



**SOUTH DELHI MUNICIPAL CORPORATION  
HORTICULTURE DEPARTMENT(HQ)  
E-1 BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002**



NO.DDH/(HQ)/SDMC/2020-21/3041/NIT No.6

Dated 04.03.2021

ONLINE TENDER No.	319696
Date of Download of Tender Document	05.03.2021 at 10.00 A.M. to 15.03.2021 upto 03.00P.M.
Date of Bid Preparation and Hash Submission	05.03.2021 at 10.00 A.M. to 15.03.2021 upto 03.00P.M.
Date of Close for Bidding	On 15.03.2021 at 03.01 P.M. to 05.00 P.M.
Date of Re-encryption of Online Bid	15.03.2021 at 05.01 P.M. to 16.03.2021 upto 03.00 P.M.
Opening of Technical Bids	16.03.2021 at 1530 Hours
Opening of Financial Bid	18.03.2021 at 1500 hours. (Tentative)

**NOTICE INVITING TENDER**

1. Open Online tenders from Art Firms which have dealt with catalogued exhibitions / events under single stage two-bid system (Technical & Financial Bid) are invited on behalf of Commissioner, S.D.M.C. for selection of a suitable contractor for this work from interested, experienced and financially sound Firms / Agencies. Joint Venture / Consortium of Art firm with catalogued exhibitions / events with some other firms (for financing purposes) will also be eligible to participate in the tender / RFP. Bidding Documents can be downloaded from the website-<http://mcdetenders.com> The Technical Bids will be opened at **16.03..2021 at 03.30 PM** on website <http://SDMCetenders.com> by SDMC E- Tendering Project Champion. The Technical bid will be received online as well as manual, However, the financial Bids will be received online only at e- tenders portal of SDMC. The registered contractors of MCD (SDMC/NSDM/EDMC) are also eligible to tender for the amount they are registered subject to the condition that they fulfil eligibility requirement in Technical Bid submission. For other contractor(s)/New bidders they may get themselves registered for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : [mcd-ithelpdesk@mcd.gov.in](mailto:mcd-ithelpdesk@mcd.gov.in) The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
2. After getting themselves registered on e-tender portal of SDMC Eligibility Criteria of Tender for Technical Compliance of the applicant along-with necessary conditions can be downloaded from SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) / South Delhi Municipal Corporation /Tenders/e-tendering.
3. The Bidder should have sufficient financial turnover Average minimum Rs.49.50 lacs of last three years. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted.
4. **SELECTION PROCESS** A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance of each proposal as submitted by the Applicant, SDMC shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having lowest financial bid shall be considered for award of work..
5. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work .The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 3% (three percent) of the amount of contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent/Acceptance from SDMC. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the SDMC and further necessary action for debarring / blacklisting of bidder may be initiated by S.D.M.C.
6. Tender cost of Rs.2000/- (Non refundable) shall be made by way of Demand Draft/Bankers Cheque/ Pay order ONLY. The bid security (EMD) is Rs.2,00,000/- (Rupees Two lakhs only) shall be paid by way of Demand Draft/Bankers Cheque/ Pay order only. The payments of Tender Cost and Earnest Money should be drawn in favour of **Commissioner, SDMC** payable at New Delhi and may be submitted alongwith Technical Bids documents and will be received in the Office of Dy. Director(Horticulture)HQ, SDMC, E-1 Block 3<sup>rd</sup> Floor, Room No.304, S.P.M. Civic Centre, New Delhi-110002, upto 16.03.2021 upto 03.00 P.M. If the bidder is the registered contractor of SDMC/North DMC/East DMC it will be exempted from EMD submission on submission of declaration of EMD/Bid Security Declaration as per circular No. D/SE(P)/SDMC/ 2020-21/181 dated 31.12.2020.

**PERFORMA FOR EARNEST MONEY DEPOSIT DECLARATION  
(Registered Contractors of SDMC / North DMC / East DMC)**

Whereas, I/We..... (name of agency ) ..... have submitted bids for  
..... (name of work ) .....

I/We hereby submit following declaration in lieu of submitting earnest Money Deposit.  
If the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including validity of tender ) specified in the tender documents/NIT.

OR

If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee/ security before the deadline defined in the tender documents.

I/we shall be suspended for one year and shall not be eligible to bid for SDMC tenders from date of issue of suspension

*PK Banejee*

Deputy Director (Hort.)/HQ  
South Delhi Municipal Corporation

order.

Signature of the contractor(s)

7. **BID SUBMISSION:** Online Download, Bid Preparation and Hash Submission is w.e.f. Re-encryption of Online Bid is as per time-table given above.  
**TECHNICAL BID** The Technical Bids may be submitted online as well as Manual. Date for submission of manual Technical Bids 16.03.2021 till 1500 hrs. If the Technical bid are submitted online the copy of documents submitted online for technical bids must also be made available in the office of Dy. Director upto 16.03.2021 upto 03.00 P.M. for timely evaluation of Technical Bid. The Technical Bids shall be opened on the same day at 03.30 P.M.  
**FINANCIAL BID** The Financial bids shall only be submitted online at SDMC e-tenders portal website <http://engineering.mcdetenders.com/common> After evaluation of Technical bids by Evaluation Committee constituted by SDMC the financial bid of only technically qualifying firms shall be opened. The Notice for date of opening of financial bids of Technically qualified bidders shall be uploaded on SDMC website.
8. Submission of a tender by a bidder implies that he/they has/have read this notice and all other contract relating documents and has/have made himself/themselves aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work.
9. The competent authority on behalf of the SDMC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
10. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
12. The quoted rates will hold good for 05 months for acceptance by SDMC. The date & time of different activities of tendering process may be checked on the SDMC website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the SDMC website [www.mcdonline.gov.in](http://www.mcdonline.gov.in) / South Delhi Municipal Corporation /Tenders/e-tendering for regular update and details thereof.
13. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.
14. No manual submission of Financial bids will be accepted for any reason whatsoever.

S. No	Name of Work	ESTI-MATED AMOUNT	Earnest Money (Rs.)	Head of Account	Time of Completion	Tender Cost	Online Tender No.
1	Providing, Fixing & Renovation of Containers for Toilet Blocks, Ticket Counter and Construction of Artistic Entry Gate & sculptures at Bharat Darshan Park in Punjabi Bagh Ward No.2-S west Zone under "Waste to Art" FTC:-21/HQ/I-130/3084/CSR/OTHER/ DDH (HQ) SDMC	98.90 Lacs	2.00 lac	I-130-3084 /CSR Fund / Other Fund	06 Months	Rs.2000/-	319696

(K) Boneyjee

Dy. Director(Hort.)/H.Q./SDMC

Phone : 011-23225334

E-mail ID [ddhhq.sdmc@gmail.com](mailto:ddhhq.sdmc@gmail.com)

Deputy Director (Hort.)  
South Delhi Municipal Corporation

Distribution: -

1. Addl. Commissioner (Hort.) / SDMC
2. D.O.V./SDMC
3. Director(Horticulture)SDMC
4. D.C.A. (Hort.) SDMC
5. Accounts Officer(HQ) SDMC
6. Director(IT) with the request to upload on SDMC Website for wide publicity please.
7. A.O.(IT) with the request to upload on SDMC Website for wide publicity please.
8. A.A.O.(Hort.) SDMC
9. Caretaker /SDMC , 2 Copies, one for caretaker & other for placing it on SDMC Notice Board.
10. S.O.(HORT.) HQ.