



MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/ 667

DATED: 19/12/22

Subject : - Public Notice on draft Recruitment Rules for the post of **Occupational Therapist** in Hospital Administration Department, Municipal Corporation of Delhi.

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following post in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. Occupational Therapist

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at aoharrs@gmail.com.

Place:- New Delhi

Dated:- 19.12.2022.

(Vinod Kumar)
Admn. Officer (HA)-HQ
Hosp. Admn. Deptt./MCD

Copy to : -

1. Director (IT)-MCD : with request to upload the same on MCD website portal.
2. AO(CED)-MCD : for kind information of Director (P).

Schedule-III

Subject:- Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Occupational Therapist** in Health Department, Municipal Corporation of Delhi.

S.No.	Columns	Existing RRs of Occupational Therapist Delhi, the No.F.9/9/83-LSG 2176 dated 28 th April, 1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Occupational Therapist	Occupational Therapist	No Change.
2.	No. of post	1 (1982) – subject to variation dependent on workload.	01 (2022) – Subject to variation dependent on work-load	No Change. As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No change
4.	Scale of Pay	Rs.330-560	Pay Level-04 of 07 th CPC Pay Matrix (Rs.25500-81100/-)	Change of Pay Scale as per 7th CPC Recommendations.
5.	Whether selection post or non-selection post	Not applicable.	Non-Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Between 18 and 25 years (Relaxable upto 35 years for Government servants and employees of MCD in accordance with the instructions issued by the Central Government). Note:- The crucial date for determining the age limit shall be the last date fixed for sending names by the Employment Exchange.	Between 18 to 27 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. up to 40 years in accordance with the orders/instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	• Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential:- (i) Matriculation pass from a recognized University/Board / School or equivalent; (ii) Diploma in Occupational Therapy from a recognised Institution or equivalent. <u>Desirable:</u> (i) Knowledge of Hindi. (ii) Experience in Occupational therapy in a Hospital.	Essential: 1. 12 th Pass from a recognised Board / School/University. 2. Diploma in Occupational Therapy of minimum two years duration from a recognised University or Insitute. 3. Three years experience as Occupational Therapist in a recognised Hospital or Insitute Note : The qualification(s) regarding experience is relaxable at the discretion of the Staff Selection Authority Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection Authority is of the opinion that sufficient number	Change, as per DoPT Guidelines

			of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.	
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Not applicable.	Age – No. Qualification – No.	No change.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By direct recruitment.	By direct recruitment.	Change As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation /Transfer to be made	Not applicable.	Not applicable.	No change.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : 1. Municipal Health Officer : Chairman 2. Asstt. Comm. (H) or an officer of higher rank : Member 3. Subject Specialist - An Officer at least with one rank above : Member. 4. Administrative Officer(H) : Member 5. A Schedule Caste or Schedule Tribe Officer comparable in status to the subject specialist : Member	Category-'C' Departmental Screening Committee for probation Confirmation:- 1.Addl.Com.(Incharge of the Department Concerned)-Chairperson. 2.DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4.Liaison Officer, MCD / Representative of SC/ST – Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.