



# MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18<sup>th</sup> Floor, Dr. Shyama Prasad Mukherjee Civic Centre,  
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/ 1102

DATED: 22/3/23

**Subject : - Public Notice on draft Recruitment Rules for the post of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical Officer (NFSG) and Senior Administrative Grade (SAG) in Municipal Corporation of Delhi (MCD).**

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following posts in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. **Medical Officer.**
2. **Senior Medical Officer.**
3. **Chief Medical Officer.**
4. **Chief medical Officer (NFSG).**
5. **Senior Administrative Grade (SAG).**

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18<sup>th</sup> Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at [aohars@gmail.com](mailto:aohars@gmail.com).

**Place:- New Delhi**

**Dated:- 22.03.2023**

  
**Admn. Officer (HA)-HQ**  
Hosp. Admn. Deptt./MCD

**Copy to : -**

1. Director (IT)-MCD : with request to upload the same on MCD website portal.
2. AO(CED)-MCD : for kind information of Director (P).

Admn. Officer (HA)  
Admn. Deptt. (HQ)  
Municipal Corporation of Delhi

### Schedule-III

**Subject:-** Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Medical Officer** in Health Department, Municipal Corporation of Delhi.

S.No.	Column No. of the Schedule	Provision in the approved/existing rules	Revised Provisions Proposed	Reason for revision proposed
1	Name of the post:	General Duty Officer Grade-II (General Duty). (Details of posts in <b>Annexure-I</b> )	Medical Officer	As per DACP Scheme
2	No. of Post:	370 (1982) *Subject to variation dependent on workload.	964 (2022-23). *Subject to variation dependent upon workload. Note : The posts of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical (NFSG) and Senior Administrative Grade are to be operated within the total combined sanctioned strength, without linkage of vacancy.	Change as per Schedule of Post-2022-23
3	Classification :	Category 'A'	Category 'A'	No Change
4	Scale of Pay:	Rs.700-40-900-EB-40-1100-50-1300.	Level 10 in the pay Matrix Plus NPA as admissible under the Rules	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non-selection post:	N.A.	Not applicable.	No change
6	Age limit for direct recruits:	Not exceeding 30 years (relaxable by 5 years for Govt. servant and employees of M.C.D.).  Note:- The crucial date for reckoning the age will be the 1 <sup>st</sup> January of the year in which the examination is held.	Not exceeding 35 years Note 1: (Relaxable for Govt. servants upto five years' in accordance with the instructions or orders issued by the Government).	As per DoP&T Guidelines
7	Educational and other qualifications required for direct recruits:	Essential (i) A recognised medical qualification included in the First or Second Schedule or Part-II of the Third Schedule (other than Licentiate Qualifications) to the Indian Medicine Central Council Act. 1956, Holders of the educational qualifications included in the Part-II of the Third Schedule should also fulfill the conditions stipulated in Sub-Section (3) of Section 13 of the	Essential: (i) A recognized MBBS degree qualification included in the First Schedule or Second Schedule or Part II of the Third Schedule (other than licentiate qualifications) to the Indian Medical Council Act, 1956 (102 of 1956). Holders of Educational qualifications included in Part II of the Third Schedule should also fulfill the conditions specified in sub-section (3) of section 13 of the Indian Medical Council Act, 1956 (102 of 1956).  (ii) Completion of compulsory rotating internship candidates who may not have completed rotating internships shall be eligible to appear for the written examination provided that, if	Change

