



SOUTH DELHI MUNICIPAL CORPORATION
(Health Department)
Office of Addl. Director Hosp. Admn. (M&TB)
E-1, 18th Floor, Dr. SPM Civic Center, Dr. JLN Marg
New Delhi 110002; Tel 23226824, 23226859

NOTICE INVITING TENDER (N.I.T)

Tender Notice No. 06

Dated:- 01.03.2021

Online Bids/tenders are invited under two bid system from manufactures or authorized distributors on behalf of the Commissioner/SDMC under TWO BID SYSTEM for supply of 7500 vials of Anti Rabies Vaccine IP (Rabies Vaccine, Human I.P. (Freeze-dried purified Vero Cell Rabies Vaccine, 2.5 IU/ML with 1ml diluent, 2ml syringe with needle 24G, For Human Use) for Hospital Administration Department of South Delhi Municipal Corporation.

Scope of work: Supply, of 7500 vials of Anti Rabies Vaccine IP for Human Use as per specification and terms and condition at Central Medical Store, PSMS hospital, Kalkaji

Head of Account : HOA XL-IX E (General)

Cost of Tender Document: Rs. 500/-

Earnest Money Deposit: Rs. 50,000 (Fifty Thousand Only)

Both payable in the form of DD drawn in favor of Commissioner, SDMC, payable at New Delhi.;

To be deposited with the office of Addl. DHA (M&TB) on or before submission of Tender; Scanned copy of the drafts to uploaded along with the Tender

Tenders documents can be down loaded from website- **ETENDERS.GOV.IN**

Schedule of the NIT is as under:-

S. No.	Particulars	Description
1	Name of Work	Supply of Inj. Anti Rabies Vaccine : 7500 (Seven thousand five hundred Vials for Health Department of South Delhi Municipal Corporations
2	Period of Work	The supply is to be made in 2 instalments 3750 Vials each at interval of 4 weeks after first instalment
3	Tender Reference No.	Addl. DHA(M&TB)/SDMC/2020-21/06
4	Place of availability of Tender documents (RFPs)	https://etenders.gov.in/e procure/app & https://mcdonline.nic.in/sdmcportal
5	Mode of bid submission	Online; https://etenders.gov.in/e procure/app
6	Earnest Money Deposit	Rs. 50000/-

Handwritten signature
Addl. DHA (M&TB)
SDMC

7	Non-refundable cost of tender/bid document	Rs. 500/-
8	Validity of Tender	120 days from last date of submission of bids
9	Date of issuance of Tender Documents	02/03/2021
10	Bid Submission Start Date	02.03.2021
11	Last date and time for submission of Bids	12/03/2021 at or before 18:55 Hrs. (06.55 PM)
12	Opening of Technical bids	13/03/2021 at 10:30 AM
13	Opening of Financial Bids	To be informed later
14	Address for communication	Addl. DHA (M&TB), 18 th Floor, E-1 Dr. S.P.M. Civic Center, New Delhi 110002; Tel;011-23226824; e-mail : addl.dha.mcddsmc@gmail.com

In case the date for opening of Tender is declared as Holiday, tenders will be opened on next working day. Financial bid will be opened after technical evaluation **Financial Bids of only technically eligible bidders will be opened.**

Any corrigendum, addendum, amendments etc will be notified on the website of SDMC www.mcdonline.gov.in and also in the E-tendering website- ETENDERS.GOV.IN

The tender will be under two bid system, - Technical Bid and Financial Bid.

