



MUNICIPAL CORPORATION OF DELHI
HORTICULTURE DEPARTMENT(HQ)
E-1 BLOCK, 16TH FLOOR, DR. S.P.M. CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002
E-mail ddhhq.sdmc@gmail.com



No. DDH/HQ-I/ MCD/2022-23/979/ NIT No.07

Dated 14.12.2022

ONLINE TENDER Nos.	2022_SDMC_138230_1
Publish Date	15.12.2022
Bid Submission & Document Download /Sale Start Date	15.12.2022 from 16.00 P.M.
Last Submission & Document Download /Sale Date	26.12.2022 from 03.00 P.M.
Opening of Technical Bids	27.12.2022 at 15.30 P.M.
Opening of Financial Bid	30.12.2022 at 03.30 P.M. (Tentative)

NOTICE INVITING TENDER

1. Open online item rate tenders are invited from experienced Contractors / Consultant(s) / Architect / bidders for selection of a suitable contractor for Consultancy Services under single stage two-bid system (Technical & Financial Bid) on behalf of Commissioner, MCD. Bidding Documents can be downloaded from the website <https://etenders.gov.in/> eprocure/app OR visit MCD website <https://mcdonline.nic.in/sdmcportal> Tenders/PPP-ETENDERS for the following:

NAME OF WORK		Hiring of Consultant for Beautification and Development of public places at different locations under the jurisdiction of Municipal Corporation of Delhi
1	Estimated Cost of this work	Rs.2.00 Lacs
2	Cost of Tender	Rs.500/- (Non-refundable)
3	Earnest Money	Rs.4000/-
4	Validity of Rates for acceptance by MCD	5 Months.
5	Head of account	I-130-1031
6	Time of Completion	6 Months
7	FTC No.	FTC:-22/HQ/I-130/1031/DDH(HQ)MCD-I

2. Consultant / Consultancy Firm / Architect Consultant must have got executed or consulted on Landscaping / Beautification / Installation of Art Pieces works Project similar to this in the last seven years for a Government Institute or PSU or Municipality or Private Institution / Organization with submission of Completion / performance certificate for the same from the competent authority, for which the work has been done by the intending consultant. The respective Architect must be registered Council of Architect (COA), Government of India alongwith membership in Indian Institute of Architecture. The tenders will be received as per time table and Technical Bids will be opened on 27.12.2022 at 03.30 PM in the office of undersigned.
3. The bidders shall submit an undertaking that they have not been blacklisted/ Debarred / Banned /Restrained anywhere in India by any Government department/Government Undertaking. The registered contractors of MCD (SDMC/NDMC/EDMC) General Wing (Civil) are also eligible to tender, subject to technically qualified as per tender document, for the amount they have registered in their respective category subject to the conditions that they are neither black-listed nor debarred/banned / restrained at the time of purchase of tenders. Non-registered / New tenderer in MCD may get themselves registered for online tendering for this tender. For any help Online tender contact helpdesk on 011-23227413 & 011-23227414 or mail to : mcd-ithelpdesk@mcd.nic.in Bidding Documents can be downloaded from the website
4. The Technical bid may be submitted online as well as manual, However, the financial Bids will be received online only at e- tenders portal of MCD.
5. SELECTION PROCESS A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable Architect / Consultant for this work. All interested persons / firms that fulfill eligibility criteria may apply/submit the bids. Based on the Technical compliance as submitted by the eligible bidder, MCD shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having the lowest financial bid of the tender may be considered for award of work.
6. TURNOVER If the bidder is a Business Firm, average Turnover of Rs.2.00 lacs for last three years will be required. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted. The Registered bidder of MCD are exempt from submission of the turnover certificate.
7. Tender cost (Non-refundable) and Earnest Money (Refundable) as specified against each tender shall be made by way of Online module during submission of bids. If the bidder is the registered contractor of MCD (SDMC/North DMC/East DMC) it will be exempted from EMD submission on submission of declaration of EMD/Bid Security Declaration as per circular No. D/SE(P) / SDMC / 2020-21/181 dated 31.12.2020.

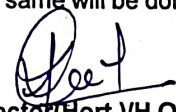
PERFORMA FOR EARNEST MONEY DEPOSIT DECLARATION
(Registered Contractors of SDMC / North DMC / East DMC)

Deputy Director (HQ) Hort.-I
Municipal Corporation of Delhi

Whereas, I/We..... (name of agency) have submitted bids for
..... (name of work
.....
I/We hereby submit following declaration in lieu of submitting earnest Money Deposit.
If the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender
(including validity of tender) specified in the tender documents/NIT.
OR
If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee/ security
before the deadline defined in the tender documents or as and when intimated.
I/We shall be suspended for one year and shall not be eligible to bid for MCD tenders from date of
issue of suspension order.

Signature of the contractor(s)

8. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work. The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 3% (three percent) of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, MCD payable at New Delhi. The said performance security shall be deposited within 10 days of issue of Letter of Intent/Acceptance from MCD. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the MCD and further necessary action for debarring / blacklisting of bidder may be initiated by MCD.
9. **BID SUBMISSION:**
TECHNICAL BID The Technical Bids as per evaluation criteria defined in the tender document, may be submitted online as well as Manual. If the Technical bids are submitted online the copy of documents submitted online for technical bids may also be made available in the office of Dy. Director upto 26.12.2022 upto 03.00 P.M. for timely evaluation of Technical Bid. The Technical Bids shall be opened as per schedule given in the table.
FINANCIAL BID The Financial bids shall only be submitted online at MCD e-tenders portal of MCD. After evaluation of Technical bids by Evaluation Committee constituted by MCD the financial bid of only technically qualifying firms shall be opened. The Notice for date of opening of financial bids shall be uploaded on MCD website. No manual submission of Financial bids will be accepted for any reason whatsoever.
10. The competent authority on behalf of the MCD does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected. General Conditions of Contract for MCD Works, Chapter 9 of the Municipal Accounts Code Part I will hold good. Deduction of Income Tax, VAT, Labour Cess etc. at source shall be made as per rules.
11. MCD may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. MCD reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
12. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. The quoted rates will hold good for 05 months for acceptance of rates/tender by MCD. The date & time of different activities of tendering process may be checked on the MCD website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the website <https://etenders.gov.in/e procure/app> OR visit MCD website www.mcdonline.nic.in/SDMCPortal/Tenders/ CPP ETENDERS for regular update and details thereof.
14. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.


Dy. Director(Hort.)/H.Q.-I
Phone : 011-23226613
E-mail ID ddhhq.sdmc@gmail.com

Distribution: -

1. Addl. Commissioner (HK) / MCD
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6. Director(IT) with the request to upload on MCD Website for wide publicity please.
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8. A.A.O.(Hort.) MCD
9. Caretaker /MCD , 2 Copies, one for caretaker & other for placing it on MCD Notice Board.
10. S.O.(HORT.) HQ.

Deputy Director (HQ) Hort.-I
Municipal Corporation of Delhi