registration

Authorised persons may sign up on the behalf of Govt./ State/ Organisation/ Public Institutions.

5. If your Mobile Number is not registered, please **“CLICK FOR NEW USER SIGN UP/REGISTRATION”**

HELP DESK

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Accessing through Registered Mobile No. for filling up of the Death Registration Form/Downloading Registered Death Certificate

The screenshot displays the 'CITIZEN HOSPITAL' login interface on the EDMC website. The page includes a 'View Instruction and Guidelines' link at the top. The main form area is titled 'REGISTERED MOBILE NO.' and contains a dropdown menu for the country (set to 'India(91)'), a text input field for the 'Mobile No.', a 'GENERATE OTP' button, and an 'Enter OTP' input field. Below these are 'LOGIN' and 'BACK' buttons. A 'HELP DESK' link is visible on the right side of the form. At the bottom of the page, there is a footer with the EDMC logo, copyright information (© 2019), and a disclaimer stating the site is designed and hosted by the National Informatics Centre, Ministry of Electronics & Information Technology, Government of India.

7. If your Mobile Number is already registered, you can login directly. No need to register again.

8. a. On entering the registered Mobile number

8.b. enter OTP generated Citizen can login and use the death registration form



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Page visible after submitting the Registered Mobile No. and OTP

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DEVINDER SINGH BHANDARI

Filter by Event Date: Select Event Date Range

NO OF RECORDS: 500

SEARCH FILTERED DATA CLEAR FILTERED SEARCH

APPLICATION DETAILS

PENDING APPROVED REJECTED DEFICIENCY

No Record Found.

To Know Important Instructions while filling Birth and Death Form

- You may choose relevant option for registration of birth & death and subsequently submission of details thereof.
- Ensure that the request for birth/death registration is applied to the zone where the event (birth/death) has taken place. Applying to an incorrect zone might lead to rejection of the request.
- Minor corrections in name spelling may be applied for.

Detail of Late Fees Structure and Documents Required			
Duration (Start from Event)	Late/Fee(Non-Refundable)	Birth / Still Birth Registration	Death Registration
Within 21 Days	NIL		

General Guidelines

- Read SOP(English Format) to understand flow of Birth and Death Registration"
- Read SOP(Hindi Format) to understand flow of Birth and Death Registration"
- RBD Act"
- Documents are to be submitted for Registration of Birth and Death"
- For Hospital/ Institutional Birth/ Death, Informant Doctor will register.
- For Documentary Birth/ Death, Informant Citizen will register.
- Fill all the details as per the prescribed form online.
- Check filled-in details before payment and submission of the form.
- Pay the applicable fees online using Debit/Credit card etc.

Note: As Per The RBD Act, If The Event (Birth/Death/Still Birth) Took Place in An Institution (Hospital), The Institution Is Supposed To Register The Event. You May Please Contact The Institution (Hospital) Before Proceeding With The Registration Process For Necessary Assistance.

BIRTH REGISTRATION STILL BIRTH REGISTRATION **DEATH REGISTRATION** SEARCH OLD DATA AND PRINT CERTIFICATE CERTIFICATE SEARCH DIGITIZE YOUR MANUAL OLD CERTIFICATE

CERTIFICATE SHIFTING/SHARING OR CHANGE MOBILE NUMBER

East Delhi Municipal Corporation Disclaimer

12:55 05-05-2021

9. Click on Death Registration



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Death Registration Form. 2 To Be Filled

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FORM NO. 2 DEATH REGISTRATION (TO BE FILLED BY THE INFORMANT)

LEGAL INFORMATION

DATE AND TIME OF DEATH (ENTER THE EXACT DAY, MONTH, YEAR AND TIME THE DEATH TOOK PLACE): *

DATE OF DEATH: * DDMMYYYY TIME OF DEATH: HHMM

GENDER OF THE DECEASED (CHOOSE FROM MALE/FEMALE/TRANSGENDER/OTHERS): *

Select Gender of The Deceased

NAME OF DECEASED (FULL NAME AS USUALLY WRITTEN): *

Enter Name Of Deceased

UID NO (AADHAR ID) OF DECEASED (IN ANY): *

Enter UID/Aadhar Of Deceased

AGE OF THE DECEASED:

