



**MUNICIPAL CORPORATION OF DELHI
OFFICE OF ADDL. COMMISSIONER
PUBLIC HEALTH DEPARTMENT**

DR. SHYAMA PRASAD MUKHERJEE CIVIC CENTRE, E-1 BLOCK (12TH FLOOR),
JAWAHARLAL NEHRU MARG, NEW DELHI-110 002

No.PS/Addl.Cm.(PH)/MCD/2022/06

Dated : 30 /06/2022

OFFICE ORDER

Sub : **Enforcing eSLA timeline, with deemed licence option, for
(i) Eating Establishments and (ii) Lodging/Boarding Establishments in MCD**

In order to enforce eSLA timeline with deemed license option, online applications for new and renewal of HTL of Eating establishments and Lodging/Boarding houses will be disposed of within 60 days of applying by attaining logical end either as approval of license or rejection.

2. The timelines allotted to the designated officials in disposal of the online applications shall be as under :

- i) **Ward PHI/APHI** has to either recommend for approval or rejection within 3 Weeks (21 days) of applying online. On 22nd day it shall move to DHO login.
- ii) **DHO** of the Zone will approve/recommend or reject within 5 Weeks (35 days) of applying online. On 36th day, it will move to Addl. MHO login.
- iii) **Addl. MHO** has to approve or reject within 6 weeks (42 days) of applying online. On 43rd day, it will move to MHO login.
- iv) After. 42nd day of applying online, all pending applications will automatically move to the HOD login, i.e., **MHO**, who has to dispose of the applications within 60 days from the date of applying online.
- v) If any application is pending after 60 days, deemed license certificate shall be generated.

B. Singh
30/6/22

ADDL. COMMISSIONER
Public Health Department, MCD

All Concerned Officers

Copy, for information, to :

1. PS to Special Officer, MCD : for kind information of the Special Officer.
2. PS to Commissioner, MCD : for kind information of the Commissioner.