



MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/ 552

DATED: 15/11/2022

Subject : - Public Notice on draft Recruitment Rules for the posts of O.T. Assistant, Technical Assistant (O.T), Technician (O.T) and Technical Supervisor (O.T) in Hospital Administration Department, Municipal Corporation of Delhi.

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following posts in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. O.T. Assistant.
2. Technical Assistant (O.T).
3. Technician (O.T).
4. Technical Supervisor (O.T).

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at aoharrs@gmail.com.

Place:- New Delhi

Dated:- 15.11.2022

(Vinod Kumar)

Admn. Officer (HA)-HQ

Hosp. Admn. Deptt./MCD

Administrative Officer (H)

Municipal Corporation of Delhi
Civic Centre, New Delhi-02

Copy to : -

1. Director (IT)-MCD : with request to upload the same on MCD website portal.
2. AO(CED)-MCD : for kind information of Director (P).

Schedule-III

Subject:- Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **O.T. Assistant** in Health Department, **Municipal Corporation of Delhi**.

S.No.	Columns	Existing RRs of Theatre Assistant (Operation Theatre) Delhi, the No.F.9/9/83-LSG 2176 dated 28 th April, 1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Theatre Assistant (Operation Theatre)	O.T. Assistant	Change As per revised Establishment Schedule of 2022-23 of Unified Corporation
2.	No. of post	23 (1982) - Subject to variation dependent on work-load	113 (2022) - Subject to variation dependent on work-load	Change As per revised Establishment Schedule of 2022-23 of Unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No change
4.	Scale of Pay	Rs.260-430	Pay Level-04 of 07 th CPC Pay Matrix (Rs.25500-81100/-)	Change of Pay Scale as per revised Establishment Schedule of 2022-23 of Unified Corporation
5.	Whether selection post or non-selection post	Not Applicable.	Non-Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Between 18 & 25 years (Relaxable upto 35 years for Government servants and employees of M.C.D. in accordance with the instructions issued by the Central Government). Note:- The crucial date for determining the age limit shall be fixed for sending names by the Employment Exchange.	Between 18 to 27 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. Upto 40 years in accordance with the orders/instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (i) Matriculation Pass from a recognised University / Board / School or equivalent. (ii) Two Year' Theatre Experience in a reputed hospital.	Essential:- (i) 12 th passed from a recognised University or Board. (ii) Operation Theatre Attendant Training of minimum six months; Or One Years' practical experience in Operation Theatre from a Government Hospital or Private Hospital with 50 beds.	Change, as per DoPT Guidelines

Schedule-III

Subject:- Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **O.T. Assistant** in Health Department, **Municipal Corporation of Delhi.**

			Note:- The qualification(s) regarding experience is relaxable at the discretion of the DSSSB or Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.	
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	No.	Age - No. Qualification - Yes.	Change. As per functional requirement of the Department.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Direct Recruitment.	(a) 30 % by Promotion failing which by Direct Recruitment. (b) 70 % by Direct Recruitment.	Change As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Not Applicable.	Multi Tasking Staff (Hospital Admn.) in Hospital Administration Department with 11 years regular service in Pay Level-1 having Qualification prescribed in Column (7).	Change As per functional requirement of the Department.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : 1. Municipal Health Officer : Chairman 2. Asstt. Comm. (H) or an officer of higher rank : Member 3. Subject Specialist - An Officer at least with one rank above : Member. 4. Administrative Officer(H) : Member 5. A Schedule Caste or Schedule Tribe Officer comparable in status to the subject specialist : Member	Category-'C' Departmental Promotion Committee for Promotion / Confirmation:- 1. Addl.Com.(Incharge of the Department Concerned)- Chairperson. 2. DC/ADC/Director of the Department Concerned - Member. 3. Director (P) / AC, CED- Member. 4. Liaison Officer, MCD / Representative of SC/ST - Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.



Schedule-I

Subject:- Framing of Recruitment Regulations of the post of Technical Assistant (O.T) in Health Department, Municipal Corporation of Delhi

S.No.	Columns	Provisions now proposed to be made after review
1.	Name of Post	Technical Assistant (O.T)
2.	No. of post	08 (2022) – Subject to variation dependent on work-load
3.	Classification	Category 'C'
4.	Scale of Pay	Pay Level-05 of 07 th CPC Pay Matrix (Rs.29200-92300/-)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits	Between 18 to 27 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. Upto 40 years in accordance with the orders/instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands
7.	Educational and other qualification required for direct recruits	Essential:- (i) 12 th passed from a recognised University or Board. (ii) Diploma / Certificate in Operation Theatre Technology (Two Years) and 02 years Experience as Operation Theatre Assistant (O.T Assistant) in a recognised Hospital / Institute. Or Bachelors' Degree in Operation Theatre Technology from a recognised University / Institute. Note : The qualification(s) regarding experience is relaxable at the discretion of the DSSSB or Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Age – No. Qualification – Yes.
9.	Period of probation, if any	2 years.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Promotion failing which by direct recruitment.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Promotion :- O.T. Assistant in Hospital Administration Department with 05 years regular service in the Pay Level-04 having Qualification prescribed in Column (7).
12.	If a D.P.C. exists, what is its composition	Category-'C' Departmental Promotion Committee for Promotion / Confirmation: - 1. Addl.Com.(Incharge of the Department Concerned)– Chairperson. 2. DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4. Liaison Officer, MCD / Representative of SC/ST – Member.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with UPSC is not necessary.