IF THE DECEASED WAS OVER 1 YEAR OF AGE, GIVE AGE IN COMPLETED YEARS: *

Select Year

RELIGION OF THE DECEASED: *

Select Religion

OCCUPATION OF THE DECEASED (IF NO OCCUPATION CHOOSE "NOT APPLICABLE"): *

Select Occupation Of The Deceased

TYPE OF MEDICAL ATTENTION RECEIVED BEFORE DEATH: *

Select Medical Attention Received Before Death

WAS THE CAUSE OF DEATH MEDICALLY CERTIFIED?: *

NO YES

NAME OF DISEASE OR ACTUAL CAUSE OF DEATH (FOR ALL DEATHS IRRESPECTIVE OF WHETHER MEDICALLY CERTIFIED OR NOT): *

Enter Name Of Disease Or Actual Cause Of Death

IF USED TO HABITUALLY SMOKE - FOR HOW MANY YEARS?

Enter In Years

IF USED TO HABITUALLY CHEW TOBACCO IN ANY FORM - FOR HOW MANY YEARS?

Enter In Years

IF USED TO HABITUALLY CHEW ARECANUT IN ANY FORM (INCLUDING PAN MASALA) - FOR HOW MANY YEARS?

IF USED TO HABITUALLY DRINK ALCOHOL - FOR HOW MANY YEARS?

HELP DESK

14:35 05-05-2021

10. Fill all mandatory fields in the application



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Death Registration Form. 2 To Be Filled

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IF USED TO HABITUALLY CHEW ARECANUT IN ANY FORM (INCLUDING PAN MASALA) - FOR HOW MANY YEARS?
Enter In Years

IF USED TO HABITUALLY DRINK ALCOHOL - FOR HOW MANY YEARS?
Enter In Years

NAME OF MOTHER:
Enter Name Of Mother

UID NO (AADHAR ID) OF MOTHER (IF ANY):
Enter UID/Aadhar Of Mother

NAME OF FATHER/HUSBAND: *
Enter Name Of Father/Husband

UID NO (AADHAR ID) OF FATHER (IF ANY):
Enter UID/Aadhar Of Father

PARENT / GUARDIAN MOBILE NUMBER: *
91 Enter Parent's Mobile Number

PARENT EMAIL ADDRESS:
Enter Parent's Email Address

ICD CODE:
Select ICD

MARITAL STATUS OF DECEASED: *
Marital Status

PLACE OF DEATH (CHOOSE APPROPRIATE ENTRY AND GIVE THE NAME OF HOSPITAL/INSTITUTION OR THE ADDRESS OF HOUSE WHERE THE DEATH TOOK PLACE. IF OTHER PLACE, GIVE LOCATION): *
Select Place Of Death

Note: "Other Place" Of "Death" Means The Places Apart From Home And Institutions (Hospital/Clinic/Nursing Home Etc).

DECEASED RESIDENCE ADDRESS

(PLACE WHERE DECEASED ACTUALLY LIVED. THIS CAN BE DIFFERENT FROM PLACE WHERE DEATH OCCURED. THE HOUSE ADDRESS IS NOT REQUIRED TO BE ENTERED.)

IS DECEASED ADDRESS SAME AS THE DEATH PLACE ADDRESS

ADDRESS: *
Enter Address

NAME OF TOWN/CITY/VILLAGE: *
Enter Name Of Town / Village

COUNTRY: *
INDIA

STATE: *
Select State

DISTRICT: *
Select District

PINCODE: *
Enter 6 Digits PIN No.

HELP DESK

10.a. Fill all mandatory fields in the application



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Death Registration Form. 2 To Be Filled

11 PM to 12 AM for necessary improvisations. Inconvenience, if any, is regretted. **NEW**

ADDRESS DETAILS

DECEASED'S CORRESPONDENCE ADDRESS (ADDRESS OF DECEASED AT THE TIME OF DEATH)

IS DECEASED'S CORRESPONDENCE ADDRESS SAME AS THE DECEASED'S ADDRESS

ADDRESS: *

Enter Address

NAME OF TOWN/CITY/VILLAGE: *

Enter Name Of Town/City/Village

COUNTRY: *

INDIA

STATE: *

Select State

DISTRICT: *

Select District

PINCODE: *

Enter 6 Digits PIN No.

