

**MUNICIPAL CORPORATION OF DELHI
HINDU RAO HOSPITAL DELHI**

No. Addl.MS/HRH/2025/ 1652

Date 12/7/25

Quotation Notice

Quotations are invited by the Medical Superintendent, Hindu Rao Hospital on behalf of the Commissioner, MCD for supply of Tab. Methylcobalamine 500 mcg for Hindu Rao Hospital.

The detail of items required with specification is as under:-

S. No.	Name of item with specification	Qty.
1.	Tab. Methylcobalamine 500 mcg	500000

Last Date and Time for submission of Bid	19.07.2025 upto 12.00 pm
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Terms and conditions:-

1. The maximum time period between the date of manufacturing and date of supply of drug shall not be more than $\frac{1}{4}$ of the whole life period of such drug.
2. All supplies should be accompanied by a relevant test report. Test report preferably should be submitted in original before the approval board, wherever possible. Multinational firms, who possess well equipped lab approved by State Drug Authority / F.D.A., can submit in-house analytical test reports subject to submission an undertaking declaring that their lab is approved by State Drug Authority/ FDA. However, acceptance of such test report shall be at sole discretion of the approval board.
3. The tender /quotation should be submitted along with the required documents/certificates.
4. The rates quoted should be valid for a minimum period of six months.
5. **Full specification of each quoted item should be given with make and model.**
6. Supply shall have to be arranged by the firm in 30 days.
7. All supplies/work will be subject to the approval of board and can be rejected without assigning any reason. Supplier will have to remove rejected supply within three days of intimation at own cost.
8. No firm will be eligible to withdraw its rates after the submission of the quotation/tender.
9. Penalty @ 2% per week of the total cost of the order value will be imposed on the firm for late supply subject to maximum 6%.
10. In case the order is placed and the firm is not in position to execute the supplies, the material will be purchased at risk and cost of the firm without any notice. The difference shall be adjusted in any other payment of the firm.
11. Rates should be clearly written inclusive of all discounts likely to be offered by the firm in the price bid.
12. Supply will be received at the concerned store of the hospital.
13. Payment will be made by bill system after receiving the supply and approval.
14. Multiple offers will not be accepted.
15. Rates quoted should not be higher than rates quoted to any other Govt. Hospital/institution.
16. Percentage of applicable taxes must be clearly mentioned. Also it should be clearly mentioned that the quoted rates are inclusive or exclusive of taxes.
17. **The samples of the quoted items should be submitted in sealed envelope in Purchase Section/HRH.**
18. Firms are requested to submit the following documents in sealed quotations in the name of undersigned clearly mentioning quotation no. and title at Dak Section Room. 117, G Block, Hindu Rao Hospital, Malka Ganj, Delhi -110007:
 - i. Drug License Certificate
 - ii. GSTIN Registration copy
 - iii. Rates quoted should not be higher than rates quoted to any other Govt. Hospital/institution
 - iv. Forwarding letter on letter head of the firm that the quotation conditions are acceptable.
 - v. Undertaking that the firm has not been blacklisted / debarred from anywhere and No CBI vigilance enquiry pending against the firm.
 - vi. Copy of PAN


Addl. Medical Superintendent
Hindu Rao Hospital

Copy to:-

1. MS/SDNH for displaying on their Notice Board
2. RBIPMT for displaying on their Notice Board
3. Kasturba Hospital for displaying on their Notice Board
4. Notice Board of HRH for displaying on Notice Board
5. NO/IT HRH for uploading on website of MCD and HRH
6. Office Copy