



SOUTH DELHI MUNICIPAL CORPORATION  
HORTICULTURE DEPARTMENT(HQ)  
E-1 BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002  
E-mail [ddhhq.sdmc@gmail.com](mailto:ddhhq.sdmc@gmail.com)



No. DDH/(HQ)/SDMC/2021-22/602/NIT No.5

Dated 05.08.2021

ONLINE TENDER No.	2021_SDMC_84143_1
Publish Date	05.08.2021
Bid Submission & Document Download /Sale Start Date	06.08.2021 from 10.00 A.M.
Last Submission & Document Download /Sale Date	09.08.2021 from 03.00P.M.
Opening of Technical Bids	10.08.2021 at 03.30 P.M.
Opening of Financial Bid	11.08.2021 at 03.00P.M. (Tentative)

### SHORT NOTICE INVITING TENDER

1. Open online item rate / Percentage Rate as applicable tenders are invited from experienced and financially sound eligible Contractors / Firms / Companies for award of Works / Rate Contract(s) under single stage two-bid system (Technical & Financial Bid) are invited on behalf of Commissioner, S.D.M.C. Bidding Documents can be downloaded from the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/Tenders/PPP-ETENDERS](http://www.mcdonline.nic.in/SDMCPortal/Tenders/PPP-ETENDERS). The Technical bid will be received online as well as manual, However, the financial Bids will be received online only at e- tenders portal of SDMC.
2. The registered contractors of MCD (SDMC/NSDM/EDMC) are also eligible to tender for the amount they are registered subject to the condition that they fulfill eligibility requirement in Technical Bid submission. They will upload the valid registration certificates issued by any Municipal Corporation of Delhi i.e. SDMC/EDMC/NDMC along with "Performa for Earnest Money Deposited Declaration"
3. For other contractor (s)/New bidders for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : MCD-ITHELPDESK@mcd.nic.in The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
4. The Bidder should have sufficient financial turnover Average minimum 100% of Estimated Amount for the respective tender during the last three years. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted.
5. **SELECTION PROCESS** A single stage, two-bid system process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance as submitted by the eligible bidder, SDMC shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The firm having lowest financial bid shall be considered for award of Rate Contract / work.
6. Tender cost (Non refundable) as specified against each tender shall be made by way of Demand Draft/Bankers Cheque/ Pay order ONLY. The bid security (EMD) as applicable against each tender shall be paid by way of separate Demand Draft/Bankers Cheque/ Pay order only. The payments of Tender Cost and Earnest Money should be drawn in favour of Commissioner, SDMC payable at New Delhi and may be submitted alongwith Technical Bids documents and will be received in the Office of Dy. Director(Horticulture)HQ, SDMC, E-1 Block 3<sup>rd</sup> Floor, Room No.304, S.P.M. Civic Centre, New Delhi-110002, upto 10.08.2021 upto 03.00 P.M. If the bidder is the registered contractor of SDMC/North DMC/East DMC it will be exempted from EMD submission on submission of declaration of EMD/Bid Security Declaration as per circular No. D/SE(P) / SDMC / 2020-21/181 dated 31.12.2020.

#### PERFORMA FOR EARNEST MONEY DEPOSIT DECLARATION (Registered Contractors of SDMC / North DMC / East DMC)

Whereas, I/We..... (name of agency ) ..... have submitted bids for  
..... (name of work ) .....

I/we hereby submit following declaration in lieu of submitting earnest Money Deposit.

If the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including validity of tender ) specified in the tender documents/NIT.

OR

If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee/ security before the deadline defined in the tender documents or as and when intimated.

I/we shall be suspended for one year and shall not be eligible to bid for SDMC tenders from date of issue of suspension order.

Signature of the contractor(s)

7. **PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of Rate Contract for respective item(s). The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 3% (three percent) of the amount of Rate Contract in the form of Bank Draft/Pay Order/ Bank Guarantee/ FDR in favour of commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 10 days of issue of Letter of Intent/Acceptance from SDMC. Failure in timely submission of required Performance Security the EMD deposited by contractor/bidder shall be forfeited to the SDMC and further necessary action for debarring / blacklisting of bidder may be initiated by S.D.M.C.

