

**MUNICIPAL CORPORATION OF DELHI
OFFICE OF THE MEDICAL SUPERINTENDNT
MRS.G.L.MTY.HOSPITAL:AJMERI GATE:NEW DELHI**

No 947 /CMO/A/GLMH

Dated: 19-2-25

NOTICE INVITING QUOTATION

Sealed Quotations are invited in Mrs.G.L.Mty. Hospital for the purchase of Surgical Instrument (Artery Forceps Straight) from manufacturer/distributors/suppliers by the undersigned.

Quotation will be received in the office of Account Officer, Mrs. GLM Hospital, Ajmeri Gate, New Delhi up to 2.00 PM on 01/03/2025 and will be opened on the same day at 2.30 PM in the presence of the Quotationers if any -

s.no	Name of Item	Qty	Date and time of submission of Quotation	Date and time of opening of Quotation
1.	Surgical Instrument (Artery Forceps Straight) Specification:- <ul style="list-style-type: none"> • Stainless Steel 316 (Surgical) • Straight • Length – 150mm • Autoclavable • Working Surface Style – Serrated jaws • Forceps shall be symmetrical & balanced and the opening & closing movement shall be in one plane, smooth and jerk free – Yes • Forceps shall be symmetrical at each ratchet engagement – Yes • Instruments shall be supplied free from residual scale, acid, grease, grinding & polishing materials – Yes • Individual moisture proof packing • Warranty period- 1 Year • Valid Warranty & certificate should be attached with the quotation 	20 Nos	01/03/2025 Up to 2.00 pm	01/03/2025 at 2.30 pm

Terms and conditions -

- 1 The rates should hold valid for six months from the date of opening of this quotation.
- 2 Full specification of each item must be given while Quotations rates & supported by samples / catalogue (if any) exact amount of central excise, packing & forwarding charges, GST etc may be mentioned separately
- 3 Supply is to be arranged by the firm within stipulated period as mentioned in price schedule. It should be for GLM hospital. If delay than penalty of 1% of the cost of orders per week be applicable.
- 4 All supplies will be subject to the pre dispatch approval/ approval of the purchase Board. Right of approval/ rejection reserved with the MS/GLM Hospital. The firm has to remove the rejected part material from this hospital within three days of the intimation at his own cost.
- 5 No firm will be eligible to withdraw after its rates or / after the submission of the quotation / tender.
- 6 In case the order is placed and firm is not in position to execute the supplies, the material will be purchased from the local market at the risk and cost of the firm without notice.
- 7 Any contraindication to the above, terms and conditions, the bid is liable for rejection.
- 8 Penalty clause for the maximum up-to 5% of the total cost of order may be imposed on the firm, on non-execution of the supply as scheduled.
- 9 Supply will be received in the hospital premises/stores and no cartage transportation charges will be given for it.
- 10 Payment will be made on raising of bill and Completion of Satisfactorily work.
- 11 Firm is requested to submit the following documents duly signed and stamped.
 - a GST Registration Copy/clearance certificate
 - b PAN Regd
 - c Acceptance letter those above conditions are acceptable to the firm on letter head
 - d The quotee may inspect the job prior to quotation as per requirement of Head of dept. concerned
- 12 Undersigned reserve the right to accept or reject any Quotations without assigning any reason.
- 13 No conditional offer/quotation will be accepted.
- 14 In case the opening date is declared as holiday the Quotations will be opened on next working day at the same place & same time.
- 15 The firms are required to submit its offer complies with the Quotations specification. Alternative rates in the one Quotations are not acceptable. If the tendered quote more than one offers, their Quotations will be treated as invalid.
- 16 The firms are required to submit the certificate that the rates quoted are not higher than the rates quoted in any other Govt. institution of NCT Delhi.
- 17 Quotation No. should be written on the envelop in bold letter and must be dropped in respective/prescribed box, failing which the Quotation may be rejected.

[Signature]
CMO Admin
GLM Hospital

DISTRIBUTION:

- 1 DHAMCD
- 2 Dir RBPMT ----- (Request for display on notice board)
- 3 MS Kasturba Hospital----- (Request for display on notice board)
- 4 MS BR Hospital- Hospital----- (Request for display on notice board)
- 5 MS HRH----- (Request for display on notice board)
- 6 MS SDN Hospital----- (Request for display on notice board)
- 7 MS M G----- (Request for display on notice board)
- 8 M S GLM Hospital
- 9 CMO(P) /GLMH
- 10 DOV, Civic center
- 11 Account Officer /GLMH
- 12 Addl Director IT for Display on web site MCD
- 13 Notice Board/GLMH
- 14 O/c