MUNICIPAL CORPORATION OF DELHI LAND AND ESTATE DEPARTMENT

7th Floor, S.P.M Civic Center Jawaharlal Nehru Marg New Delhi-110002

No: A.C./L&E/2023/D- 45 /

Dated:- &4/07/2023

<u>Subject:- Seeking applications regarding reduction/rationalization of SLF for Municipal Accommodation on out of turn basis.</u>

The Land & Estate Department has received numerous applications regarding reduction/rationalization of SLF as the employees were allotted Mpl. Quarters on out of turn basis on their request i.e. over and above their entitlement on three times of SLF. These requests are supported with various claims regarding seniority etc. In this regard, the L&E Deptt. is going to provide a one time opportunity to all such Mpl. employees requesting for rationalizing of SLF.

It is therefore, requested that all such officials may submit their requests afresh with documentary proof. The employees claiming for reduction/rationalization of SLF must submit following documents:-

- 1. Allotment Letter.
- 2. Promotion Order.
- 3. Charge assumption/Joining Order.
- 4. Salary Slip of any one month from amongst last four months as a proof of current basic pay.

The applications of all such officials must indicate the current pay level and entitlement of accommodation, alongwith type of allotted accommodation. Please note that officials must submit their applications afresh on or before 12^{th} July 2023 without relying on the previous applications, if any, submitted to Land & Estate Department.

These applications will be considered by Allotment Committee, chaired by Addl. Commissioner (L&E).

Asst. Commissioner Land and Astate Department

Copy to:-

- 1. Addl. Commissioner (L&E), MCD.
- 2. All HOD's of MCD (HQ).
- 3. All Zonal DC's.

A. I.T. Deptt. to be uploaded on MCD website. A.O. I.T. Deptt.

5. Office Copy.