DECEASED'S PERMANENT ADDRESS

IS DECEASED'S PERMANENT ADDRESS SAME AS THE CORRESPONDENCE ADDRESS

ADDRESS: *

Enter Address

NAME OF TOWN/CITY/VILLAGE: *

Enter Name Of Town/City/Village

COUNTRY: *

INDIA

STATE: *

Select State

DISTRICT: *

Select District

PINCODE: *

Enter 6 Digits PIN No.

INFORMANT'S DETAILS

INFORMANT'S NAME: *

Enter Informant's Name

RELATION WITH DECEASED: *

Select Relation

MOBILE NUMBER: *

91 Enter Informant's Mobile Number

EMAIL ADDRESS:

Enter Informant's Email Address

INFORMANT'S ADDRESS

IS INFORMANT'S ADDRESS SAME AS THE PERMANENT ADDRESS

ADDRESS: *

Enter Address

NAME OF TOWN/CITY/VILLAGE:

Enter Name Of Town/City/Village

10.b. Fill all mandatory fields in the application



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Death Registration Form. 2 To Be Filled

INFORMANT'S DETAILS

INFORMANT'S NAME: *
Enter Informant's Name

RELATION WITH DECEASED: *
Select Relation

MOBILE NUMBER: *
91 Enter Informant's Mobile Number

EMAIL ADDRESS:
Enter Informant's Email Address

INFORMANT'S ADDRESS

IS INFORMANT'S ADDRESS SAME AS THE PERMANENT ADDRESS

ADDRESS: *
Enter Address

NAME OF TOWN/CITY/VILLAGE:
Enter Name Of Town/City/Village

COUNTRY: *
INDIA

STATE: *
Select State

DISTRICT: *
Select District

PINCODE: *
Enter 6 Digits PIN No.

USER REMARK

USER REMARK (Max Length 500 Chars)
Enter the User Remark

BACK **RESET** **SAVE AS DRAFT** **SUBMIT**

10.c. Fill all mandatory fields in the application



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Part Of The Application For Uploading Requisite Documents

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USER REMARK

USER REMARK (Max Length 500 Chars)

Enter the User Remark

UPLOAD REQUIRED DOCUMENTS

Note: 1. Scan Both Sides Of The Required Document(S) And Upload A Single PDF With Size Upto 2 MB.
2. ID Can Be Ration Card/Pan Card/ Aadhar Card/Passport / Bank Passbook/ Voter Id Card Etc.

1. CREMATION/BURIAL GROUND RECEIPT/DEATH SUMMARY/FR/MLC/DD/GENERAL DAIRY(IN CASE OF BROUGHT DEAD) No file chosen

2. ID OF DECEASED No file chosen

3. ID OF INFORMANTS No file chosen

4. OTHER SUPPORTING DOCUMENT No file chosen

HELP DESK

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[Note : Keep scanned PDF copies of your IDs (Like Aadhaar ID, Ration card etc), death cremation / burial ground slip, MLR, etc as per applicability ready before proceeding with the registration process.]



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How To Download Death Certificate Of The Death Events Occurred In At Home In MCD Territorial Jurisdiction

1. Death occurred at home/non-empanelled hospital, where informant has uploaded the details as per the Standard operating procedure Described In Earlier Slides.
2. Access MCD Web Portal
3. Access Citizen Login by entering registered mobile No. and OTP generated.



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Page Displayed After Submission Of Filled Up Death Registration Form

The screenshot shows the 'APPLICATION DETAILS' page on the EDMC portal. The user is logged in as SUKHDIR SINGH. The page displays a table with one entry for a death registration. The name 'ShamKumar' is highlighted in a blue box, and the application ID '0221-16161616' is highlighted in a blue box. A red arrow points from the 'ACTIONS' column to a red-bordered box containing the text 'Status of the submitted application'. Below the table, there are sections for 'General Guidelines' and a 'Note' regarding registration in an institution. At the bottom, there are navigation buttons for 'BIRTH REGISTRATION', 'STILL BIRTH REGISTRATION', 'DEATH REGISTRATION', etc.

