



MUNICIPAL CORPORATION OF DELHI
ASSESSMENT & COLLECTION DEPARTMENT (HQ)
14TH FLOOR, E-1 Block, DR. SPM CIVIC CENTRE,
J.L.N. MARG NEW DELHI-110002.



No. A&C (HQ)/MCD/2022-23/ 158

Dated:- 20/07/2022

OFFICE ORDER

Subject:- **Opening of offices of A&C department on all Saturdays (except Gazetted holidays) upto 31st July, 2022.**

The A&C Department/MCD has extended the last date of payment of property tax for the financial year 2022-23 with applicable rebates on lump sum payment of property tax upto 31st July, 2022. Accordingly, office order in this regard has been issued on 15.07.2022.


2. In order to extend/facilitate property tax payers all help in depositing their property tax and in filing of PTRs, it has been decided to keep all the zonal offices of A&C department to remain open on all Saturdays (except Gazetted holidays) upto 31st July, 2022. Working hours will be from 10 am to 5 pm with lunch break of half an hour i.e. 1:00 pm to 1:30 pm. on all the days. All the officers/officials are requested to get in touch with their respective RWAs/ Market Associations/Industrial Area Associations and disseminate the information regarding extension of date.

3. A&C Department (HQ) will also remain open on all Saturdays (except Gazetted Holidays).

4. Besides, Dy. Commissioners of the zones are requested to kindly direct the concerned for opening the zonal treasury on all Saturdays (except Gazetted holidays) upto 31st July, 2022 so that demand drafts/cheques collected by staff may be deposited in the Municipal treasury at the earliest.

5. Finally, all the officers/officials are requested to follow COVID appropriate behavior by keeping social distancing and wearing proper mask at all times.

This issues with the approval of the Competent Authority.


(Rajesh Kr. Manocha)
AA&C/HQ

All Jt. A&Cs/Dy. A&Cs/AA&Cs

Copy for kind information to:

1. P.S. to Worthy Special Officer, MCD for information of Special Officer
2. P.S. to Commissioner, MCD for information of the Commissioner
3. All Addl. Commissioners
4. All Zonal Dy. Commissioners
5. Assessor & Collector
6. Dir. (IT) for uploading on MCD website.
7. Director (P&I) for wide publicity.
8. Office Copy.