Details of Tender:

A. Technical Bid

1. **Cost of tender Rs. 500/-** Payable in the form of D/D at Delhi, drawn in favor of Commissioner, South Delhi Municipal Corporation.
2. **Earnest money deposit (EMD): Rs. 50000/- only** Payable in the form of D/D at Delhi, drawn in favor of Commissioner, South Delhi Municipal Corporation.
3. **Forwarding letter**, duly signed and stamped, that all the conditions of NIT are acceptable to the firm on letter head.
4. **GST Registration copy.**
5. Permanent Account Number.
6. **Turnover certificate** for the last three years. If certificate for the year 2019-2020 is not available then 2016-2017, 2017-2018, and 2018-2019 should be submitted duly certified by the CA. Minimum annual turnover should be Rs 25 lakhs p.a.,
7. Experience in supply of medicines/medical items to govt./PSU department and in last three year. Supply order/ invoice/any other documentation for the same should be submitted/uploaded
8. **ITR of last three years, AY 2019-20, 2018-19, 2017-18.** If 2019-20 is not available then 2016-17 should be submitted.
9. In case of Distributor, certificate from principles/manufacturer that the distributor has been duly authorized.
10. Copy of valid Drug license from manufacturer (duly attested) should be uploaded.
11. **WHO GMP Certificate should be uploaded.**
12. **Batch test report should be uploaded.**

Accepted

13. Non blacklisting/ Non debarring and Non Conviction certificate. * the firm should not have been blacklisted/debarred/convicted by any govt/PSU department. Undertaking to the effect should mandatory be submitted.

* All document are essential

B. The financial bid:

(Financial Bids of only Technically eligible bidders, will be opened)

1. Financial Bid will be totally on line.

It will be in the following format:

No.	Description	Quantity	Rate Quoted for each + GST	Rate in words
	Supply of 7500 vials of Anti Rabies Vaccine IP (Rabies Vaccine, Human I.P. (Freeze-dried purified Vero Cell Rabies Vaccine, 2.5 IU/ML with 1ml diluent, 2ml syringe with needle 24G; (For Human Use)			

2. Rate quoted should be FOR destination.
3. Rate quoted should be final inclusive of all taxes and no increase in rates will be allowed during the supply period.
4. The rate should be quoted both in words and figures.

C. General Terms and Conditions:

Bid Documents can be downloaded from the website: as stated above. **Both Tender cost and Earnest money** can be deposited in the form of separate Bank Draft of a scheduled Bank in favour of Commissioner, SDMC

The interested contractors shall have to pay the Tender Cost at the time of download of tender documents and Earnest Money at the time of Re-encryption of Online Bid.

If the Payment is made through Demand Draft then the contractor has to deposit separate demand draft for tender cost and Earnest Money before schedule time of opening of technical bid.

1. The bidders will have to submit sealed samples for perusal of the board during technical evaluation, if required.
2. **Any tender received without earnest money deposit in the form as specified shall be summarily rejected.**
3. EMD is to be deposited as stated in pre page.
4. All supplies will be subject to the approval of board and can be rejected without assigning any reason.

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SDMC

5. No firm will be eligible to withdraw after the submission of the quotation/ tender or its rate have been accepted otherwise, EMD will be forfeited.
6. Any contravention to the above terms and condition is liable for rejection of the quotation/ tender.
7. Payment will be made by bill system after receiving the supply.
8. No tender will be accepted without earnest money. Earnest money will be accepted only in the form of D.D. drawn in favour of Commissioner, SDMC.
9. No previous earnest money will be adjusted.
10. Multiple offers will not be accepted.
11. Firms are requested to submit the following document duly signed and stamped.
 - (i) GST. Registration copy and PAN
 - (ii). Forwarding letter that above conditions are acceptable to the firm on letter head.
12. No conditional offer/ quotation will be accepted.
13. Authorization certificate from manufacturer/ authorized Indian Distributor for Importer, entering into contract with SDMC for supply and commitment.
14. Tender should be accompanied by earnest money (as informed) in the form of demand draft in favour of Commissioner, SDMC.
15. The EMD shall be refunded to all unsuccessful bidders after finalization of the tender.
16. Tender received after the due date and time will be rejected.
17. Financial Bid shall be opened only if the TEC recommends after scrutiny of Documents and demonstrated equipment's etc. found as per specification.
18. Rate quoted should be FOR destination.
19. Supply, Bills & Challans etc. will be received at Central Medical Store, PSMS hospital ,Kalkaji, New Delhi-19.
20. Rate quoted should be final inclusive of all taxes and no increase in rates will be allowed during the supply period. Rates must be quoted for the material as asked for. Deviation for any of the specification will not be allowed. However, if the price of the vaccine is reduced before the supply is completed, and as per government policies on drug price control, the same shall be applicable.
21. The rate should be quoted both in words and figures; there should be no discrepancy in price quoted in figures & words.
22. The items quoted preferably be available es-stock. If not, the minimum period required for the supplying should be clearly mentioned. (Item quoted can be supplied in 03 (three) instalment in next 4 months from the date of supply order subject to fulfilment of self-life criteria stated in the tender document later on). All consignment should be accompanied with valid test certificate of each batch.

