



**SOUTH DELHI MUNICIPAL CORPORATION  
COMMUNITY SERVICES DEPARTMENT  
E-1 BLOCK, 3<sup>RD</sup> FLOOR, DR. S.P.M. CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002**



No. CSD/HQ/SDMC/2021-22/ 879 /NIT No.2

Dated 08.03.2022

Online Tender No.	2022 SDMC 109086 2
Publish Date	08.03.2022
Bid Submission & Document Download /Sale Start Date	09.03.2022 from 10.00 AM
Date of pre bid meeting	15.03.2022 at 03.00 P.M.
Last Submission & Document Download /Sale Date	22.03.2022 upto 03.00 P.M.
Opening of Technical Bids	23.03.2022 03.30 P.M.
Opening of Financial Bid	To be notified later

**NOTICE INVITING TENDER**

- Open online item rate Tenders are invited on behalf of Commissioner, S.D.M.C. under two bid system i.e. Technical Bid and Financial Bid for the Comprehensive maintenance of Community Halls i.e. housekeeping, security services, maintenance of Building including civil and electrical infrastructure SDMC in CSD Department under the Jurisdiction of SDMC." Bidding Documents can be downloaded from the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/](http://www.mcdonline.nic.in/SDMCPortal/) Tenders/ CPP-ETENDERS.
- The registered contractors of MCD (SDMC/NDMC/EDMC) are also eligible to tender for the amount they are registered subject to the condition that they fulfil eligibility requirement in Technical Bid submission. They will upload the valid registration certificates issued by any Municipal Corporation of Delhi i.e. SDMC/EDMC/NDMC along with "Performa for Earnest Money Deposited Declaration". For other contractor (s)/ New bidders for tendering/bidding in SDMC. The Helpdesk for Online tender contact Nos. are 011-23227413 & 011-23227414 or mail to : MCD-ITHELPPDESK@mcd.nic.in The bidder should not have been blacklisted / debarred / banned / restrained in India from any Government Department / Undertaking.
- The Bidder should have sufficient financial turnover Average minimum 50% of Estimated Amount for the respective tender during the last three years. Copy of Financial Turnover Certificate, duly certified from a registered CA for the preceding three financial years, should be submitted.
- SELECTION PROCESS** A single stage, two-bid process (Technical & Financial Bid) will be followed for selection of a suitable contractors for this work. All interested firms that qualify each of the following eligibility criteria may apply. Based on the Technical compliance of each proposal as submitted by the Applicant, SDMC shall shortlist bidders for opening of financial proposal. Financial proposal of the firm/s that qualify the said eligibility criteria shall be opened. The department will have the right to arrive at reasonable eligibility L-1 price for awarding Rate Contract.
- The firms for Award of Rate Contract will be considered for Comprehensive maintenance of Community Halls i.e. housekeeping, security services, maintenance of Building including civil and electrical infrastructure SDMC in CSD Department under the Jurisdiction of SDMC for a period of 24 Months.
- Tender cost (Non refundable) and specified Earnest Money Deposit as specified against each tender shall be made by applicable mode / online payment at website link. If the bidder is the registered contractor of SDMC/North DMC/East DMC it will be exempted from EMD submission on submission of declaration of EMD/Bid Security Declaration as per circular No. D/SE(P) / SDMC / 2020-21/181 dated 31.12.2020.

**PERFORMA FOR EARNEST MONEY DEPOSIT DECLARATION  
(Registered Contractors of SDMC / North DMC / East DMC)**

Whereas, I/We..... (name of agency) ..... have submitted bids for  
..... (name of work) .....

I/we hereby submit following declaration in lieu of submitting earnest Money Deposit.  
If the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including validity of tender) specified in the tender documents/NIT.

OR

If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee/ security before the deadline defined in the tender documents or as and when intimated.  
I/we shall be suspended for one year and shall not be eligible to bid for SDMC tenders from date of issue of suspension order.

Signature of the contractor(s)

