



MUNICIPAL CORPORATION OF DELHI  
Office of Addl. Commissioner (Engg.)  
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JN Marg, New Delhi-110 002



No.:Addl.Comm.(Engg.)/MCD/2024/D-123

Date: 05/06/2024

**CIRCULAR**

**SUB: Regarding closing of works awarded for more than six months.**

A circular was issued by Commissioner vide No.D-126/COM/SDMC/2019 dated 14.02.2019 wherein the following instructions were issued for strict compliance:-

1. The cases where work order / contract has been awarded for more than six months and work has not yet started, may be deemed as closed and action reported to the next higher authority.
2. Any extension of time beyond the date of completion may not be allowed to the contractors, without approval of the Engineer-in-Chief, if the work has substantially started. However, there is no justification to allow any extension to any contractor, if the Contractor has not started the work within the stipulated time.

Similar instructions were also issued by this office vide No. Addl.Cmr.(Engg.)/MCD/2023/D-16 dated 24.01.2023, Addl. Comr.(Engg)/MCD/D-160 dated 22.09.2023 (regarding MLALADS and MSPY scheme) and Addl.Cmr.(Engg.)/MCD/2023/D-232 dated 27.12.2023 wherein further clarification was given in respect of works not commenced at site for more than six months of the award of work and the following directions were given to the Civil and Electrical Divisions of Engineering department:-

1. The cases where work order / contract has been awarded and the contractor failed to take up the work within the stipulated time of start, necessary closure action to be taken as per provisions of CPWD manual, GFR and Tender T&C. Except in case, it is felt that the said work order is to be kept alive considering the larger public interest involved in execution of the work, then for all such cases, specific approval of Engineer-in-Chief to be solicited citing the specific ground for such extension.
2. In case the work has just started once but due to hindrances, if any, at site, the work could not be taken up within the stipulated time of completion, the work may be deemed as closed and necessary action to be taken as per provisions of CPWD manual, GFR and Tender T&C.
3. Provisional extension of time beyond the date of completion may be allowed to the contractor by the Engineer-in-Charge to the extent of 3 months beyond the date of completion. However, in order to keep the contract alive, further provisional extension of time is required for completion of the work, the same shall be judiciously decided in consultation with CE/SE concerned and put up before the Engineer-in-Chief for approval.

It has come to the notice that inspite of clear directions of Commissioner as well as this office on the above matter, work orders which are more than six months old have been kept open thereby resulting into the position that the budget remains booked which reflects the overall poor fund position in respect of MCD.

P.T.O.

A last and final opportunity is hereby afforded to the divisions to comply with the above directions of Commissioner and this office on the above cited subject. SE concerned shall ensure compliance and monitor the status of all work orders pending in the division in which work has not been started so far.

The desired action as per above instructions be taken within 10 days of issue of this circular and compliance report be submitted to the CE concerned who shall compile the same and submit in this office immediately.

Strict action will be initiated in case it is found out that the work order has not been closed inspite of above directions.

**Addl. Commissioner (Engg.)**

**All EEs (Civil, Elect., E&M, Auto & DEMS)**

Copy to:-

1. Commissioner
2. CA cum FA
3. Engineer-in-Chief (I & II)
4. All Chief Engineers / SEs
5. All Dy. Commissioners of Zone
- ✓ 6. Director (IT) to upload the same on MCD website.

*A on 4/16/11*  
**Addl. Commissioner (Engg.)**