



MUNICIPAL CORPORATION OF DELHI
ENGINEERING DEPARTMENT (HQ)
19th Level, E1-Block, Dr. S.P.M. Civic Centre
J. N. Marg, New Delhi-110002



No. : AO/Engg.(HQ)/MCD/2024/D- 1189

Date: 22/04/24

Sub:- Regarding upload the proposed Recruitment Rules(RRs) for the post of Draftsman Gr-I, II & III in MCD website.

This is in reference to the above mentioned subject. In this regard, as per extant instructions issued by DoP&T vide OM No. AB-14017/61/2008-Estt. (RR) dated 13.10.2015, RR for the post of Draftsman Gr.-I, II & III are to be implemented in MCD and same is to be uploaded on the MCD website <https://mcdonline.nic.in> for obtaining comments from the stake holders concerned officials within 30 days.

AO(IT) is requested to upload the proposed RR for the post of Draftsman Gr.-I, II & III (Annexure-III) in MCD website please.

Encl: Annexure-III

AO(IT)

Copy information to: -

1. E-in-C-II/Admin
2. ADC/Engg.
3. AO/CED
4. Office copy.

Sanjeev Kumar 22/4/24
Administrative Officer
Engg (HQ)
Sanjeev Kumar
AO (Engg.) HQ

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules.

1)	Name of the Post	Draftsman Grade-1
2)	Name of the Ministry/Department (Organization).	Municipal Corporation of Delhi
3)	Reference No. in which was Commission's advice on Recruitment Rules was conveyed.	No. F-9/36/78-LSG/1261, Dated- 20/08/1979
4)	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	No. F-9/36/78-LSG/1261, Dated- 20/08/1979

RECRUITMENT REGULATIONS FOR THE POST OF DRAFTSMAN GRADE- I IN ENGINEERING DEPARTMENT, MCD.

S. No.	Column	Existing provision as per DMC (Draftsman Grade-I) Regulations-1957 notified vide No. F-9/36/78-LSG/1261 dated 20.08.79	Proposed Recruitment Regulation	Remarks
1.	Name of the Post	Draftsman Grade- I	Draftsman Grade- I	No change
2.	Number of Post	26*(1979) subject to variation dependent on workload	4*(2023) subject to variation dependent on workload	As per Schedule of posts 2023-24
3.	Classification	Class- 'III'	Category 'B'	As per DoPT Guidelines.
4.	Scale of Pay	Rs. 205-7-240-8-280	Level 7 in the Pay Matrix of (Rs. 44900-142400).	As per 7 th CPC
5.	Selection/Non Selection	Selection	Selection	No change
6.	Age limit for direct recruitment	30 years (Relaxable for Government servants and the employees of MCD	Not exceeding 30 years. Note 1. Relaxable for Government servants and the employees of Municipal Corporation of Delhi upto 5 years in accordance with the instruction or order issued by the Central Govt.	As per DOP&T Guidelines
7.	Education and other qualifications required for direct recruits	Essential:- 1.Matriculation of a recognized University or equivalent 2.Passed 2 year Diploma in Draftsman from a recognized Institution with 5 years experience after passing; Or Passed second year of the 5 year Degree Course in Architectural of a recognized Institution with 3 years experience after passing the examination Or Passed 3 rd year examination of the 7 year Diploma Course, Or	Essential:- (A)(i) Diploma in Architectural Assistantship from a recognised university/Institute. And (ii) Two (2) years post qualification of preparation of drawing, Maps-estimates and in Autocad. OR B(i) 10 th pass from a recognized School/Board. ii)Passed diploma in Draftsmanship from a recognized Board/Institution. (iii) Three(3) years post qualification experience in	Change as per DoPT Guidelines