Schedule-III

Subject:- Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Technician (O.T) in Health Department, Municipal Corporation of Delhi.**

S.No.	Columns	Existing RRs of Theatre Technician Delhi, the No.F.9/9/83-LSG 2176 dated 28 th April, 1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Theatre Technician	Technician (O.T)	Change As per revised Establishment Schedule of 2022-23 of Unified Corporation
2.	No. of post	6* (1982) *Subject to variation dependent on work-load	58 (2022) – Subject to variation dependent on work-load	Change As per revised Establishment Schedule of 2022-23 of Unified Corporation.
3.	Classification	Category 'C'	Category 'B'	change As per revised Establishment Schedule of 2022-23 of Unified Corporation.
4.	Scale of Pay	Rs.330-560	Pay Level-06 of 07 th CPC Pay Matrix (Rs.35400-112400/-)	Change of Pay Scale as per 7 th CPC Recommendations.
5.	Whether selection post or non-selection post	Selection	Non-Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Between 18 & 25 years (Relaxable upto 35 years for Government servants and employees of M.C.D. in accordance with the instructions issued by the Central Government). Note:- The crucial date for determining the age limit shall be fixed for sending names by the Employment Exchange.	Not exceeding 30 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. Upto 35 years in accordance with the orders /instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangti Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	• Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (i) Matriculation Pass from a recognised University / Board / School or equivalent. (ii) Five Year' Theatre Experience in a reputed hospital.	Essential:- (i) 12 th passed from a recognised University or Board. (ii) Diploma / Certificate in Operation Theatre Technology (Two Years) and 02 years Experience as Operation Theatre Technician in a recognised Hospital / Institute. Or Bachelors' Degree in Operation Theatre Technology from a recognised University / Institute. Note : The qualification(s) regarding experience is relaxable at the discretion of the DSSSB or Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection	Change, as per DoPT Guidelines

Schedule-III

Subject:- Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Technician (O.T) in Health Department, Municipal Corporation of Delhi.**

			Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.	
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	No.	Age - No. Qualification - Yes.	Change. As per functional requirement of the Department.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Promotion failing which by direct recruitment.	(i) 25 % by promotion failing which by direct recruitment. (ii) 75 % by direct recruitment.	No Change.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Promotion : - Theatre Assistants with eight years' regular service in the grade.	Promotion : - Technical Assistant (O.T) in Hospital Administration Department with 06 years regular service in the pay level-5 having Qualification prescribed in Column (7).	Change As per DOPT guidelines.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : 1. Municipal Health Officer : Chairman 2. Asstt. Comm. (H) or an officer of higher rank : Member 3. Subject Specialist - An Officer at least with one rank above : Member. 4. Administrative Officer(H) : Member 5. A Schedule Caste or Schedule Tribe Officer comparable in status to the subject specialist : Member	Category - 'B' Departmental Promotion Committee for Promotion / Confirmation:- 1. Addl.Com.(Incharge of the Department Concerned)- Chairperson. 2. DC/ADC/Director of the Department Concerned - Member. 3. Director (P) / AC, CED-Member. 4. Liaison Officer, MCD / Representative of SC/ST - Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.



Schedule-I

Subject:- Framing of Recruitment Regulations of the post of Technician Supervisor (O.T) in Health Department, Municipal Corporation of Delhi.

S.No.	Columns	Provisions now proposed to be made after review
1.	Name of Post	Technician Supervisor (O.T)
2.	No. of post	08 (2022) – Subject to variation dependent on work-load
3.	Classification	Category 'B'
4.	Scale of Pay	Pay Level-06 of 07 th CPC Pay Matrix (Rs.35400-112400/-)
5.	Whether selection post or non-selection post	Non-Selection
6.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. Upto 35 years in accordance with the orders /instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands)
7.	Educational and other qualification required for direct recruits	Not Applicable.
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Not Applicable.
9.	Period of probation, if any	No
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	100 % by promotion.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Promotion : - Technician (O.T) in Hospital Administration Department with 02 years regular service in the pay level-6.
12.	If a D.P.C. exists, what is its composition	Category-'B' Departmental Promotion Committee for Promotion / Confirmation: - 1. Addl.Com.(Incharge of the Department Concerned)– Chairperson. 2. DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4. Liaison Officer, MCD / Representative of SC/ST – Member.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with UPSC is necessary.