

MUNICIPAL CORPORATION OF DELHI
HINDU RAO HOSPITAL ,DELHI-7

No: HRH/2023/

8888

Date

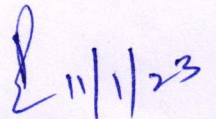
12/1/23

NOTICE

Sub: - Selection of Chemist For Local Purchase of Medicines etc.

Quotations are invited from established supplier of medicines (Branded & Generic)/I/V fluids/ chemicals/surgical items and consumables for local purchase of day to day requirement of Hindu Rao Hospital for municipal pensioners and their beneficiaries to procure medicines (branded & generic)/ I/V fluids/ chemicals/ surgical items and consumables and others. The quotation/bids must be sealed and marked as," BID / QUOTATION FOR SELECTION OF CHEMIST FOR HINDU RAO HOSPITAL".

Terms and conditions are enclosed the last date of submission of bid/quotation is on or before 19/01/2023 (12:00 Noon). The bids will be opened on 20/01/2023 at 2:30pm in the office of Addl.MS/HRH in the presence of board members and chemists (if any present).


Addl.MS/HRH

Copy to:-

1. DC Health Civic Center for Information
2. MS/HRH
3. HOD (med.)/HRH
4. HOD (surg.)/HRH
5. CMO (Admn.)/HRH
6. ACA/HRH
7. Notice Board
8. Director/RBIPMT & MS of MVIDH, KH and GLMH with the request to do the needful to display the same on the notice board.
9. CMO (IT)/HRH to display this notice on the MCD website – mcdonline.nic.in
10. Office copy

(In letter head of the contractor (chemist))

No.

Dated:

To

The Medical Superintendent
Hindu Rao Hospital
Malka Ganj, MCD, New Delhi.

OFFER

In response to your request regarding offer of discount on purchase of medicines (branded and generic)/ IV fluids / chemicals / surgical consumables and others. Bearing your letter no. HRH/2023/ ~~8888~~ dated - 12/01/2023 we hereby submit our offer as under:-
(8888)


S. no.	Type of medicine	Discount % offered on MRP
1.	Branded Medicines	
2.	Generic Medicines	
3.	Surgical Consumables	
4.	Chemicals	
5.	Any other	

The discount offered is on the MRP of medicines / surgical consumables/ chemicals/ any other.

Signature of Proprietor
(Authorized representative of Chemist)
With and telephone number

Enclosures:-

1. Copy of GST
2. Copy of PAN
3. Copy of drug license
4. Copy of latest ITR
5. The supplier must give an affidavit that he is not blacklisted by any Govt. authority at the time of quotation.
6. The documentary proof of having carried out similar kind of work (supply of medicines (branded and generic)/ I/v fluids / chemicals / surgical consumables and others for local purchase in Govt. institution).


11/1/23
Addl. Medical Superintendent
Hindu Rao Hospital, Delhi

GUIDELINES / TERMS AND CONDITIONS FOR SELECTION OF CHEMIST:

Quotations be invited from established supplies of medicines / surgical items for local purchase of day to day requirement of Hindu Rao Hospital to procure medicines / surgical items / IV fluids / consumables etc.

ELIGIBILITY CRITERIA FOR SELECTION:-

1. Supplier should be preferably within 1 km radius of the hospital or situated in the same Pin Code Area / or chemist willing to supply such medicines within 24 hours.
2. Should have an annual turnover exceeding Rs. 20 Lakh.
3. The Chemist should hold valid licenses in specified forms for various categories of allopathic drugs issued by the Drug Control Authority, Delhi under the provisions of Drug and Cosmetics Act, 1940.
4. No conviction certificate from the Drug Controller stating that no case is pending firm under Drug and Cosmetic Act, 1940 and the rule made there under as well as under Drug Price Control order issued from time to time.

