



**SOUTH DELHI MUNICIPAL CORPORATION
HORTICULTURE DEPARTMENT(HQ)
E-1 BLOCK, 3RD FLOOR, DR. S.P.M. CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002
E-mail ddhhq.sdmc@gmail.com**



No. DDH/HQ/SDMC/2021-22/912/ NIT No.10

Dated 04.10.2021

ONLINE TENDER Nos.	2021_SDMC_90303_1
Publish Date	04.10.2021
Bid Submission & Document Download /Sale Start Date	04.10.2021 from 04.00 PM
Last Submission & Document Download /Sale Date	12.10.2021 upto 03.00 P.M.
Opening of Technical Bids	13.10.2021 at 3.30 P.M.
Opening of Financial Bid	14.10.2021 at 03.30P.M. (Tentative)

NOTICE INVITING TENDER

- Open online item rate tenders are invited from experienced and financially sound eligible Contractors / Firms / Companies for award of Works under single stage two-bid system (Technical & Financial Bid) are invited on behalf of Commissioner, S.D.M.C. Bidding Documents can be downloaded from the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website www.mcdonline.nic.in/SDMCPortal/Tenders/PPP-ETENDERS. The Technical bid will be received online as well as manual. However, the financial Bids will be received online only at e- tenders portal of SDMC.
- The registered contractors of MCD (SDMC/NSDM/EDMC) are also eligible to tender for the amount they are registered subject to the condition that they fulfil eligibility requirement in Technical Bid submission. They will upload the valid registration certificates issued by any Municipal Corporation of Delhi i.e. SDMC/EDMC/NDMC along with "Performa for Earnest Money Deposited Declaration"
- For other contractor (s)/New bidders for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : MCD-ITHELPDESK@mcd.nic.in The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
- The Bidder should have sufficient financial turnover Average minimum 100% of Estimated Amount for the respective tender during the last three years. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted. The Registered bidder of SDMC/EDMC/NDMC are exempt from submission of the turnover certificate.
- SELECTION PROCESS** A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance as submitted by the eligible bidder, SDMC shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having lowest financial bid of respective items shall be considered for award of Rate Contract work to respective L-1 items bidder(s)/firm(s).
- The Rate Contract will be for a period of one year initially, which can be extended/revise further for one more year on satisfactory performance of the previous contract. SDMC may renew / extend /revise the contract to such further amount / period(s), as it may deem proper, having regard to the quality and manner of the contractor's performance. However, it shall be with written consent by the contractor in this regard.
- Tender cost (Non refundable) and EMD / Bid Security as specified against each tender shall be made by online payment at website link. The payments of Tender Cost and Earnest Money should be drawn in favour of Commissioner, SDMC payable at New Delhi and may be submitted online along-with Technical Bids documents. If the bidder is the registered contractor of SDMC/North DMC/East DMC it will be exempted from EMD submission on submission of declaration of EMD/Bid Security Declaration in the technical Bids as per circular No. D/SE(P) / SDMC / 2020-21/181 dated 31.12.2020.

PERFORMA FOR EARNEST MONEY DEPOSIT DECLARATION
(Registered Contractors of SDMC / North DMC / East DMC)

Whereas, I/We..... (name of agency) have submitted bids for
..... (name of work)

I/we hereby submit following declaration in lieu of submitting earnest Money Deposit.
If the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including validity of tender) specified in the tender documents/NIT.

OR

If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee/ security before the deadline defined in the tender documents or as and when intimated.
I/we shall be suspended for one year and shall not be eligible to bid for SDMC tenders from date of issue of suspension order.

Signature of the contractor(s)

- PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work .The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 3% (three percent) of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent/Acceptance from SDMC. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the SDMC and further necessary action for debarring / blacklisting of bidder may be initiated by S.D.M.C.

