



MUNICIPAL CORPORATION OF DELHI
CENTRAL ESTABLISHMENT DEPARTMENT
OFFICE OF DIRECTOR (PERSONNAL)

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No. A.O.-III/SO-III/CED/RRs/MCD/2026/ 3178

Dated: 12-10-2026

CIRCULAR

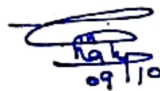
Sub: Amendment of Recruitment Regulations for the post of Director-in-Chief (Horticulture) in Municipal Corporation of Delhi.

It is proposed to frame the Recruitment Regulations (RRs) for the post of Director-in-Chief (Horticulture) in the Horticulture Department of the Municipal Corporation of Delhi (MCD). The proposal for framing of the RR has been formulated in accordance with the latest instructions/guidelines issued by the Department of Personnel & Training (DoP&T) from time to time (Copy enclosed).

2. The draft Recruitment Regulations for the post of Director-in-Chief (Horticulture) are uploaded on the website of the Municipal Corporation of Delhi in terms of DoP&T's OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, inviting comments, if any, from all stakeholders before taking up the proposal with the UPSC and other concerned agencies for further processing and finalization of the Recruitment Rules.

3. The comments, if any, may be furnished to this office within 30 days from the date of uploading of the draft Recruitment Regulations on the website, so that the same may be duly examined and considered before further processing of the proposal.

Encl.: As stated.


09/10/2026
Administrative Officer (CED)-III

Copy forwarded to:

1. Addl. Commissioner (Estt.)
2. Addl. Commissioner (Horticulture)
3. Director-in-Chief (Horticulture) - with a request to disseminate the draft Recruitment Regulations to all concerned.
4. Guard File/Office Copy.

ANNEXURE-I**SCHEDULE**

1	Name of Post	Director-in-Chief (Horticulture)
2	No. of Post	01* (2026) *Subject to variation dependent on workload
3	Classification	Category-'A'
4	Pay Scale/Level in Pay Matrix	Level-13 (Rs.123100 -215900) in the Pay Matrix.
5	Whether Selection Post or Non-Selection Post	Selection
6	Age limit for direct recruits	Not Applicable
7	Educational and other qualifications required for direct recruitment	Not Applicable
8	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various method	By Promotion failing which by Deputation.
11	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/	<u>Promotion</u> :- Director of Horticulture in MCD with 05 years regular service in the grade in Pay Level-12; (Rs.78800-209200) in the Pay Matrix of 7 th CPC.

	absorption to be made	Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher level along with their juniors who already completed such qualifying/eligibility service. Deputation:- Officers from the Central / State Govts./Union Territories:- (i) Holding/analogous/equivalent posts on regular basis; or (ii) With 05 years service in the grade rendered after appointment thereto on regular basis in the Level-12; (Rs.78800-209200) in the Pay Matrix, in the parent cadre/ Department and possessing the following educational qualifications and experience i.e.:- (a) Bachelor of Science in Agriculture/Horticulture from a recognized University. (b) 12 years experience in a Senior or Supervisory capacity in works of Horticulture including ornamental gardening in a government organization or in a recognized university or institution including 5 years administrative experience. Note1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. Note2: The period of deputation (including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization) department of the Central Government shall ordinarily not exceed five years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.
12	If Department	Category/Group -'A' Departmental

	Promotion Committee exists, what is its composition	Promotion Committee (for considering promotion) :- 1.Chairman/ Member of UPSC : Chairperson 2. Commissioner /MCD : Member 3. Addl. Commissioner (CED) : Member
13	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment	Consultation with the UPSC is necessary in promotion only.

ANNEXURE-II

1	a) Name of the posts	Director-in-Chief (Horticulture)
	b) Name of the Ministry/ Department	Municipal Corporation of Delhi
	c) Number of posts	01* (2024) Subject to variation dependent on workload.
	d) Scale of pay	Level-13 (Rs. 123100-215900/-) in the Pay Matrix of 7 th CPC.
	e) Class and service to which the posts belong	Category 'A'
	f) Ministerial or Non-Ministerial of F.R. 9(17)	Non-Ministerial
2	Appointing Authority	Commissioner, MCD
3	Duties of the post in detail	Overall head of the department to coordinate and supervise overall activities and administration of the department. Responsible for Horticulture work of new projects, layouts, design, drawing and estimates etc. The budgetary control of the department will Vest with the Director-in-Chief (Horticulture) to achieve the mission of the department to develop and maintain greenery and to provide better environment to Delhities.
4	Describe briefly the method	By Promotion failing which by