PAPERS TO BE SUBMITTED BY THE VENDORS AT THE TIME OF BIDDING:-

1. Copy of GST / TIN Registration Certificate.
2. Copy of PAN
3. Copy of valid Drug License under the Jurisdiction of Delhi.
4. Latest Income Tax Return.
5. The supplier must give an affidavit that he is not black listed / debarred by a Govt. authority at the time of quotation.

PROCEDURE FOR SELECTION OF CHEMIST:

1. The minimum discount will be:
 - 10 % or more for branded medicines on MRP.
 - Generic medicines not less than 30% on MRP.
 - Surgical consumables + disposable not less than 30% on MRP.
 - Maximum discounts proposed by the chemist should be given for generic & branded medicines / surgical consumable / disposable on MRP separately.
2. Chemist quoting maximum discount will be selected.
3. If more than one chemist offers to give similar discount, the order can be equally divided among the selected chemists.
4. While selecting chemist H-1, H-2 will also be identified. In the case of failure supply the goods/medicines by H-1, H-2 can supply the goods/medicines to provide uninterrupted facility.
5. Selection of chemist will be applicable w.e.f. 13.2.2023 or from the date of contract agreement, whichever is later & valid upto 2 years or till any common policy of unified MCD come into effect whichever is earlier.

RESPONSIBILITIES OF THE SELECTED VENDERS TERMS AND CONDITIONS:-

1. The (selected chemist) contractor will have to supply the items immediately on receipt of order/telephone message preferably on the same day (within 24 hours) or by next day.
2. In case of emergency situation, the contractor is required to deliver the indent immediately on telephonic message preferably within 3 hours.
3. The quantity and quality of supplied medicines/items will be responsibility of contractor.
4. The contractor will be responsible for proper supply of medicines/items safely in the hand of concerned officer/pharmacist in the store of the health institution.
5. Shelf life, the maximum life time period permitted between the date of manufacturing and the date of supply of drug shall not be more than $\frac{1}{4}$ of the whole life of such drug. In case of vaccines and sera, the date of supply of these drugs should not be more than $\frac{1}{6}$ of the whole life period.
6. No substitute shall be accepted for a medicine.

PENALTY CLAUSE:-


1. If the contractor fails to supply the given order within 24 hours or by the next working day the placed order shall automatically stand cancelled and the cost of the medicines purchased from outside would be deducted from the monthly bill of vender.
2. In the case of failure to supply of medicines in time for more than three consecutive occasions the chemist shall be penalized for non-supply of all the items as follows:-
 - # Rs 500/-per day if no part of order is supplied.
 - # Rs 200/-per day for making part supply.
 - # Rs 100/-per day for any discrepancy/late supply.

In case of failure to supply the order within 7 days double the amount would be debited from the security money.

Addl. Medical Superintendent
Hindu Rao Hospital, Delhi

GENERAL TERMS AND CONDITIONS:-

1. Supplier will have to enter into an agreement with Municipal Corporation of Delhi on Judicial stamp paper of Rs 100/- as per standard format supplied.
2. Security Deposit:-The qualified chemist will submit a security of Rs 50,000/- in the shape of F.D.R. in the name of Commissioner, NDMC. This will remain with Commissioner till the tenure of the contract.
3. Under any circumstances, if the license of the contractor is cancelled or suspended by any authority of Delhi, his contract with the health institution of MCD shall be automatically deemed suspended with immediate effect.
4. No guarantee can be given regarding the minimum quantity, which will be drawn against this contract but the contractor will supply quantity as may be ordered by DDO's.
5. Furnishing wrong information and false documents will make contractor liable to be debarred/blacklisted from participating in municipal rate contract.
6. When the contract causes the pledges will be cancelled and security will be returned to the contractor. The security shall stand forfeited in the event of breach of any of the terms and condition of the contract by the contractor.
7. Efforts shall be made for payments for the supply of items within one month from the date of receipt of bills.
8. Medical Superintendent of Hindu Rao Hospital holds right to cancel the contract of supplier without assigning any notice/reason.
9. All legal disputes are subject to Delhi Jurisdiction only.

 11/1/23

Addl. Medical Superintendent
Hindu Rao Hospital, Delhi