



SOUTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
22nd Floor, Dr. S.P. Mukherjee Civic Centre
J.L. Nehru Marg, New Delhi-110002



No.AO/CED/SDMC/2021/ 86

Dated: 04.05.2021

OFFICE ORDER

This is in compliance to Ministry of Home Affairs, vide their Order No. 40-3/2020-DM-I(A) dated 29th April,2021 issuing directions to take effective measures to prevent spread of COVID-19 in the NCT of Delhi.

In keeping with the abovesaid directions, it is hereby directed that all HODs in the South Delhi Municipal Corporation shall ensure that all the Government offices of the Corporation shall function with the staff to the extent of 50% strength. The HOD concerned may assess the requirement in their departments (remaining 50% of the staff will work from home) till 31.05.2021 or till further order, whichever is earlier. However, it may be ensured that Health & Sanitation Department shall function in full strength and all other essential services are discharged without any restrictions and delivery of public services shall be ensured and necessary staff will be deployed for such purpose.

All HODs in the SDMC shall issue consequential orders in respect of their concerned department in this regard and copy of the order shall be sent to directorpers.sdmc@gmail.com.

All authorities concerned shall ensure strict compliance of this order in letter and spirit.

This issues with the approval of competent authority.

Director(Personnel)

To

All HODs.

Copy To:

1. All Additional Commissioners/SDMC.
2. PS to Commissioner/ SDMC for information of Commissioner.
3. Director (IT) with request to get it uploaded on SDMC's website.
4. Guard file/ office copy.