



Dated:- 12/12/2022

No.:- 156/AO/KH/2022

Sub:- Offer letter for the Appointment to the post of Senior Resident on Adhoc Basis for 89 days.

On the recommendation of the Selection board vide Interview dated 18/11/2022 the Medical Superintendent, Kasturba Hospital is pleased to offer the following Doctor appointment to the post of Senior Resident on Adhoc Basis for 89 days or till post are filled up on regular basis, whichever is earlier, in the pay scale as depicted below plus usual allowances as admissible.

S. No.	Name	Designation/ Category	Days	Deptt. & PG/ Non PG	Remarks
1.	Dr. Manisha Choudhary	SR/Gen.	89 days	Obst. & Gynae (PG)	Selected (Salary will be released to SR/Gynae against the vacant post of Splt./Obst. & Gynae Deptt./KH till further order.

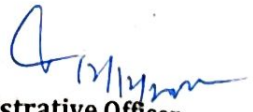
Terms and conditions

1. Tenure: Initially for a period of 89 days or till the posts are filled up on regular basis whichever is earlier.
2. Pay & Allowance: As per recommendation of 7th CPC.
3. House Rent Allowance: Hostel accommodation is optional and subject to availability of rooms. He/ She will be required to deposit Hostel Security of Rs. 2000/- before he/ she is allotted the Hostel accommodation. The same is refundable. The entitlement for HRA will be as per Govt. Rules.
4. General Candidate who selected against the vacant post of SC/ST/OBC/EWS, their tenure will be terminated/discontinue with immediate effect whenever concerned category candidate selected.
5. Private Practice: The Private practice of any kind whatsoever is strictly prohibited. Besides the candidates will not work simultaneously as SR in any other Hospital/ Charitable Organization. Breach of this condition will result in termination of appointment/disciplinary action as per rule.
6. **Leave Entitlement:** Only 2 days leave is admissible for each month of service. In case of unauthorized/willful absence of duties for more than 06 days, the appointment shall stand terminated without assigning any reason. No salary will be paid for any kind of unauthorized absence from duty even in the name of strike.
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8. Other conditions of service will be governed by rules and orders from time to time. If any declaration given or information furnished by him/her is found to be false or if he/ she is found to have willfully suppressed any material, facts/ information, he/ she is liable to be removed from service.
9. Resignation/ Termination: The appointment for the above mentioned post is on tenure basis, you are required to give 07 days prior notice for resignation failing which 07 days salary shall be deducted or has to be deposited as the case may be. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated immediately on disciplinary grounds.
10. All the doctors must follow BMW practices. They should go to Nodal Officer BMW/KH to learn about BMW management practices. The certificate so obtained from Nodal Officer BMW/KH has to be attached with the first salary bill otherwise salary may not be released.

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11. Selected candidates to submit their Bank detail (Cancelled Check/ 1st page of Photocopy of Bank Passbook) & copy of PAN Card at the time of joining for salary purpose.
 12. Experience certificate: No experience certificate will be issued unless the full term (89 days) is completed.
 13. Applicant who required for further next extension to submit their extension application no duly verified by the concerned HOD before 14 days of their break day.
 14. The appointment is purely on contract basis as a stop gap arrangement.
 15. Your services are liable to be terminated at any time at the discretion of the Authorities without assigning any reason.
 16. The Applicant is required to submit the duly filled Bio Metric form within 02 days of his/ her joining through HOD.
 17. They should wear apron with their Name Plate.
 18. Appointment will be initially for a period of 89 days or till the recruitment of Senior Resident on regular basis or till PG candidate join (in case of Non- PG candidates) whichever is earlier.
- Note:- If the offer is acceptable, he/ she is required to join within seven days.

This issue with the prior approval of Med. Supdt./KH


Administrative Officer
Kasturba Hospital

Copy to:-

1. All concerned
2. HOD (Concerned deptt.)
3. Accounts Officer/KH
4. Notice Board/KH
5. Office Copy
6. EC/BC-IX

Copy for kind information to:- MS/KH, AMS/KH, CMO(Admin.)/KH