  
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		<p>Indian Medical Council Act, 1956;</p> <p>(ii) Completion of compulsory relating internship.</p> <p>Note:- Candidates who may not have completed rotating internship shall be eligible to appear for the written examination provided that, if selected, they should have satisfactorily completed the compulsory rotating internship before appointment.</p>	<p>selected, they shall have satisfactorily completed the compulsory internship before appointment.</p>	
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes:	N.A.	Not applicable.	No change
9	Period of probation, if any:	02 years.	02 years.	No change
10	Method of recruitment, whether by direct recruitment Or by promotion or by deputation/transfer and percentage of the vacancies to filled by various methods:	<p>By Direct Recruitment through a written examination followed by interview on the basis of such scheme of examination as may be decided from time to time in consultation with the UPSC.</p> <p>Note:- 1. During the first year of the notification of these regulations, one recruitment on the basis of interview shall be made in accordance with the age limit, qualifications and experience as may be decided in consultation with the Commission.</p> <p>Note:- 2. The officers working on regular basis in the posts in General Duty Officer Grade-II in the scale of Rs.650-1200 who have not so far been placed in the scale of Rs.700-1300, their case for appointment in the scale of Rs.700-1300 shall be reviewed annually.</p> <p>Note:- 3. When the Municipal Corporation of Delhi, in consultation with the UPSC, consider that any particular posts</p>	<p>(1) By direct recruitment on the basis of a written examination to be conducted by the Commission to be followed by an Interview or selection by the Commission by interview only in accordance with the age limit and educational qualifications and experience decided by the Commission for this purpose.</p> <p>The exact method of recruitment to be followed shall be decided by the Controlling Authority in consultation with the Commission on each occasion.</p>	Change as per Service Rules of CHS.

  
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		are to be filled by appointment of persons requiring certain special qualification or experience, other than those prescribed for candidates for admission to the written examination, recruitment may be made by the advertisement and selection through the UPSC in accordance with the age-limit and qualifications as may be decided in consultation with the UPSC on each occasion.		
11	In case of recruitment By promotion/deputation /transfer, grades from which promotion/deputation transfer to be made:	N.A.	Not applicable.	No change
12	If a DPC exists, what is its composition:	(1) Category 'A' DPC: (for consideration promotion): (i) Dy. Commissioner I/C (Estt.) - Chairman. (ii) Dy. Commissioner (Health) - Member. (iii) Mpl. Health Officer -Member.	Category 'A' Departmental Confirmation Committee consisting of: (i) Addl. Commissioner (Estt.) -Chairman. (ii) Addl. Commissioner(Incharge of the respective Department) / HODs of the respective department in Level 13 and above in the Pay Matrix-Member. (iii) Director (Personnel) - Member. (iv) Liaison Officer, MCD / Representative of SC/ST-Member.	Change as per DACP Scheme.
13	Circumstances in which UPSC is to be consulted in making recruitment:	Consultation with the Union Public Service Commission necessary, while making direct recruitment and amending/relaxing any of the provisions of these regulations.	Consultation with the Union Public Service Commission necessary, while making direct recruitment and amending/relaxing any of the provisions of these regulations.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.

  
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### Schedule-III

**Subject:-** Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Senior Medical Officer** in Health Department, Municipal Corporation of Delhi.

Sl.No.	Column No. of the Schedule	Provision in the approved/existing rules	Revised Provisions Proposed	Reason for revision proposed
1	Name of the post:	General Duty Officer Grade-I (General Duty). (Details of posts in <b>Annexure-I</b> )	Senior Medical Officer	As per DACP Scheme
2	No. of Post:	125+4-Dy. Medical Supdt. (1982) *Subject to variation dependent on workload.	<b>964</b> (2022). *Subject to variation dependent upon workload. Note : The posts of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical (NMSG) and Senior Administrative Grade are to be operated within the total combined sanctioned strength, without linkage of vacancy.	Change as per Schedule of Post-2022-23
3	Classification :	Category 'A'	Category 'A'	No change
4	Scale of Pay:	Rs. 1100-50-1600.	Level 11 in the pay Matrix Plus NPA as admissible under the Rules	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non-selection post:	Non-Selection	Selection	Change as per DoP&T guidelines
6	Age limit for direct recruits:	N.A.	Not Applicable	No Change
7	Educational and other qualifications required for direct recruits:	N.A.	Not Applicable	No Change
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes:	N.A.	Not applicable.	No Change
9	Period of probation, if any:	02 years.	Not applicable.	Change as per DACP Scheme.
10	Method of recruitment, whether by direct recruitment Or by promotion or by deputation/transfer and percentage of the vacancies to filled by various methods:	By Promotion.	By Promotion on in-situ basis without linkage to vacancies.	Change as per DACP Scheme.
11	In case of recruitment By promotion/deputation/transfer, grades from which promotion/deputation transfer to be made:	Promotion: General duty Officer Gr.II with 5 years regular service in the grade failing which GDO Gr.II with 8 years combined regular service in the grade of Rs.700-1300 and Rs.650-1200.	By promotion.  Without linkage of vacancies Medical officer in the pay level 10 of pay matrix with 4 years regular service in the grade.	Change as per DACP Scheme.