		Passed Intermediate examination of B. Arch. Or N.D. Arch or equivalent recognized qualification in Architectural of a recognized institution with 2 year experience after passing.	preparation of drawing, Maps, estimates and in autocad. Note 1: Qualification are relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates belonging to scheduled castes or scheduled tribes if at any stage of selection the competent authority, is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them	
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotions	No	No	No change
9.	Period of probation if any.	2 years	2 years	No change
10.	Method of recruitment whether by direct recruitment or by promotion of by deputation/absorption and percentage of the posts to be filled by various method.	50% by promotions, failing which by direct recruitment. 50% by direct recruitment.	(I) 50% by promotion, failing which by direct recruitment (II) 50% by direct recruitment.	No change
11.	In case of recruitment by promotion /deputation /transfer grade from which promotion/deputation/transfer to be made	Promotion: Draftsman Grade- II with 5 years' service in the grade rendered after appointment thereto on a regular basis.	Promotion: Draftsman Grade- II with 5 years' regular service in the Level-06 in the pay matrix Rs. (35400-112400).	As per DoP&T Guidelines
12.	If DPC exists, what is its composition?	Group 'C' D.P.C (for promotion/confirmation):- 1. Addl. Commissioner I/c (Estt.), MCD - Chairman (Engg.) 2. Municipal Engineer-cum-engineer-in Chief, MCD Member 3. Director (Personnel), MCD - Member	Category 'B' DPC for consideration:- 1. Addl. Commissioner (Engg.) - Chairman 2. Engg.-in-Chief - Member 3. ADC(Engg.) - Member DCC- for considering confirmation 1. Addl. Commissioner (Engg.) - Chairman 2. Engg.-in-Chief - Member 3. ADC(Engg.) - Member	Change As per CED circular no.564, dated 01.07.2022.
13	Circumstances in which UPSC is to be consulted in making recruitment	As required under Section 96 of the D.M.C. Act. 1957 and the Union Public Service Commission (Consultation) by D.M.C. Regulations, 1959.	Consultation with the Union Public Service Commission is not necessary on all occasion.	As per DoP Guidelines

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules.

Name of the Post		Draftsman Grade-II	
1)			
2)	Name of the Ministry/Department (Organization).	Municipal Corporation of Delhi	
3)	Reference No. in which was Commission's advice on Recruitment Rules was conveyed.	No. F-9/36/78-LSG/1261, Dated- 20.08.1979 & Corrigendum dated 02.01.1981	
4)	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	No. F-9/36/78-LSG/1261, Dated- 20.08.1979 & Corrigendum dated 02.01.1981	

Annexure-3

RECRUITMENT REGULATIONS FOR THE POST OF DRAFTSMAN GRADE - II IN ENGINEERING DEPARTMENT, MCD.

No.	Column	Existing provision as per DMC (Draftsman Grade-II) Regulations-1957 notified vide No. F-9/36/78-LSG/1261, Dated- 20.08.1979 & Corrigendum dated 02.01.1981	Proposed Recruitment Regulation	Remarks
1.	Name of the Post	Draftsman Grade- II	Draftsman Grade- II	No change
2.	Number of Post	28* (1981) subject to variation dependent on workload	13* (2023) subject to variation dependent on workload	As per Scheduled of post : 2023-24
3.	Classification	Group 'C'	Category 'B'	Change As per DoPT Guideline
4.	Scale of Pay	Rs. 150-5-175-6-205-EB-7-240	Level 6 in the Pay Matrix (Rs. 35400-112400).	As per 7 th CPC
5.	Selection/Non Selection	Selection	Selection	No change
6.	Age limit for direct recruitment	30 years. (Relaxable for Government servants and the employees of MCD)	Not exceeding 30 years. Note 1. Relaxable for Government servants and the employees of Municipal Corporation of Delhi upto 5 years in accordance with the instruction or order issued by the Central Govt.	As per DoPT Guidelines
7.	Education and other qualifications required for direct recruits	Essential:- (1) Matriculation of recognized University or equivalent (2) Passed 2 years Diploma in Draftsmanship from a recognized Institution with 2 years experience after passing Or Passed 2nd Years examination of the 5 years Degree Course in Architecture from a recognised Institution	Essential:- (A) (i) Diploma in Architectural Assistantship from a recognised university/Institute. (ii) One Years post qualification experience in preparation of drawing, Maps, estimates and Autocad. OR B(i) 10 th pass from a recognized School/Board./university ii) Passed diploma in Draftsmanship from a recognized Board/Institution.	Change As per DoPT Guideline

