



MUNICIPAL CORPORATION OF DELHI
HORTICULTURE DEPARTMENT(HQ)
E-1 BLOCK, 16TH FLOOR, DR. S.P.M. CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002
E-mail ddhhq.sdmc@gmail.com



No. DDH/(HQ)II/MCD/2023-24/D-1149 /NIT No.27

Dated 26.10.2023

Online Tender No.	2023_MCD_172221_1
Publish Date	27.10.2023
Submission & Document Download/ Sale Start Date Bid	27.10.2023 from 1.00 P.M.
Last Submission & Document Download / Sale Date	06.11.2023 upto 05.00P.M.
Opening of Technical Bids	07.11.2023 at 11.00 A.M.
Opening of Financial Bid	08.11.2023 at 03.00 P.M. (Tentative)

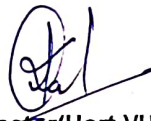
NOTICE INVITING TENDER

1. Open online item rate tenders are invited from experienced Contractors / consultant(s) / Artists / bidders for selection of a suitable contractor for Consultancy Services under Waste to Art for award of Work under single stage two-bid system (Technical & Financial Bid) on behalf of Commissioner, MCD. Bidding Documents can be downloaded from the website <https://etenders.gov.in/> eprocure/app OR visit MCD website <https://mcdonline.nic.in/sdmcportal> Tenders/_CPP-ETENDERS.
2. Consultant / Consultancy Firm / Artist Consultant must have got executed or consulted on a Waste to Art Project similar to this in the last seven years for a Government Institute or PSU or Municipality with submission of Completion / performance certificate for the same from the competent authority, for which the work has been done by the intending consultant. Consultant / Consultancy Firm / Artist should have experience with minimum 2 years of working as professional Consultant / Artist. Consultant / Consultancy Firm / Artist / Art firm, dealt with catalogued exhibitions / events of Art work / Waste to Art. Consultant / Consultancy Firm / Artist should have experience certificate of working with Waste to Art issued by relevant executing agency.
3. The tenders will be received, opened as per time table in the office of undersigned. The bidders shall submit an undertaking that they have not been blacklisted/ Debarred / Banned /Restrained anywhere in India by any Government department/Government Undertaking. The registered contractors of MCD (erstwhile SDMC/NDMC/EDMC) are also eligible to tender, subject to technically qualified as per tender document, for the amount they have registered in their respective category subject to the conditions that they are neither black-listed nor debarred/banned / restrained at the time of purchase of tenders. Non-registered / New tenderer in MCD may get themselves registered for online tendering for this tender. For any help Online tender contact helpdesk on 011-23227413 & 011-23227414 or mail to : mcd-ithelpdesk@mcd.nic.in Bidding Documents can be downloaded from the website
4. The Technical AND Financial bid may be submitted online as well as manual, However, the financial Bids will be received online only at e-tenders portal of MCD. However, the copy of documents submitted online for technical bids may also be made available in the office of Dy. Director upto 07.11.2023 upto 11.00 A.M. for timely evaluation of Technical Bid. The Technical Bids shall be opened as per schedule given in the table.
5. **SELECTION PROCESS** A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable Artist / Consultant for this work. All interested persons / firms that fulfill eligibility criteria may apply/submit the bids. Based on the Technical compliance as submitted by the eligible bidder, MCD shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm/bidder having the lowest financial bid of the tender may be considered for award of work.
6. **TURNOVER** If the bidder is a Business Firm, average Turnover of minimum 100% of estimated cost put to tender for last three years will be required. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted. The Registered bidder of MCD and individual artists are exempt from submission of the turnover certificate.
7. Tender cost (Non-refundable) and Earnest Money (Refundable) as specified against each tender shall be made by way of Online module during submission of bids.
8. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work. The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 5% (Five percent) of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, MCD payable at New Delhi. The said performance security shall be deposited within 10 days of issue of Letter of Intent/Acceptance from MCD. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the MCD and further necessary action for debarring / blacklisting of bidder may be initiated by MCD.
9. The competent authority on behalf of the MCD does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment

of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected. General Conditions of Contract for MCD Works, Chapter 9 of the Municipal Accounts Code Part I will hold good. Deduction of Income Tax, VAT, Labour Cess etc. at source shall be made as per rules.

10. MCD may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. MCD reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
11. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
12. The quoted rates will hold good for 05 months for acceptance of rates/tender by MCD. The date & time of different activities of tendering process may be checked on the MCD website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the website <https://etenders.gov.in/e procure/app> OR visit MCD website www.mcdonline.nic.in for regular update and details thereof.
13. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.

S. No.	Name of Work	Estimated amount	Earnest Money	Head of Account	Period of contract / completion	Tender Cost	Tender No.
1.	Hiring of Consultant for Development of "Heritage Park" at Ajmal Khan Park, Ward No.83 under "Waste-to-Art" FTC:-23/HQ/II-130/3084 DDII (HQ)II MCD	Rs.3.21 Lac	Rs.6500/-	I-130-3084	Nine Month	Rs.1180/- (1000 +180GST)	2023_MCD_172221_1


 Dy. Director(Hort.)/H.Q.-II
 Phone : 011-23226613
 E-mail ID ddhhq.sdmc@gmail.com
 Deputy Director (HQ) Hort-II
 Municipal Corporation of Delhi

Distribution: -

1. Addl. Commissioner (Hort.)
2. D.O.V./MCD
3. Director-in-Chief(Horticulture)
4. Director (Hort.)I
5. Director (Hort.)II
6. D.C.A. HQ
7. Accounts Officer(HQ) MCD
8. Director(IT) with the request to upload on MCD Website for wide publicity please.
9. A.O.(IT) with the request to upload on MCD Website for wide publicity please.
10. A.A.O.(Hort.) MCD
11. Caretaker /MCD , 2 Copies, one for caretaker & other for placing it on MCD Notice Board.
12. A.D.H.(HQ)II
13. S.O.(Hort.)HQ-II to submit JOR before opening of bids.