  
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12	If a DPC exists, what is its composition:	<p>(1) Category 'A' DPC: (for consideration promotion):</p> <p>(i) Chairman/Member, UPSC - Chairman.</p> <p>(ii) Dy. Com I/C Estt. -Member.</p> <p>(iii) Mpl. Health Officer -Member</p> <p>(2) Cat. 'A' DPC (for considering promotion);</p> <p>(i) Dy. Com. I/C Estt -Chairman.</p> <p>(ii) Dy. Com. (H) -Member.</p> <p>(iii) Mpl. Health Officer -Member</p>	<p>Category 'A' Departmental Confirmation Committee consisting of:</p> <p><b>(v) Addl. Commissioner (Estt.) - Chairman.</b></p> <p><b>(vi) Addl. Commissioner (Incharge of the respective Department) / HODs of the respective department in Level 13 and above in the Pay Matrix-Member.</b></p> <p><b>(vii) Director (Personnel) - Member.</b></p> <p><b>(viii) Liaison Officer, MCD / Representative of SC/ST-Member.</b></p>	Change as per DACP Scheme.
13	Circumstances in which UPSC is to be consulted in making recruitment:	Consultation with the Union Public Service Commission necessary, while making promotion and amending/relaxing any of the provisions of these regulations.	Consultation with Union Public Service Commission necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.

  
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### Schedule-III

**Subject:-** Comparative Statement of existing provisions and proposed provisions of Recruitment Regulations for the post of **Chief Medical Officer** in Health Department, Municipal Corporation of Delhi.

Sl.No.	Column No. of the Schedule	Provision in the approved/existing rules	Revised Proposed Provisions	Reason for revision proposed
1	Name of the post:	Supertime Grade-II (General Duty) (Details of posts in Annexure-I).	Chief Medical Officer	Change as per DACP Scheme
2	No. of Post:	4 (1982) *Subject to variation dependent on workload.	<b>964</b> (2022). *Subject to variation dependent upon workload. Note : The posts of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical (NFSG) and Senior Administrative Grade are to be operated within the total combined sanctioned strength, without linkage of vacancy.	Change as per Schedule of Post-2022-23
3	Classification :	Category 'A'	Category 'A'	No change
4	Scale of Pay:	Rs. 1500-60-1800-100-2000.	Level 12 Plus NPA as admissible under the Rules	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non-selection post:	Selection.	Selection.	No change
6	Age limit for direct recruits:	Not exceeding 50 years (Relaxable by 5 years for Government servants and employees of M.C.D)	Not Applicable	Change as per promotion is proposed.
7	Educational and other qualifications required for direct recruits:	Essential (i) A recognised medical qualification included in the First or Second Schedule or Part-II of the Third Schedule (other than licentiate qualifications) to the Indian Medicine Central Council Act. 1956, Holders of the educational qualifications included in the Part-II of the Third Schedule should also fulfill the conditions stipulated in Sub-Section (3) of Section 13 of the Indian Medical Council Act, 1956;	Not Applicable	Change as per DACP Scheme.

