



MUNICIPAL CORPORATION OF DELHI  
HORTICULTURE DEPARTMENT(HQ)  
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वर्षाभ्यन्तरे एकत्रिये एकत्रिये एकत्रिये

Dated:- 04.01.2024

NO. DDH(HQ)/MCD/2023-24/D-908/ NIT No. 38

**NOTICE INVITING TENDER**

Publish Date	05.01.2024
Submission & Document Download/ Sale Start Date Bid	05.01.2024 from 5.00 PM
Last Submission & Document Download / Sale Date	11.01.2024 upto 3.00 PM
Opening of Technical Bids	12.01.2024 at 4.00 PM
Opening of Financial Bid	19.01.2024 at 3.00 PM (Tentative)

1. Online Item Rate Open Tenders are invited under two bid system (Technical & Financial) from experienced and financially sound eligible Contractors / Firms / Companies as applicable for the execution of the work given below. The tenders will be received as per time table website <https://etenders.gov.in/e procure/appor visit MCD website https://mcdonline.nic.in>. The contractors shall submit an undertaking that the firm has not been blacklisted/Debarred /Banned/Restrained anywhere in India by any Government department/Government Undertaking.
2. Non-registered / New tenderer in MCD may get them registered on CPP Portal for online tendering for this tender. For any help Online tender contact helpdesk on 011-23227413 & 011-23227414 or mail to: <https://etenders.nic.in/e procure/app>. Bidding Documents can be downloaded from the website <https://etenders.gov.in/e procure/app> and <https://mcdonline.nic.in>The Technical bid will be received online as well as manual, However, the financial Bids will be received online only at e- tenders portal of MCD.
3. For other contractor (s)/new bidders for tendering/bidding in MCD. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to: [MCD-ITHELPLESK@mcd.nic.in](mailto:MCD-ITHELPLESK@mcd.nic.in) The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
4. The Bidder should have sufficient financial turnover Average minimum 50% of Estimated Amount for the respective tender during the last three years. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted.
5. **SELECTION PROCESS** A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the eligibility criteria may apply. Based on the Technical compliance as submitted by the eligible bidder, MCD shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having lowest financial bid of the tender may be considered for award of work.
6. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work. The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 5% (Five percent) of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, MCD payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent/Acceptance from MCD. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the MCD and further necessary action for debarring / blacklisting of bidder may be initiated by MCD
7. **BANKERS' /NETWORTH CERTIFICATE:** Bidders are required to submit Banker's Certificate for an amount equal to 40% or more of estimated cost from a Nationalized / Scheduled bank in India OR the Bidder should have Net worth Certificate equal to 10% or more of estimated cost, duly certified & issued by Registered C.A.
8. **BID SUBMISSION:**  
**TECHNICAL BID** The Technical Bids will be submitted online. If the Technical bids are submitted online the copy of documents submitted online for technical bids may be made available in the office of Dy. Director (Hort.)/HQ-I before opening date & time for timely evaluation of Technical Bid. The Technical Bids shall be opened as per schedule given in the table. The Technical Bid for qualification for opening of Financial Bid shall comprise (i) Tender Cost in specified form. (ii) Earnest Money in specified form as applicable. (iii) Copy of valid PAN Registration. (iv) Valid GST Registration. (v) Experience in similar nature of work/s. (vi) Financial Turnover Certificate duly certified by Registered C.A. (vii) The Company/Firm profile Detail of the firm/bidder whether participating as Partnership Firm OR Proprietorship Firm OR Individual Firm OR Private Limited Firm or other please specify and submit. (viii) Undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking. (ix) Contact No. & E-mail Id of Bidder.(x)Banker Certificate or Net worth Certificate Bidder as per requirement of tender  
**FINANCIAL BID:** The Financial bids shall only be submitted online at MCD e-tenders portal website <https://etenders.gov.in/e procure/app> OR visit MCD website [www.mcdonline.nic.in/](http://www.mcdonline.nic.in/) Tenders/ CPP-ETENDERS After evaluation of Technical bids by Evaluation Committee constituted by MCD the financial bid of only technically qualifying firms shall be opened. The Notice for date of opening of financial bids of technically qualified bidders shall be uploaded on MCD website. No manual submission of financial bids will be accepted for any reason whatsoever.
9. **MANDATORY EXPERIENCE IN SIMILAR WORK** Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which applications are invited. The bidder should have minimum experience of similar nature of works as under:  
Three similar completed works costing not less than the amount 40% of the estimate cost **OR** Two similar completed works costing not less than the amount 60% of the estimate cost **OR One** similar completed work of aggregate cost not less than the amount 80% of the estimate cost **AND** One completed work of any nature costing not less than the

amount 40% of the estimate cost with some Central Government Department / State Government Department / Central Autonomous Body / Central Public Sector undertaking in India. The completion certificate of work(s) executed / completed, issued from competent authority be submitted along-with Technical Bids.

**COMPLETED SIMILAR WORK/S MEANS**

For Tender No.2024\_MCD\_180373\_1 **Supply of Pots/construction of green house/poly houses**

For Tender No. 2024\_MCD\_180374\_1 **Supply of Plants/Pots."**

For Tender No. 2024\_MCD\_180376\_1 **Supply of Plants/Pots/Nursery items"**

10. Submission of a tender by a bidder implies that he/they has/have read this notice and all other contract relating documents and has/have made himself/themselves aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work. CPWD specifications-2009 Volume-I & Volume-II will be followed / considered for execution of work. Conditions given in the printed NIT form A-32, General Conditions of Contract for MCD Works, Chapter 9 of the Municipal Accounts Code Part I will hold good. Deduction of Income Tax, GST, Labour Cess etc. at source shall be made as per rules.
11. The competent authority on behalf of the MCD does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected.
12. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. MCD may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. MCD reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
14. The quoted rates will hold good for 06 months for acceptance of rates/tender by MCD. The date & time of different activities of tendering process may be checked on the MCD website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the website <https://etenders.gov.in/eprocure/app> OR visit MCD website [www.mcdonline.nic.in](http://www.mcdonline.nic.in) for regular update and details thereof.
15. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.

S. No.	Name of Work	Estimate Amount (Rs.)	Earnest Money (Rs)	Head of Account	Tome of Completion	Tender Cost	Tender No.
1	Providing and Installation of Poly Carbonate Sheet on existing structure at Roshanara Bagh Nursery, MCD FTC:- 23/HQ/I-130-1031/ DDH (HQ) MCD	441320	8850	I-130-1031	60 days	Rs.590/- (500/-+18% GST)	2024_MCD_180373_1
2	Supplying of flowering shrubs for Nursery Roshanara Bagh Horticulture Department, MCD FTC:- 23/HQ/I-130-1031/DDH(HQ) MCD	85774	1800	I-130-1031	30 days	Rs.590/- (500/-+18% GST)	2024_MCD_180374_1
3	Providing and Stacking of Fruit Plant for plantation in different Mpl. Schools at Roshanara Nursery Horticulture (HQ), MCD FTC:- 23/HQ/I-130-1031/DDH (HQ) MCD	595030	12000	D-61-1034	60 days	Rs.590/- (500/-+18% GST)	2024_MCD_180376_1

**Dy. Director (Hort.)/H.Q.-I**  
**Phone: 011-23226622**

**E-mail ID [ddh1hqmc@gmail.com](mailto:ddh1hqmc@gmail.com)**



**Dy. Director (Hort.)/HQ-I**  
**Municipal Corporation of Delhi**

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