S.no	Name	Event	Application ID	Submission Date	Event Date	Event Type	Status	Action
1	PRAVEEN SHAM LAMBA	DEATH	0221-10838167	02/04/2021	25/04/2021	LESS THAN 21 DAYS	SUBMIT TO PROCESS	ACTIONS

Status of the submitted application



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Displaying Certificate Generation After Approval

East Delhi Municipal Corporation

NO OF RECORDS: 500

APPLICATION DETAILS

PENDING APPROVED REJECTED DEFICIENCY

Showing 1 to 1 of 1 entries

S.no	Name	Event	Application ID	Submission Date	Event Date	Event Type	Status	Action
1	PRAVEEN KUMAR LAMBA	DEATH	0221-10938167	07/05/2021	25/04/2021	LESS THAN 21 DAYS	CERTIFICATE GENERATED	ACTIONS

Note: As Per The RBD Act, If The Event (Birth/Death/Still Birth) Took Place In An Institution (Hospital), The Institution Is Supposed To Register The Event. You May Please Contact The Institution (Hospital) Before Proceeding With The Registration Process For Necessary Assistance.

After approval from the Sub-Registrar/Registrar of the respective zone, certificate is generated.



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Following Generation Of Certificate, Action For Downloading Certificate

East Delhi Municipal Corporation

NO OF RECORDS: 500

APPLICATION DETAILS

PENDING APPROVED REJECTED DEFICIENCY

S.no	Name	Event	Application ID	Submission Date	Event Date	Event Type	Action
1	PRAVEEN KUMAR LAMBA	DEATH	0221-10839167	07/05/2021	25/04/2021	LESS THAN 21 DAYS	View Form Download Certificate View Details Correct Details Download Form

Note: As Per The RBD Act, If The Event (Birth/Death/Still Birth) Took Place In An Institution (Hospital), The Institution Is Supposed To Register The Event. You May Please Contact The Institution (Hospital) Before Proceeding With The Registration Process For Necessary Assistance.

Pl click **'ACTION'** for opening of drop down displaying down load certificate. Click on **'Download certificate'** to obtain in PDF form of the death certificate free of cost.

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एक कदम स्वच्छता की ओर

Prototype Of The Death Certificate Generated And Downloaded



फॉर्म संख्या / Form No. 6
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार
Govt. of National Capital Territory of Delhi
पूर्वी दिल्ली नगर निगम
EAST DELHI MUNICIPAL CORPORATION
मृत्यु प्रमाण पत्र / Death Certificate



(Issued under section 17 of the Registration of Death Act, 1969 and 8/13 of Delhi Registration of Death Rule, 1999)

This is to certify that the following information has been taken from the original record of DEATH which is the register for East Delhi Municipal Corporation of Shahdara South zone of N.C.T. Delhi

नाम / Name	XXXXXXXXXX
लिंग / Gender	XXXXXXXXXX
मृत्यु की तिथि / Date Of Death	01-05-2021
मृत्यु का स्थान / Place Of Death	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
पंजीकरण की तिथि / Date Of Registration	07-05-2021
पंजीकरण संख्या / Registration No	MCDOLIR-0221-280
माता का नाम / Name of Mother	
पिता/पति का नाम / Name of Father/Husband	UNKNOWN
जीवनसाथी का नाम / Name of Spouse	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
वर्तमान पता / Present Address	XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX
स्थायी पता / Permanent Address	XXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXX
छपाई की तिथि / Print Date	07-05-2021



Note: This certificate is system generated and does not require any seal/signature in original. The authenticity of this certificate can be verified at mcdonline.nic.in

प्रत्येक जन्म एवं मृत्यु का पंजीकरण सुनिश्चित करें
ENSURE REGISTRATION OF EVERY BIRTH & DEATH



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एक कदम स्वच्छता की ओर