  
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		<p>(ii) 10 years standing in the profession;</p> <p>(iii) Extensive practical and administrative experience.</p> <p>Note:- For the post in the Blood Bank, Training Course in Blood Transfusion from a recognized institution would be an additional essential qualification.</p>		
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes:	Age: - No. Educational Qualification:- Yes.	Not applicable.	Change as per DACP Scheme.
9	Period of probation, if any:	02 years.	Not applicable.	Change as per DACP Scheme.
10	Method of recruitment, whether by direct recruitment Or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods:	By promotion failing which by direct recruitment. The regular holders of the posts of Dy. Health Officer (M. & C.W./Medical/Malaria) in the scale of Rs. 1100-1800 and Blood Transfusion Officer, I/C Blood Bank in the scale of Rs.1100-1600 prior to upgradation to Supertime Grade-II in the scale of Rs.1500-2000 will be initially assessed by the Commission and if found suitable they shall be deemed to have been appointed to the upgraded posts of Supertime Grade-II (General Duty in the scale of Rs.1500-2000 under these regulations)	By Promotion on in-situ basis without linkage to vacancies.	Change as per DACP Scheme.
11	In case of recruitment By promotion/deputation/transfer, grades from which promotion/deputation transfer to be made:	Promotion: General duty Officer Gr.-I (General Duty) with 5 years' regular service in the grade.	By promotion.  Without linkage of vacancies Medical officer in the pay level 11 of pay matrix with 5 years regular service in the grade.	Change as per DACP Scheme.

  
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12	If a DPC exists, what is its composition:	<p>(1) Category 'A' DPC: (for consideration promotion):</p> <p>(i) Chairman/Member, UPSC - Chairman.</p> <p>(ii) <b>Commissioner, M.C.D.</b> - Member.</p> <p>Category 'A' DPC: (for consideration promotion):</p> <p>(i) Commissioner, M.C.D. - Chairman.</p> <p>(ii) Dy. Comm. I/C (Estt.) - Member.</p> <p>(iii) Chief Accountant -Member.</p>	<p>Category 'A' Departmental Confirmation Committee consisting of :</p> <p><b>(v) Addl. Commissioner (Estt.)</b> - Chairman.</p> <p><b>(vi) Addl. Commissioner (In charge of the respective Department) / HODs of the respective department in Level 13 and above in the Pay Matrix-Member.</b></p> <p><b>(vii) Director (Personnel) - Member.</b></p> <p><b>(viii) Liaison Officer, MCD / Representative of SC/ST-Member.</b></p>	Change as per DACP Scheme.
13	Circumstances in which UPSC is to be consulted in making recruitment:	Selection on each occasion shall be made in <b>consultation</b> with the UPSC. The UPSC shall also be consulted while amending/relaxing any of the provisions of these regulations.	Consultation with Union Public Service Commission necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.

  
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**Schedule-I**

**Recruitment Regulations of the post of Chief Medical Officer (NFSG)  
in Health Department, Municipal Corporation of Delhi**

1	a) Name of the posts	Chief Medical Officer(NFSG)
	b) Name of the Ministry/Department	Municipal Corporation of Delhi.
	c) Number of Posts	<b>964</b> (2022-23). *Subject to variation dependent upon workload. Note : The posts of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical (NFSG) and Senior Administrative Grade are to be operated within the total combined sanctioned strength, without linkage of vacancy.
	d) Scale of pay	Pay Level 13(Rs 123100-215900) in the Pay Matrix + Non-Practicing allowance at the rates prescribed by Government of India from time to time.
	e) Class and service to which the posts belong	Group- 'A'
	f) Ministerial or non-Ministerial of F.R.9(17)	Non- Ministerial
2	Appointing Authority	Commissioner, MCD
3	Duties of the post in detail	<ul style="list-style-type: none"> <li>• To attend duty in the OPD or Indoor as per routine.</li> <li>• To attend emergency duty.</li> <li>• Supervision of diet, maintenance of Stores and transport.</li> <li>• To assist Health Administration and take active part in formulation of development plans.</li> </ul>
4	Describe briefly the method(s) adopted for filling the posts hitherto	By Promotion on in-situ basis without linkage to vacancies.
5	Methods of recruitment proposed	By Promotion on in-situ basis without linkage to vacancies.
6	If promotion is proposed as a method of recruitment-	By Promotion on in-situ basis without linkage to vacancies.
	a) Designation and number of the posts proposed to be included in the field of promotion.	100% by promotion
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	Chief Medical Officer with four years regular service in the Pay Level 12(Rs 78800-209200) of pay Matrix
	c) Percentage of vacancies in the grade proposed to be filled by promotion	100% by promotion
	d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy rules framed. A copy of the rules should be sent DOPT along with the proposal.	Yes