#### 8. BID SUBMISSION:

**TECHNICAL BID** The Technical Bids may be submitted online as well as Manual upto 10.08.2021 till 1500 hrs. If the Technical bids are submitted online the copy of documents submitted online for technical bids should also be made available in the office of Dy. Director upto 10.08.2021 upto 03.00 P.M. for timely evaluation of Technical Bid. The Technical Bids shall be opened on the same day at 03.30 P.M. The Technical Bid for qualification for opening of Financial Bid shall comprise (i) Tender Cost in specified form. (ii) Earnest Money in specified form as applicable. (iii) Copy of Valid PAN Registration. (iv) Valid GST Registration. (v) Experience in similar nature of work/s. (vi) Financial Turnover Certificate duly certified by Registered C.A. (vii) The Company/Firm profile Detail of the firm/bidder whether participating as Partnership Firm OR Proprietor-ship Firm OR Individual Firm OR Private Limited

*AK Benerjee*

Deputy Director (Hort.)/HQ  
South Delhi Municipal Corporation

Firm or other please specify and submit. (viii) Undertaking that the firm has not been blacklisted/Debarred /Banned anywhere in India by any Government department/Government Undertaking. (ix) Contact No. & E-mail Id of Bidder **FINANCIAL BID** The Financial bids shall only be submitted online at SDMC e-tenders portal website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/](http://www.mcdonline.nic.in/SDMCPortal/) Tenders/ CPP-ETENDERS After evaluation of Technical bids by Evaluation Committee constituted by SDMC the financial bid of only technically qualifying firms shall be opened. The Notice for date of opening of financial bids of Technically qualified bidders shall be uploaded on SDMC website.

9. **MANDATORY EXPERIENCE IN SIMILAR WORK** Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the one in which applications are invited. The bidder should have minimum experience of similar nature of works as under:  
Three similar completed works costing not less than the amount equal to 40% of estimated cost put to tender. OR  
Two similar completed works costing not less than the amount equal to 60% of the estimated cost put to tender. OR  
One similar completed work of aggregate cost not less than the amount equal to 80% of estimated cost put to tender. The completion certificate of work(s) executed / completed, issued from competent authority be submitted along-with Technical Bids.
10. **SIMILAR NATURE OF WORK MEANS: "Hiring of Back Hoe Loader/Hydra crane/ truck / tipper etc."**  
In case of Rate Contract works the firms for Award of Rate Contract will be considered for award of Rate Contract (s) for a period of 12 Months, which may be extended as per requirement of SDMC and consent of successful Rate Contract Holder(s)
11. Submission of a tender by a bidder implies that he/they has/have read this notice and all other contract relating documents and has/have made himself/themselves aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work.
12. The competent authority on behalf of the SDMC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
14. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
15. The quoted rates will hold good for 05 months for acceptance of rates/tender by SDMC. The date & time of different activities of tendering process may be checked on the SDMC website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/](http://www.mcdonline.nic.in/SDMCPortal/) Tenders/ CPP-ETENDERS for regular update and details thereof.
16. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.
17. No manual submission of Financial bids will be accepted for any reason whatsoever.

S. No	Name of Work	ESTI-MATED AMOUNT	Earnest Money (Rs.)	Head of Account	Period of Rate Contract	Tender Cost	Tender ID No.
1	RATE CONTRACT FOR HIRING OF BACK HOE LOADER HYDRAULIC EXCAVATOR (3D), PNEUMATIC HAMMER & CRANE FOR USE IN REMOVAL, EXCAVATION & LEVELING OF SURFACE & WORK OF LOADING/ UNLOADING AT "BHARAT DARSHAN PARK, PUNJABI BAGH HORTICULTURE DEPARTMENT, SOUTH DELHI MUNICIPAL CORPORATION FTC:-21/HQ/1-130/1031/DDH(HQ)SDMC	Rs.6.00 lac	12000/-	I-130-1031	12 Months	Rs.1000/-	2021_SDM C_84143_1

PKI Banerjee

Dy. Director(Hort.)/H.Q./SDMC

Phone : 011-23225334

E-mail ID [ddhhq.sdmc@gmail.com](mailto:ddhhq.sdmc@gmail.com)

Distribution: -

1. Commissioner (Hort.) / SDMC

Deputy Director (Hort.)/HQ