		Passed 3rd examination of the 7 years Diploma Course in Architecture from recognized institution with 3 Years experience after Matriculation Or Elementary Course in Architecture of the Bombay School of Arts with one year experience in the line thereafter	(iii) Two Years post qualification experience in preparation of drawing, Maps, estimates and in autocad. Note 1: Qualification are relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the competent authority for reasons to be recorded in writing in the case of candidates belonging to scheduled castes or scheduled tribes if at any stage of selection the competent authority, is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them	No change
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotions	NO.	No.	No change
9.	Period of probation If any.	2 years	2 years	No change
10.	Method of recruitment whether by direct recruitment or by promotion of by deputation/absorption and percentage of the posts to be filled by various method.	50% by Direct Recruitment	1. 50% by Direct Recruitment 2. 50% by Promotion	No Change.
11.	In case of recruitment by promotion /deputation /transfer grade from which promotion/deputation/transfer to be made	Promotion :- Draftsman Gr. – III with 5 year service in the grade rendered after appointment thereto on a regular basis.	Promotion: - Draftsman Gr. – III with 10 years regular service in the Level-04 in the pay matrix Rs. (25500-81150)	As per DOP&T Guidelines
12.	If DPC exists, what is its composition?	Group 'C' D. P. C. (for confirmation only) (i) Engineer-in-Chief- Chairman (ii) Chief Engineer-I-Member (iii) Chief Engineer-II-Member (iv) One Officer not below the rank of Executive Engineer to be nominated by the Chairman-Nominated Member (v) Addl. Dy. Commissioner (Engg.)-Non Member Secretary	Category 'B' DPC for consideration:- 1. Addl. Commissioner (Engg.) - Chairman 2. Engg.-in-Chief – Member 3. AD(Engg.) – Member DCC- for considering confirmation 1. Addl. Commissioner (Engg.) - Chairman 2. Engg.-in-Chief – Member 3. AD(Engg.) – Member	Change As per CED circular no.564, dated 01.07.2022.
13	Circumstances in which UPSC is to be consulted in making recruitment	As required under Section 96 of the D.M.C. Act. 1957 and the Union Public Service Commission (Consultation) by D.M.C. Regulations. 1959.	Consultation with the Union Public Service Commission is not necessary on all occasion.	As per DOP&T Guidelines being category 'B' post.

Form to be filled by the Ministry/Department while forwarding proposal to UPSC while proposing amendment to existing recruitment rules;

1)	Name of the Post	Draftsman Grade-III
2)	Name of the Ministry/Department (Organization).	Municipal Corporation of Delhi
3)	Reference No. in which was Commission's advice on Recruitment Rules was conveyed.	No. F-9/24/76-LSG-5838, Dated-16/05/78
4)	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced)	No. F-9/24/76-LSG-5838, Dated-16/05/78

Annexure-3

RECRUITMENT REGULATIONS FOR THE POST OF DRAFTSMAN GRADE- III IN ENGINEERING DEPARTMENT, MCD.

S. No.	Column	Existing provision as per DMC Draftsman Grade-III Regulations-1957 notified vide No. F-9/24/76-LSG-5838, Dated-16/05/78	Proposed Recruitment Regulation	Remarks
1.	Name of the Post	Draftsman Grade- III	Draftsman Grade- III	No change
2.	Number of Post	24* subject to variation dependent on workload	13*(2023) subject to variation dependent on work load.	As per Schedule of post : 2023-24
3.	Classification	Class-III	Category 'C'	As per DoPT Guideline
4.	Scale of Pay	Rs. 110-4-150-EB-4-170-5-180-EB-5-200	Level 4 in the Pay Matrix of (Rs. 25500-81100)	As per 7 th CPC
5.	Selection/Non Selection	Not applicable	Not applicable	No change
6.	Age limit for direct recruitment	30 years.(Relaxable for Government servants and the employees of MCD)	Between 18 to 27 years (The upper age limit is relaxable for departmental candidate upto 40 years in accordance with the instruction/orders issued by the Central Government)	Change As per DoPT Guideline
7.	Education and other qualifications required for direct recruits	Essential:- (1) Matriculation of recognized University or equivalent (2) Passed 2 cars Diploma in Draftsmanship from a recognized Institution with 2 years experience after passing Or Passed 2nd year examination of the 5 years Degree Course in Architecture from a recognised Institution Passed 3rd examination of the 7 years Diploma	Essential:- (i) 10 th passed from a recognised School Board/university. (ii) National Trade Certification/National Apprenticeship Trade Certification in draftsman (Civil) from a recognized Institution Desirable:- Certification course in Auto CAD	Change As per DoPT Guideline

		Passed 3rd examination of the 7 years Diploma Course in Architecture from recognized Institution with 3 years experience after Matriculation Or Elementary Course in Architecture of the Bombay School of Arts with one year experience in the line the after No		
8.	Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotions	N.A.	NA	No change
9.	Period of probation if any.	2 years	2 years	No change
10.	Method of recruitment whether by direct recruitment or by promotion of by deputation/absorption and percentage of the posts to be filled by various method.	By Direct Recruitment	By Direct recruitment.	No Change
11.	In case of recruitment by promotion /deputation /transfer grade from which promotion/deputation/ transfer to be made	N.A.	Not applicable	No Change
12.	If DPC exists, what is its composition?	N.A	N.A	No Change
13	Circumstances in which UPSC is to be consulted in making recruitment	As required under Section 96 of the D.M.C. Act. 1957 and the Union Public Service Commission (Consultation) by D.M.C. Regulations. 1959.	Consultation with the Union Public Service Commission is not necessary.	As per DOP&T Guidelines being category 'C' post.