



MUNICIPAL CORPORATION OF DELHI  
ASSESSMENT & COLLECTION DEPARTMENT (HQ)  
14<sup>TH</sup> FLOOR, E-1 Block, DR. SPM CIVIC CENTRE,  
J.L.N. MARG NEW DELHI-110002.



No. A&C (HQ)/MCD/2022-23/ 02

Dated:- 01/07/2022

**OFFICE ORDER**

Subject:- **Opening of offices of A&C department on all Saturdays (except Gazetted holidays) upto 15<sup>th</sup> July, 2022.**

The A&C Department/MCD has extended the last date of payment of property tax for the financial year 2022-23 with applicable rebates on lump sum payment of property tax upto 15<sup>th</sup> July, 2022. Accordingly, office order in this regard has been issued on 30.06.2022.

2. In order to extend/facilitate property tax payers all help in depositing their property tax and in filing of PTRs, it has been decided to keep all the zonal offices of A&C department to remain open on all Saturdays (except Gazetted holidays) upto 15<sup>th</sup> of July, 2022. Working hours will be from 10 am to 5 pm with lunch break of half an hour i.e. 1:00 pm to 1:30 pm. on all the days. All the officers/officials are requested to get in touch with their respective RWAs/ Market Associations/Industrial Area Associations and disseminate the information regarding extension of date.
3. A&C Department (HQ) will also remain open on all Saturdays (except Gazetted Holidays).
4. Besides, Dy. Commissioners of the zones are requested to direct the concerned for opening the zonal treasury on all Saturdays (except Gazetted holidays) upto 15<sup>th</sup> of July, 2022 so that Demand Drafts/cheques collected by staff may be deposited in the Municipal treasury at the earliest.
5. Finally, all the officers/officials are requested to follow COVID appropriate behavior by keeping social distancing and wearing proper mask at all times.

This issues with the approval of the Competent Authority.

  
(Rajesh Kr. Manocha)  
AA&C/HQ

**All Zonal D.Cs**

**All Jt. A&Cs/Dy. A&Cs**

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1. P.S. to Worthy Special Officer, MCD for information of Special Officer
2. P.S. to Commissioner, MCD for information of the Commissioner
3. All Addl. Commissioners
4. Assessor & Collector
5. Dir. (IT) for uploading on MCD website.
6. Director (P&I) for wide publicity.
7. Guard File