Delivery Period:-

- a. First instalment of 3750 Nos of vials to be delivered within 4 weeks from the date of the supply order.
 - b. 2nd instalment of 3750 Nos of vials to be delivered within 4 weeks from the date of the supply order.
23. The quoted net rate will be treated as firm offer and must remain valid for supply for the period of contract.
 24. The supply has to be made within 3 weeks from the date of issue of supply order. In case of delay in supply a **penalty @ 1%** of the quoted price, per week, up to maximum of 5% can be imposed on the supplier. The penalty can be waived off at the discretion of competent authority.

Alex Supte
 Addl. D.H.A. (MPTM)
 SDMC

25. A contract agreement has to be signed by the successful bidder on a non-judicial stamp paper of Rs.100/-.
26. DHA/SDMC reserves the right to accept or reject any or all quotation without assigning any reason and also reserve the right to cancel the tender partially or totally.
27. For any dispute, decision of Director Hospital Administration, South Delhi Municipal Corporation is final. All disputes related to this tender shall be subject to the territorial jurisdiction of Delhi Court only.
28. The offer should be valid for a minimum period of 120 days. Tenderer must be a manufacturer of the item or authorized distributor and must furnish a certificate to this effect along with tender documents (Technical Bid).
29. **Bidder should not have been blacklisted by any government agency.**
30. **Department reserves the right to alter the scope of work by 50% or to cancel the tender without assigning any reason.**
31. **Shelf life requirement:** The vaccine at the time of supply should be within at least 5/6 of the expiry period remaining with SDMC. This is applicable for each consignment (if vaccine is being supplied in instalment). Bidder has to certify that remaining shelf life of the product is not less than 5/6th of total shelf life at the time of supply. It is hereby certified that no shelf-life exemption will be taken after placement of purchase order.
32. Bidder has to get all the vials stamped or printed as "SDMC Supply, not for sale" on the box and vials itself.

The specification of the Inj. Anti Rabies Vaccine IP (for Human Use) is as under:

1. Rabies Vaccine, Human I.P. should be Freeze-dried purified Vero cell Rabies Vaccine 2.5 IU inactivated rabies antigen with 1ml. diluents, 2ml syringe with needle 24G available for intra dermal usage.
2. A vaccine should be in freeze dried form and should be stable between 2-8 degrees Celsius.
3. The vaccine should be accompanied with suitable diluents along with sterile syringe and needle for reconstitution.
4. The vaccine upon reconstitution with the accompanied diluents, should have volume of 1ml and should be suitable for intramuscular or intra-dermal use.
5. The vaccine and the diluent should be free of any impurities or contamination.
6. The vaccine vial should be supplied in tamper proof packaging. The supply should be made under proper cold chain conditions.
7. The department at its discretion may have the sample tested from the supply from its authorized laboratory. In case the sample is deemed to be Sub standard/NSQ/NAS/ or Contaminated or in case of any mislabelling/incorrect information then action as per Drugs & Cosmetic Act will be taken and payment for the consignment will be withheld along with the performance security. Decision of the DHA/SDMC will be final and binding.

Director Hospital Administration

Alex S. P. H.
ADGM
SDMC