



MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/439

DATED: 17/10/22

Subject :- Public Notice on draft Recruitment Rules for the post of Refractionist in Hospital Administration Department, Municipal Corporation of Delhi.

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following post in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. Refractionist.

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at aoharrs@gmail.com.

Place:- New Delhi

Dated:- 17.10.2022

(Handwritten signature and date)
17/10/22

(Vinod Kumar)

Admn. Officer (HA)-HQ

Hosp. Admn. Deptt./MCD

Admn. Officer (HA)

Hospital Admn. Deptt. (HQ)

Municipal Corporation of Delhi

Copy to :-

1. Director (IT)-MCD : with request to upload the same on MCD website portal.
2. AO(CED)-MCD : for kind information of Director (P).

SCHEDULE-III

S.No.	Columns	Existing RRs of Refractionist, the No.9/9/83-LSG 2174 dated 28 th April, 1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Refractionist	Refractionist	No Change
2.	No. of post	05 (1982) – Subject to variation dependent on workload.	33 (2022) – Subject to variation dependent on workload	Change As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No Change
4.	Scale of Pay	Rs.380-640	Pay Level-05 of 07 th CPC Pay Matrix (Rs.29200-92300/-)	Change of Pay Scale as per 7 th CPC Recommendations .
5.	Whether selection post or non-selection post	Not Applicable	Non-Selection	No Change
6.	Age limit for direct recruits	Between 18 to 25 years. (Relaxable for Government servants and employees of the M.C.D. in accordance with the instructions issued by the Central Government). Note:- The crucial date for determining the age limit shall be the last date fixed for sending names by the Employment Exchange.	Between 21 to 30 years. (Relaxable upto 40 years for Government and Municipal Corporation of Delhi candidates). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (i) Matric pass from a recognised School / Board / University or equivalent (ii) Diploma is Refractionist and Optometry from a recognised Institution or equivalent. (iii) 2 year's professional experience Desirable:- i) Knowledge of Hindi.	Essential: 1. Degree in Optometry from a recognised University / Institutions. 2. One Years Experience in relevant Field. OR 1. Diploma in Optometry from a recognised Institution / Hospital. 2. Two Years Experience in relevant Field. Note: According to rule 10 of the Official Languages Rules, 1976, made under the Official Languages Act 1963 (19 of 1963), the candidate should have the working knowledge of Hindi and if he does not have the knowledge of Hindi, he must have to acquire the same during his period of probation.	Change, as per DoPT Guidelines.

8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Not applicable	Not applicable	No change.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Direct Recruitment.	By Direct Recruitment failing which by deputation.	Change. As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation /Transfer to be made	Not Applicable	<p><u>Deputation :</u></p> <p>From amongst person holding analogous post in Level – 4 (Rs. 25500-81100) in the pay matrix with 5 years regular service in any Govt. Hospital / Institution.</p> <p>Or</p> <p>From amongst person holding analogous post in Level – 5 (Rs. 29200-92300) in the pay matrix with 2 years regular service in any Govt. Hospital / Institution.</p> <p>Note : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Govt. shall ordinarily not to exceed three years. The maximum age limit for appointment by transfer on deputation / transfer shall be not exceeding 56 years as on the closing date of receipt of applications).</p>	Change. As per functional requirement of the Department.
12.	If a D.P.C. exists, what is its composition	<p>Category 'C'</p> <p>D.P.C. :</p> <p>1. Municipal Health Officer : Chairman</p> <p>2. Asstt. Comm. (H) or an officer of higher rank : Member</p> <p>3. Subject Specialist - An Officer at least with one rank above : Member.</p> <p>4. Administrative Officer(H) :Member</p> <p>5. A Schedule Caste or Schedule Tribe Officer comparable in status to the subject specialist : Member</p>	<p>Category-'C'</p> <p>Departmental Confirmation Committee for Confirmation:-</p> <p>1.Addl.Com.(Incharge of the Department Concerned)-Chairperson.</p> <p>2.DC/ADC/Director of the Department Concerned – Member.</p> <p>3. Director (P) / AC, CED-Member.</p> <p>4.Liaison Officer, MCD / Representative of SC/ST – Member.</p>	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.