  
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	e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not Applicable
	Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	100% by promotion
	Please state briefly the educational qualifications possessed by the persons in the field of promotion.	Not Applicable
	In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	<ul style="list-style-type: none"> <li>•Chief Medical Officer (100% by promotion from Senior Medical Officer)</li> <li>•Senior Medical Officer (100% by promotion from Medical Officer)</li> <li>•Medical Officer (Direct Recruitment)</li> </ul>
	(i) Is the promotion to be made on selection or non-selection basis?	Selection
	(ii) Reasons for the proposal (i) above	Promotion made on the bases of Merit.
	If a DPC exists, what is its composition.	<p>Category 'A' Departmental Confirmation Committee consisting of :</p> <p>(i) Addl. Commissioner (Estt.) -Chairman.</p> <p>(ii) Addl. Commissioner(Incharge of the respective Department) / HODs of the respective department in Level 13 and above in the Pay Matrix-Member.</p> <p>(iii) Director (Personnel) - Member.</p> <p>(iv) Liaison Officer, MCD / Representative of SC/ST-Member.</p>
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	<ul style="list-style-type: none"> <li>•Chief Medical Officer (100% by promotion from Senior Medical Officer)</li> <li>•Senior Medical Officer (100% by promotion from Medical Officer)</li> <li>•Medical Officer (Direct Recruitment)</li> </ul>
7	If promotion is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
8	If direct recruitment is proposed as a method of recruitment please state	Not Applicable
	a) The percentage of vacancies proposed to be filled by direct recruitment.	Not Applicable
	b) Indicate if there are any promotional avenues for the direct recruits?	Time bound promotion Under DACP Scheme.
	c) (i) Age for direct recruits (As per extant GOI instructions) (ii) Is age relaxation for Government Servants?	Not Applicable
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified)	Not Applicable

  
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	Essential	
	Desirable	
	e) Whether essential qualifications to be prescribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s)	Not Applicable
	f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	-
9	If direct recruitment is not proposed as a method, please state why is not considered desirable/possible/necessary.	As per DACP Scheme
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Not proposed
	b) The percentage of vacancies proposed to be filled by this method.	Not Applicable
	c) The names of the posts of grades or services etc. From which deputation/absorption is proposed	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Not Applicable
	b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	Not Applicable
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not Applicable
13	a) Special circumstances, if any, other than those covered by the rules, in which the Commission may be required to be consulted.	Consultation with the UPSC necessary in all circumstances
	b) Whether the Department of Personnel and Training have concurred in the proposal?	Not Applicable
14	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	As per DMC, Act.-1959
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Director (Personnel) Central Establishment Department 22 <sup>nd</sup> Floor, E-1 Block, MCD(HQ) Dr. S. P. M. Civic Centre, New Delhi -02 011-23227250


  
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**Schedule-I**

**Recruitment Regulations of the post of Senior Administrative Grade (SAG)  
in Health Department, Municipal Corporation of Delhi**

