



MUNICIPAL CORPORATION OF DELHI
OFFICE OF THE DY. CONTROLLER OF ACCOUNTS
FINANCE & ACCOUNTS DEPARTMENT
WEST ZONE, RAJOURI GARDEN. NEW DELHI-110043
Email:-dcawestzone@gmail.com



No. D-68/04/W2

Dated 5/6/23

Sealed quotations are invited from the binder for binding of vouchers, Challans, cash books, documents, registers etc. as per the terms and conditions given below:-

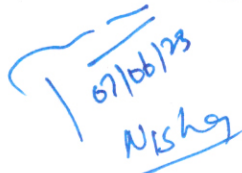
1. The binders should have experience in binding work in Govt. institutions.
2. The payments shall be released within 15 days after completion of work.
3. The binding rates shall be valid for the binding work of vouchers, Challans, cash books, documents, register etc. for the year 2023-24.
4. The binder shall bind the vouchers, Challans etc. as and when called by this office on official's days and office hours.
5. Competent authority of Municipal Corporation of Delhi reserves the right to accept or reject the bid without assigning any reason.
6. The quoted rates should include tax, if any.
7. Binders have to deposit security amount of Rs. 2000/- along with their quotation in the form of Demand Draft in favour of "Commissioner MCD". The security/Demand Draft of unsuccessful binder will be refunded same day.

The quotations will be received in the office of Accounts Officer (WZ) at above mentioned address up to 12.6.2023 at 2.00 PM will be opened on 12.6.2023 at 2.15 pm in the presence of representative of binders, if any.


Deputy Controller of Accounts
West Zone, MCD

Copy to: -

1. All DDO's of WZ.
2. Notice Board of Zonal Office.
3. All Zonal ACA's/AO HQ for giving vide publicity.
4. DC/WZ for favour of information please.
5. DCA/WZ for in information please.
6. DOV for information please. 7. AO(IT)/HQ for vide publicity please.
8. O/C.


67/06/23
Nishu