



MUNICIPAL CORPORATION OF DELHI
Central Establishment Department
22nd floor, Dr. S.P. Mukherjee Civic Centre
J.L. Nehru Marg, New Delhi-110002



No. AO (Estt.)/SO-II/MCD/CED/DA/2024/3021

Dated :- 09.08.2024

Subject:- Updation of Drivers list engaged on Regular and contractual Basis along with details of vehicles attached with Driver working in Municipal Corporation-Reg.

I am directed to convey the directions of Higher Authorities for providing and updating the details of Driver on Regular/Contractual along with details of vehicles attached with Driver as per table given below:-

S. No.	Name of User Department /Office/Division	Vehicle Registration No.	Type/Name of Vehicle	Functional /Non-Functional	Name Driver attached with Vehicle	Regular/Contractual	Attached /allotted to Officer	Mobile No. of Driver
-	-	-	-	-	-	-	-	-

2. Therefore, All Zonal DCs/HoDs of Municipal Corporation of Delhi are hereby requested to provide the consolidated/updated details of Regular/Contractual Drivers **immediately** on receipt of this letter. The department concerned also requested to provide the details of vehicles and surplus drivers on which drivers are not attached.

3. Treat this matter as **"Most Urgent"**.


Administrative Officer (Estt)

To,

1. All Zonal DCs/HoDs of MCD. /thi email.

Copy to:

1. PS to Additional Commissioner (Estt.) for kind information.
2. PS to Director (P), MCD
3. Office Copy.