1	a) Name of the posts	Senior Administrative Grade
	b) Name of the Ministry/Department	Municipal Corporation of Delhi.
	c) Number of Posts	<b>964</b> (2022-23). *Subject to variation dependent upon workload. Note : The posts of Medical Officer, Senior Medical Officer, Chief Medical Officer, Chief Medical (NFSG) and Senior Administrative Grade are to be operated within the total combined sanctioned strength, without linkage of vacancy.
	d) Scale of pay	Pay Level 14(Rs 123100-215900) in the Pay Matrix + Non-Practicing allowance at the rates prescribed by Government of India from time to time.
	e) Class and service to which the posts belong	Category- 'A'
	f) Ministerial or non-Ministerial of F.R.9(17)	Non- Ministerial
2	Appointing Authority	Commissioner, MCD
3	Duties of the post in detail	<ul style="list-style-type: none"><li>• To attend duty in the OPD or Indoor as per routine.</li><li>• To attend emergency duty.</li><li>• Supervision of diet, maintenance of Stores and transport.</li><li>• To assist Health Administration and take active part in formulation of development plans.</li></ul>
4	Describe briefly the method(s) adopted for filling the posts hitherto	By Promotion on in-situ basis without linkage to vacancies.
5	Methods of recruitment proposed	By Promotion on in-situ basis without linkage to vacancies.
6	If promotion is proposed as a method of recruitment-	By Promotion on in-situ basis without linkage to vacancies.
	a) Designation and number of the posts proposed to be included in the field of promotion.	100% by promotion
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	Chief Medical Officer (NFSG) with seven years regular service in the Pay Level 13 (Rs 123100-215900) of pay Matrix
	c) Percentage of vacancies in the grade proposed to be filled by promotion	100% by promotion
	d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy rules framed. A copy of the rules should be sent DOPT along with the proposal.	Not applicable at this stage
	e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not Applicable

  
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	Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	100% by promotion
	Please state briefly the educational qualifications possessed by the persons in the field of promotion.	Not Applicable
	In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	<ul style="list-style-type: none"> <li>•Chief Medical Officer(NFSG) (100% by promotion from Senior Medical Officer)</li> <li>•Chief Medical Officer (100% by promotion from Senior Medical Officer)</li> <li>•Senior Medical Officer (100% by promotion from Medical Officer)</li> <li>•Medical Officer (Direct Recruitment)</li> </ul>
	(i) Is the promotion to be made on selection or non-selection basis?	Selection
	(ii) Reasons for the proposal (i) above	Promotion made on the bases of Merit.
	If a DPC exists, what is its composition.	<p>Category 'A' Departmental Confirmation Committee consisting of :</p> <p>(i) Addl.Commissioner (Estt.) -Chairman.</p> <p>(ii) Addl.Commissioner(Incharge of the respective Department) / HODs of the respective department in Level 13 and above in the Pay Matrix-Member.</p> <p>(iii) Director (Personnel) - Member.</p> <p>(iv) Liaison Officer, MCD / Representative of SC/ST-Member.</p>
	i) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
8	If direct recruitment is proposed as a method of recruitment please state	Not Applicable
	a) The percentage of vacancies proposed to be filled by direct recruitment.	Not Applicable
	b) Indicate if there are any promotional avenues for the direct recruits?	Time bound promotion Under DACP Scheme.
	c) (i) Age for direct recruits (As per extant GOI instructions) (ii) Is age relaxation for Government Servants?	Not Applicable
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified)	Not Applicable
	Essential	<p style="text-align: right;">   Admn. Officer (HA)  Hospital In-charge Deptt. (HQ)  Municipal Corporation of Delhi </p>

	Desirable	
	e) Whether essential qualifications to be prescribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s)	Not Applicable
	f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	-
9	If direct recruitment is not proposed as a method, please state why is not considered desirable/possible/necessary.	As per DACP Scheme
10	j) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Not proposed
	b) The percentage of vacancies proposed to be filled by this method.	Not Applicable
	c) The names of the posts of grades or services etc. From which deputation/absorption is proposed	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Not Applicable
	b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	Not Applicable
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not Applicable
13	a) Special circumstances, if any, other than those covered by the rules, in which the Commission may be required to be consulted.	Consultation with the UPSC necessary in all circumstances
	b) Whether the Department of Personnel and Training have concurred in the proposal?	Not Applicable
14	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	As per DMC, Act.-1957
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Director (Personnel) Central Establishment Department 22 <sup>nd</sup> Floor, E-1 Block, MCD(HQ) Dr. S. P. M. Civic Centre, New Delhi -02 011-23227250