



No. DDH/(HQ)II/MCD/2023-24/D-192 /NIT No.4

Dated 16.05.2023

Online Tender No.	2023_MCD_154272_1
Publish Date	16.05.2023
Submission & Document Download/ Sale Start Date Bid	17.05.2023 from 10.00 A.M.
Pre-bid Meeting	26.05.2023 at 2.00 P.M.
Last Submission & Document Download / Sale Date	06.06.2023 upto 03.00P.M.
Opening of Technical Bids	07.06.2023 at 3.30 P.M.
Opening of Financial Bid	09.06.2023 at 03.00 P.M. (Tentative)

REQUEST FOR PROPOSAL – CUM -NOTICE INVITING TENDER

1. Open Online Tenders are invited on behalf of Commissioner, M.C.D. under two bid system i.e. Technical Bid and Financial Bid from experienced and financially sound Indian Manufacturer OR its Authorized Dealer OR Distributor OR Service Provider / Centre of Open Gym Equipments, for the work of "Annual Maintenance Contract of Open Gym Equipment at Various Locations under jurisdiction of Horticulture Department in Municipal Corporation of Delhi".
2. Bidding Documents can be downloaded from the website <https://etenders.gov.in/eprocure/app> OR visit MCD website www.mcdonline.nic.in.
3. The registered contractors of MCD are also eligible to tender for the amount they are registered subject to the condition that they fulfil eligibility requirement in Technical Bid submission. For other contractor (s)/New bidders for tendering/bidding in MCD. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : MCD-ITHELPDESK@mcd.nic.in
4. The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
5. The Tenderer/Bidder should have valid Income Tax PAN No. & CGST/GST Registration.
6. **SELECTION PROCESS** A single stage, two-bid system (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance of each proposal as submitted by the Applicant, M.C.D. shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having overall lowest financial bid may be considered for award of work.
7. The contract shall be valid initially for one year and the M.C.D. reserves the right to curtail or to extend the validity of contract on such rates, terms and conditions for such period as may be agreed to, but not beyond maximum of three years. The rates for the first two years will remain unchanged.
8. **Pre-Bid Meeting:** Pre-bid meeting will be held on 29.05.2023 at 1400 hrs. in the office of Director (Horticulture)-II, MCD, E-1 Block, 16TH Floor, Dr. S.P. M. Civic Centre, J.L. Nehru Marg, New Delhi-110002.
9. **BID SUBMISSION & OPENING :** Download, Bid Preparation and Submission will be as per time table given above. The Technical Bids and Financial Bids must be submitted online only. The Technical Bids shall be opened on the same day at 1530 Hrs. After evaluation of Technical bids by Evaluation Committee constituted by MCD the financial bid of only technically qualifying firms shall be opened and date of opening of financial bids shall be informed to the technically qualified bidders through mail or uploading its notice on e-tender portal of MCD website.
10. **TURNOVER:** Minimum Average Annual Financial Turnover on works should be at least Rs.250.00 Lacs or more during immediate last three financial years. The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheet. Copy of Financial Turnover Certificate along-with balance sheet, duly certified from a registered CA for the preceding three financial years, should be submitted.
11. **EXPERIENCE** Bidder should have experience of successfully executing similar nature of works costing above Rs.198.40 lacs (minimum three works) OR work above Rs.297.60 Lacs (minimum two works) OR work above Rs.396.80 lacs (minimum one work) AND One completed work of any nature costing not less than the amount equal to Rs.198.40 Lacs with some Central Government Department/ State Government Department/ Central Autonomous Body/Central Public Sector undertaking/State Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City formed under any act by Central/State Government and published in

PKI Benerjee

Deputy Director (HQ) Hort.-II
Municipal Corporation of Delhi

- Central/State Gazette. Completed similar work/s means the work of Supply / Installation / Maintenance of Outdoor Gym / Open Gym Equipments.
12. **SOLVENCY CERTIFICATE:** Bidders will submit Solvency certificate in original for an equal /more amount of Rs.198.40 Lacs from a Nationalised/Scheduled bank in India. Scanned copy be uploaded with technical bid and its original must be submitted in the office of Dy. Director (Hort.)HQ-I at 16th Floor E-1 Block S.P.M. Civic centre New Delhi-110002 on or before 07.06.2023 upto 03.00 P.M.
 13. Tender cost of Rs.2000+GST (Non refundable) AND Bid Security (EMD) Rs.9,92,000/- (Rupees Nine lac Ninety-two only) shall be through online module only.
 14. **PERFORMANCE SECURITY** The successful contractor / bidder for award of Rate Contract shall submit Performance security equal to an amount of 3% of the amount of Contract in the form of Bank Draft / Pay Order / Bank Guarantee / FDR in favour of Commissioner, MCD payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent /Acceptance from MCD. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the M.C.D. and further necessary action for debarring / blacklisting of bidder may be initiated by M.C.D.
 15. The quoted rates will be valid for six months for acceptance by MCD.
 16. Submission of a tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work.
 17. The competent authority on behalf of the MCD does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
 18. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 19. M.C.D. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. MCD reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever. All interested participants/Bidders/stake-holders are requested to visit/follow the MCD website www.mcdonline.nic.in / MCD Portal / Tenders/ CPP-ETENDERS for regular update and details thereof.
 20. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.

S. No.	Name of Work	Estimated Amount (Rupees)	Earnest Money (Rupees)	Head of Account	Period of A.M.C.	Tender Cost	Tender No.
1.	Annual Maintenance Contract of Open Gym Equipment at Various Locations under jurisdiction of Municipal Corporation of Delhi FTC:-23/HQ/1-130/1061/ DDH (HQ) / MCD	496 Lacs	9.92 Lacs	I-130-1061	12 Months	Rs.2000/- + GST 360 =2360	2023_ MCD_ 154272_ 1

PK Banerjee
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Deputy Director (HQ) Hort.-I
Municipal Corporation of Delhi

Distribution: -

1. Addl. Commissioner (RS)
2. D.O.V/MCD
3. Director-in-Chief(Horticulture)
4. Director (Hort.)I
5. Director (Hort.)II
6. D.C.A. HQ
7. Accounts Officer(HQ) MCD
8. Director(IT) with the request to upload on MCD Website for wide publicity please.
9. A.O.(IT) with the request to upload on MCD Website for wide publicity please.
10. A.A.O.(Hort.) MCD
11. Caretaker /MCD , 2 Copies, one for caretaker & other for placing it on MCD Notice Board.
12. A.D.H.(HQ)IA
13. S.O.(Hort.)HQ to submit JOR before opening of bids.