	(s) adopted for filing the posts hitherto	Deputation.
5	Method of recruitment proposed	By Promotion failing which by Deputation.
6	If promotion is proposed as a method of recruitment-	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion.	Director of (Horticulture), (02 posts) with 05 years of regular service in the Level-12,(Rs.78800-209200/-) in the pay matrix of 7 th CPC.
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	05 years regular service.
	c) Percentage of vacancies in the grade proposed to be filled by promotion	100% By Promotion failing which by Deputation.
	d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote commission's reference No. If consultation with the Commission was not required please attach a copy of rules framed. A copy of the rules should be sent DOP&T along with the proposal.	Not yet since newly created post.
	e) If Recruitment Rules were not framed for the posts in the field of promotion;	NA
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	100% By Promotion failing which by Deputation.
	ii) Please state briefly the	Essential:- (a) Bachelor of Science in

	educational qualification possessed by the persons in the field of promotion.	Agriculture/Horticulture from a recognized University. (b) 12 years experience in a Senior or Supervisory capacity in works of Horticulture including ornamental gardening in a government organization or in a recognized university or institution including 5 years administrative experience.
	iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment which direct recruitment may be furnished.	Section Officer (Horticulture) by direct recruitment to the extent of 50%.
	f) (i) Is the promotion to be made on selection or non-selection basis?	Selection
	ii) Reason for the proposal (i) above	Selection is necessary, being the Technical post having specialty in the field of Horticulture/Gardening.
	g) If a DPC exists, what is its composition.	Category/Group-‘A’ Departmental Promotion Committee (for considering promotion):- 1. Chairman/ Member of UPSC : Chairperson 2. Commissioner/MCD : Member 3. Additional Commissioner (Establishment) : Member
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	NA
7	If promotion is not proposed as a method, please state why it is not considered desirable/ possible/necessary.	NA
8	If direct recruitment is proposed as a method of recruitment please state.	No
	a)The percentage of	NA

	vacancies proposed to be filled by direct recruitment.	
	b) Indicate if there are any promotional avenues for the direct recruits?	NA
	c) (i) Age for direct recruits (As per extant GOI Instructions) (ii) Is age relaxation for Government Servants?	NA
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified) • Essential • Desirable	NA
	e) Whether essential qualifications to be prescribed are accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply relevant extract from the Act (s)	
	f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	NA
10	i) If promotion and direct recruitment are both proposed as method of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	NA
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of	NA

	promotions.	
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reason for the proposal. Please state clearly whether deputation or absorption or both are proposed.	By promotion failing which by transfer on. Deputation is proposed in case departmental candidates are not eligible/available for promotion.
	b) The percentage of vacancies proposed to be filled by this method.	100%
	c) The period to which deputation will be limited.	Note1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. Note2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed five years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed	Officers of the Central/State Govt./Union Territories, autonomous or statutory organization, PSUs, University or Recognized Research Institution. (a) (i) Holding analogous posts on a regular basis in the parent cadre or department; (ii) * With 05 years service rendered after appointment to the post on a regular basis in the pay matrix of 07th CPC in the parent cadre or department, and

		(b) Possessing the following educational qualifications and experience i.e.:- Essential:- (a) B.Sc. in Agriculture/Horticulture from a recognized University. (b) 12 years experience in a Senior or Supervisory capacity in works of Horticulture including ornamental gardening in a government organization or in a recognized university or institution including 5 years administrative experience.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	
	b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, If any, other than those covered by the rules, in which the commission may be required to be consulted.	Consultation with the UPSC is necessary in promotion and transfer on deputation.
	b) Whether the Department of Personnel and Training have concurred in the proposal?	Concurred by Central Establishment Department of Municipal Corporation of Delhi.

14	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	No
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarifications/early decision.	Dr. Alok Singh, Director-in-Chief (Horticulture), MCD, 16 th floor, Dr. SPM Civic Centre, Minto Road, J.L. Nehru Marg, New Delhi-110002. Ph- 011-23225303.