9. BID SUBMISSION:

TECHNICAL BID The Technical Bids may be submitted online as well as Manual upto ~~12.10.2021~~ till 3.00 P.M. If the Technical bid are submitted online the copy of documents submitted online in technical bids may be made available in the office of Dy. Director upto ~~13.10.2021~~ upto 3.00 P.M. for timely & proper evaluation of Technical Bid. The Technical Bids shall be opened on the same day at 03.30 P.M. The Technical Bid for qualification for opening of Financial Bid shall comprise (i)Tender Cost in specified form. (ii) Earnest Money in specified form as applicable. (iii)Copy of Valid PAN Registration. (iv)Valid GST Registration. (v) Experience in similar nature of work/s. (vi) Financial Turnover Certificate duly certified by Registered C.A. (vii) The Company/Firm profile Detail of the firm/bidder whether participating as Partnership Firm OR Proprietor-ship Firm OR Individual Firm OR Private Limited Firm or other please specify and submit. (viii) Undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking. (ix) Contact No. & E-mail Id of Bidder.

P. B. Bhatnagar
Deputy Director (Hort.)/HQ
South Delhi Municipal Corporation

FINANCIAL BID The Financial bids shall only be submitted online at SDMC e-tenders portal website <https://etenders.gov.in/eprocure/app> OR visit SDMC website www.mcdonline.nic.in/SDMCPortal/ Tenders/_CPP-ETENDERS After evaluation of Technical bids by Evaluation Committee constituted by SDMC the financial bid of only technically qualifying firms shall be opened. The rates quoted should be inclusive of all taxes. No manual submission of Financial bids will be accepted for any reason whatsoever and tender/bid of disclosing financial bid in technical bids

10. **MANDATORY EXPERIENCE IN SIMILAR WORK** Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which applications/Bids are invited. The bidder should have minimum experience of similar nature of works as under:
Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender. OR Two similar completed works costing not less than the amount equal to 60% of the estimated cost put to tender. OR One similar completed work of aggregate cost not less than the amount equal to 80% of estimated cost put to tender. The completion certificate of work(s) executed / completed on account of experience, issued from competent authority must be submitted along-with Technical Bids.

SIMILAR NATURE OF WORK MEANS: Works of Decoration of Events / Supply of Bouquet, Garlands, Flowers, Cut-flowers

10. Submission of a tender by a bidder implies that he/they has/have read this notice and all other contract relating documents and has/have made himself/themselves aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work. CPWD specifications-2009 Volume-I & Volume-II will be followed / considered for execution of work. Conditions given in the printed NIT form A-32, Chapter 9 of the Municipal Accounts Code Part I will hold good. Deduction of Income Tax, VAT, Labour Cess etc. at source shall be made as per rules.
11. The competent authority on behalf of the SDMC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected.
12. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
14. The quoted rates will hold good for 05 months for acceptance of rates/tender by SDMC. The date & time of different activities of tendering process may be checked on the SDMC website from time to time. All interested participants/Bidders/stakeholders are requested to visit/follow the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website www.mcdonline.nic.in/SDMCPortal/ Tenders/ CPP ETENDERS for regular update and details thereof.
15. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.

S. No	Name of Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Head of A/c	Period of Rate Contract	Tender Cost (Rs.)	Tender ID No.
1	RATE CONTRACT FOR SUPPLY OF FLOWER MATERIAL AND DECORATION ARRANGEMENT UNDER THE JURISDICTION OF HORTICULTURE DEPARTMENT SOUTH DELHI MUNICIPAL CORPORATION. FTC:-21/HQ/I-130/1061/DDH(HQ)SDMC	10.00 Lac	20000/-	I-130-1061	12 Months	1000/-	2021_SDMC_90303_1

P. B. Benerjee
Dy. Director(Hort.)/H.Q./SDMC
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8. A.A.O.(Hort.) SDMC
9. Caretaker /SDMC , 2 Copies, one for caretaker & other for placing it on SDMC Notice Board.
10. S.O.(HORT.) HQ.

Deputy Director (Hort.)/HQ
South Delhi Municipal Corporation