

**MUNICIPAL CORPORATION OF DELHI**  
**OFFICE OF THE MEDICAL SUPERINTENDNT**  
**MRS.G.L.MTY.HOSPITAL: AJMERI GATE: NEW DELHI**

No. 1483 /CMO (A)/GLMH/2022

Dated: 1-2-23

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited in Mrs G.L.Mty. Hospital for the HP 88A Toner Cartridge for GLMH

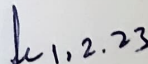
Quotation will be received in the office of Account Officer, Mrs. GLM Hospital, Ameri Gate, New Delhi up to 2 00 PM on 08.01.2023 and will be opened on the same day at 2 30 PM in the presence of the Quotationers if any:-

S.N	Name of Item	QTY	Date and time of submission of Quotation	Date and time of Opening of Quotation
1.	HP 88A Toner Cartridge	10 No.	08.01.2023 Up to 2.00 PM	08.01.2023 AT 2.30 PM

The rates shall be quoted in figures as well as in words and shall be protected with transparent tape, failing which the bid shall be rejected.

1. The Undersigned reserves the right to accept or reject any quotation without assigning any reason.
2. The quoted rates should be valid for Six months from date of opening of quotation.
3. The firms are required to submit the certificates on the letter head :-
  - a. That the offered rates are not higher than the rates quoted in any other Govt. Institution of NCT Delhi.
  - b. That firms are not debarred/ blacklisted by any state/ central Govt and no CBI / Village case is pending against the firms.
  - c. accept all Terms and Conditions of NIQ
4. Quotee must fulfill the general conditions of the Quotation:
  - d. The quote has to enclose copy of the Valid PAN no of the Firm/quotee. and GST Registration copy
  - e. The quotee may inspect the job prior to quotation as per requirement of Head of deptt. concerned
5. Quantity may increase or decrease by the purchase committee and not bound to purchase/Repair from lowest quotee.
6. Sample should be provided by supplier in front of purchase committee.
7. The firms are requested to submit that offer complies with quotation specification. Alternate rates in one quotation are not acceptable. If the quotee provides more than one offer, their quotations will be treated as invalid
8. In case the opening date is declared a holiday, the quotation will opened on next working day at same place & same time.

**Note: Valid mobile No. and email id must be mention on letter head for further communication and correspondence.**

  
CMO (A)  
Mrs. G.L.Mty. Hospital

**DISTRIBUTION:**

1. DHA MCD Civic center ( For Information Please)
2. DOV, Civic center
3. MS Kasturba Hospital----- ( Request for display on notice board)
4. MS SDN Hospital, ----- ( Request for display on notice board)
5. DIR. RBPIMT Hospital ----- ( Request for display on notice board)
6. MS HRH HOSP----- ( Request for display on notice board)
7. MS BR HOSP----- ( Request for display on notice board)
8. M G HOSP----- ( Request for display on notice board)
9. CMO (Admin) GLMH
10. M O I/c General Store
11. Notice Board/GLMH
12. Account Officer /GLMH
13. Addl Director IT for Display on web site MCD