



**SOUTH DELHI MUNICIPAL CORPORATION
FACTORY LICENSING DEPARTMENT
3RD FLOOR, CIVIC CENTRE,
J.L. NEHRU MARG, NEW DELHI-02**

No.ADC/SDMC/FLD/2021/D-134

Dated: 20/07/2021

Office Order

In view of joining of new ASO and exigencies in Factory Licensing Department, SDMC, and in supersession of all previous orders issued in this regard, the following work distribution among HCs/FIs is hereby made with immediate effect for strict compliance:

| S. No. | Name of ASOs/FIs | Existing work distribution | New Work distribution | Additional work |
|--------|-------------------------|---|--|--|
| 1 | Sh. Anil Verma, ASO | Khyala Industrial RDA, Nangli Sakrawati RDA, Keshopur Ind. Area, Ward No. 30S-38S (New) Najafgarh Zone, | Mayapuri Indl. Area Phase-II, West Zone Wards No. 021-029 | Stationary management & procurement |
| 2 | Sh. OP Zoon, ASO | RTI management | Mayapuri Indl. Area Phase-I, West Zone wards No. 011-018, 020 | RTI |
| 3 | Sh. Jitender Kumar, ASO | Tilak Nagar Indl. Area, Tilak Vihar DSIIDC Sheds, Hastsal RDA & DSIIDC Sheds., Nawada RDA, Ranhola RDA Ward No. 39S-54S (New) Najafgarh Zone, | Tilak Nagar Indl. Area, Tilak Vihar DSIIDC Sheds, Hastsal RDA & DSIIDC Sheds., Najafgarh Zone ward No. 039-054 | VIP Ref./Lok Sabha/ Vidhan sabha/ Corporation questions |
| 4 | Sh. Ajit Kumar, ASO | Mayapuri Indl. Area Phase-I, , Wards No., 101-118 (Old) | Keshopur, Dabri, Nangli Sakrawati, Nawada RDA, Najafgarh Zone wards No. 030-038 | PGMS/CPGRMS |
| 5 | Sh. R.S. Dabas, ASO | Mayapuri Indl. Area Phase-II, Ward No. 119-128 (Old) | Ranhola RDA, Khyala RDA, West Zone Wards No. 01-010 & 019 | Coordinator of all enforcement actions in West Zone, will report the status to FLD HQ and DC/WZ as required. |

This issues with the approval of Competent Authority.

Addl. Dy. Commissioner (FLD)

Distribution:

1. All concerned
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