



# SOUTH DELHI MUNICIPAL CORPORATION

OFFICE OF THE CMO/NFSG(Ay.)/HQ  
SDMC HQ AY.DISPENSARY, GLM HOSPITAL,  
AJMERI GATE  
NEW DELHI 110002  
PH: 011-23216101

No. CMO/NFSG(Ay.)/GLM/SDMC/2022/01

Dated: 12/04/2022

South Delhi Municipal Corporation is providing health facilities to the eligible employees, pensioners and their families through an Ayurvedic Dispensary situated at GLM Hospital, Ajmeri Gate New Delhi-110002 from where Local Purchase of Ayurvedic Medicines are done on daily basis.

The Shopkeeper/retailers, dealing in Ayurvedic medicines are required to submit their quotations. The terms and conditions along with Performa may be obtained from the office of the undersigned or SDMC website.

The Closing date to submit the filled quotation will be 26/04/2022 by 4:00pm.

*[Signature]*  
12/4/2022  
CMO/NFSG (HQ)

S.D.M.C. Ayurvedic

Dispensary H.Q.

GLM  
Dr. P.S. TADA  
M.D(Ay), Ph.D(Ay)  
Chief Medical Officer/NFSG  
Ay Disp (HQ) GLM, New Delhi  
South Delhi Municipal Corporation

Copy to:-

1. Addl. Dir. (AY.)
- ✓ 2. Addl. Dir.(IT) with the request to display on the website of SDMC.
3. Notice board of the Director (AYUSH)
4. Notice board of the SDMC Ayurvedic Dispensary HQ.
5. Office Copy

Copy for kind information:-

1. Addl. Commissioner (H)
2. DCA (H)/SDMC
3. Director AYUSH/SDMC
4. DDO (AYUSH)





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SDMC HQ AY.DISPENSARY, GLM HOSPITAL,  
AJMERI GATE  
NEW DELHI 110002  
PH: 011-23216101

No. CMO/NFSG(Ay.)/GLM/SDMC/2022/C 2

Dated: 12/04/2022

M/S-----

**Subject: Offer of Trade Discount on Local purchase of Ayurvedic Medicines (Patent/Classical)**

Sir,

South Delhi Municipal Corporation is providing Health Facility to the eligible employees, pensioners and their families through Headquarter Ayurvedic Dispensary at GLM Hospital, Ajmeri Gate, New Delhi-110002, from where Local purchase of ayurvedic Medicines are done on daily basis.

You are requested to submit your offer of trade discount on various purchases as per the enclosed Performa. The Copy of Terms and Conditions is enclosed herewith.

The Chemist offering highest trade discount will be selected. The selected Chemist shall have to enter into an agreement with South Delhi Municipal Corporation. The offer shall be valid for a period of 2 years i.e. for the FY.2022 to 2024. Quotations for the same are invited and may please be submitted in the office of the undersigned on or before 26/04/2022 by 4pm.

*[Signature]*  
12/4/2022  
CMO/NFSG(HQ)

S.D.M.C. Ayurvedic

Dispensary

GLM



Dr. P.S. YADAV

M.D.(Ay.), Ph.D.(Ay.)

Chief Medical Officer/NFSG

Ay. Disp. (HQ) GLM, New Delhi

South Delhi Municipal Corporation



## ON THE LETTER HEAD OF THE CONTRACTOR (CHEMIST)

No. \_\_\_\_\_

Dated: \_\_\_\_\_

To

CMO/NFSG(HQ)

Ay.Dispensary, HQ GLM Hospital,  
South Delhi Municipal Corporation,  
Ajmeri Gate, New Delhi-110002

### OFFER

In response to your request regarding offer of discount on Local Purchase of Ayurvedic Medicines bearing your letter no.....dated....., I/We hereby submit my/Our Offer as under:-

S. No.	Type of Medicine	Discount Offered
1	Classical Ayurvedic Medicines	
2	Patent ayurvedic Medicines	

The discount offered is on MRP of the medicines as above and inclusive of all taxes, if any.

Signature of the Proprietor,  
(Authorised Representative of the  
Chemist with Stamp & Phone No.)

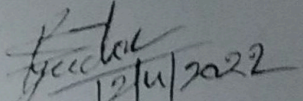
Enclosures:

1. Copy of valid GST Registration Certificate.
2. Copy of PAN.
3. Copy of Valid drug License/ Distributorship Certificate.
4. Copy of Latest Income Tax Return.



## **TERMS & CONDITIONS/GUIDELINES FOR SELECTION OF THE CHEMIST**

1. The selection of the chemist **would be finalized by duly constituted Purchase Board** for Local Purchase of the Ayurvedic Medicines.
2. The Chemist will be selected from those located preferably within 1KM Radius of the Center or situated within the same pin code area or chemist willing to supply such medicines within 24 hours.
3. Pre-Qualification of Chemist:
  - a) Copy of valid GST Registration Certificate.
  - b) Copy of PAN.
  - c) Copy of Valid drug License/ Distributorship Certificate.
  - d) Copy of Latest Income Tax Return.
4. The minimum discount acceptable will be:
  - a) 10% or more for classical/Patent Medicines on MRP.
  - b) Selection of Chemist would be valid for a period of two years.
  - c) Chemist quoting maximum discount will be selected.
5. While selecting Chemist, H-1 Will be identified and Agreement will be entered into with the H-1 only.
6. If more than one Chemist offers to give similar discount, order can be divided equally among the selected Chemists.
7. Selected Chemists shall be required to supply medicines within 24 hours.
8. The qualified Chemists will submit security deposit of Rs.10,000/- in the form of F.D.R in favor of Commissioner, South Delhi Municipal Corporation.
9. Execution of agreement by selected Chemist & South Delhi Municipal Corporation would be on Rs. 100/- Non -judicial Stamp Paper.

  
CMO/NFSG(HQ)  
S.D.M.C. Ayurvedic  
Dispensary H.Q.  
GLM