- PERFORMANCE SECURITY** The L-1 firm decided by the department as per evaluation criteria will be considered for award of work .The successful L-1 Bidder will have to submit the requisite interest free Performance Security equivalent to 3% (three percent) of the total amount of Rate Contract in the form of Pay Order / Bank Draft / FDR / Bank Guarantee in favour of commissioner, SDMC payable at New Delhi. The said performance security shall be deposited within 15 days of issue of Letter of Intent/Acceptance from SDMC. Failure in timely submission of required Performance Security the EMD deposited by contractor shall be forfeited to the SDMC and further necessary action for debarring / blacklisting of bidder may be initiated by S.D.M.C.
- Bid Submission and its Opening :** Date for submission of Technical Bids 23.03.2022 till 1500 hrs. Technical bids documents may be submitted online at e-tenders portal only. The Technical bids will be evaluated by the SDMC and the financial bids of the bidder qualifying the eligibility criteria will be opened.The Technical bid shall contain (1) Earnest money in the specified form. (2) Tender cost in the specified form (3) Copy of GST Registration. (4) Valid PANCARD copy. (5) Status of the firm whether Proprietor-ship / Partnership / Ltd. Co. / Pvt. Ltd. Co. or other please specify & submit. (6) Manufacturer Certificate if the bidder is a Manufacturer of Sewing Machine. (7) Dealership / Distributorship Certificate, if the bidder is a Dealer / distributor / Reseller of Sewing Machine (8) Submit the minimum or more Experience of similar nature of works. Certificate must be issued from competent authority, for which the work/supply has been executed by the bidder. (9) Financial turnover certificate for the immediate last three years duly certified by Registered C.A. with necessary documents. (10) Bank Solvency Certificate in original not less than Rs6.34 Cr.(40% of estimated cost). (11) Undertaking that the bidder is not black listed / Debarred/ Banned in any Government Department / Municipalities / PSU / Govt. Undertakings. (12) Financial bids of only those bidders, who qualify in the

**GENDRABABU**  
Director CSD  
SDMC



technical bid shall be opened on the date and time which shall be conveyed to such bidders. Acceptance of the financial bid shall be subject to the approval of competent authority on the recommendation of Tender Evaluation Committee(TEC).

**FINANCIAL BID** The Financial bids shall only be submitted online at SDMC e-tenders portal website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/](http://www.mcdonline.nic.in/SDMCPortal/) Tenders/ CPP-ETENDERS After evaluation of Technical bids by Evaluation Committee constituted by SDMC the financial bid of only technically qualifying firms shall be opened. The Notice for date of opening of financial bids of technically qualified bidders shall be uploaded on SDMC website..

9. Solvency Certificate issued from Nationalised/Scheduled bank in India for an amount not less than Rs.6 34 Crores in original be submitted in the office of the Director (CSD) upto 23.03.2022 by 03.00 P.M. positively.
10. Submission of a tender by a bidder implies that he/they has/have read this notice and all other contract relating documents and has/have made himself/themselves aware of the scope and specifications of the work to be done and other factors having a bearing on the execution of the work. CPWD specifications-2009 Volume-I & Volume-II will be followed / considered for execution of work. Conditions given in the printed NIT form A-32, Chapter 9 of the Municipal Accounts Code Part I will hold good. Deduction of Income Tax, GST, Labour Cess etc. at source shall be made as per rules.
11. The competent authority on behalf of the SDMC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any conditional tender submitted by the bidder shall be summarily rejected.. The SDMC reserves the right to vary the quantity as per requirement and bidder shall not entitle for any claim or compensation if the procuring entity does not procure any particular item
12. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
13. S.D.M.C. may disqualify any Applicant/Bidder without notice who submits an incomplete/non-eligible bid. SDMC reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
14. The quoted rates will hold good for 06 months for acceptance of rates/tender by SDMC. The date & time of different activities of tendering process may be checked on the SDMC website from time to time. All interested participants/Bidders/stake-holders are requested to visit/follow the website <https://etenders.gov.in/eprocure/app> OR visit SDMC website [www.mcdonline.nic.in/SDMCPortal/](http://www.mcdonline.nic.in/SDMCPortal/) Tenders/ CPP ETENDERS for regular update and details thereof.
15. In case of holiday / holiday declared on the scheduled dates of closing/opening the same will be done on the next working day.

S. No	Name of Work	Estimated Amount of Rate Contract (Rs.)	Earnest Money (Rs.)	Head of A/c	Period of Rate Contract	Tender Cost Non-refundable (Rs.)	Tender ID No.
1.	Comprehensive maintenance of Community Halls i.e. housekeeping, security services, maintenance of Building including civil and electrical infrastructure SDMC in CSD Department under the Jurisdiction of SDMC FTC No.08/HQ/C-050/1100/ DIRECTOR (CSD)SDMC	15.85 Crores	31.70 Lacs	C-050-1100	24 Month	1500/-	2022_SDMC_109086_2

*Yogendra Babu*  
08/03/2022

Director(CSD) /SDMC

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YOGENDRA BABU  
Director CSD  
SDMC

Distribution :-

1. PS to Commissioner, SDMC for information of Commissioner please.
2. Addl. Commissioner (CSD) / SDMC
3. D.O.V./SDMC
4. DCA (HQ) SDMC.
5. DCA (F & G)/SDMC
6. Accounts Officer(HQ) SDMC
7. Director(IT) with the request to upload on SDMC Website for wide publicity please.
8. A O (IT) with the request to upload on SDMC Website for wide publicity please.
9. EE(Auto)-SDMC
10. Caretaker /SDMC , 2 Copies, one for caretaker & other for placing it on SDMC Notice Board.
11. A.D (CSD) HQ