



MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/ 437

DATED: 17/10/22

Subject : - Public Notice on draft Recruitment Rules for the posts of Family Welfare Worker and Extension Educator in Hospital Administration Department, Municipal Corporation of Delhi.

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following posts in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. Family Welfare Worker.
2. Extension Educator.

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at aoharrs@gmail.com.

Place:- New Delhi

Dated:- 17.10.2022

(Handwritten signature and date)
17/10/22

(Vinod Kumar)

Admn. Officer (HA)-HQ

Hosp. Admn. Deptt./MCD

Admn. Officer (HA)

Hospital Admn. Deptt. (HQ)
Municipal Corporation of Delhi

Copy to : -

1. Director (IT)-MCD : with request to upload the same on MCD website portal
2. AO(CED)-MCD : for kind information of Director (P).

SCHEDULE-III

S.No.	Columns	Existing RRs of Family Welfare Worker, the Concurred by U.P.S.C. vide letter No.F.3/24/3/83-RR dated 14-3-1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Family Welfare Worker	Family Welfare Worker	No Change.
2.	No. of post	36 (1982) – Subject to variation dependent on workload.	35 (2022) – Subject to variation dependent on workload	As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No Change.
4.	Scale of Pay	Rs.260-6-336-EB-8-350-Plus ETA @ Rs.85/- P.M.	Pay Level-02 of 07 th CPC Pay Matrix (Rs.19900-63200/-)	Change of Pay Scale as per 7 th CPC Recommendations.
5.	Whether selection post or non-selection post	N.A.	Non-Selection	No Change.
6.	Age limit for direct recruits	Between 18 and 25 years. (Relaxable for Government servants and M.C.D. employees upto 35 years in accordance with the instructions issued by the Central government). Note:- The crucial date for determining the age limit shall be the last date fixed for sending names by the employment Exchange.	Between 18 to 27 years. (Relaxable upto 40 years for Government and Municipal Corporation of Delhi candidates). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (i) Matric from a recognised University/School/Board or equivalent (ii) One year's experience in Social Work /Community Organisation/Family Welfare work. Desirable (I) Working knowledge of Hindi (II) Training in Family Welfare/Health Education/ Sanitation from a recognised Institution or equivalent.	Essential: 1. 12 th Class passed from a recognised Board or University ; 2. One year Family Planning Counselling Experience of Government Hospital or Nursing Home or Maternity Centre. Desirable : Candidates having knowledge in English and Hindi with working knowledge of operating computers shall be preferred. Note 1: Qualification are relaxation at the discretion of the DSSSB or Competent Authority in case of candidates otherwise well qualified. Note 2: the Qualification (s) are regarding experience is / are relaxable at discretion of the DSSSB or competent authority in the case that the candidates belonging to Schedule Tribe, if at any stage of selection: the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill the vacancies reserved for them.	Change As per functional requirement of the Department.
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	No	Age = No. Qualification = Yes.	Change. As per functional requirement of the Department.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Direct Recruitment.	By promotion failing which by Direct Recruitment.	Change. As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Not Applicable	Promotion : - Multi Tasking Staff (Hospital Admn.) under Hospital Administration Department with 03 years regular service in Level-1 in the pay Matrix and possessing qualification prescribed for direct recruits in column No.(7).	Change As per functional requirement of the Department.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : (For considering confirmation) (The Composition may be given by the M.C.D before notifying these regulations)	Category-'C' DPC / DSC for Promotion / Confirmation:- 1.Addl.Com.(Incharge of the Department Concerned)– Chairperson. 2. DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4. Liaison Officer, MCD / Representative of SC/ST – Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.

SCHEDULE-III

S.No.	Columns	Existing RRs of Extension Educator, the Concurred by U.P.S.C. vide letter No.F.2/24/35/83-RR dated 14-3-1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Extension Educator	Extension Educator	No Change.
2.	No. of post	29 (1982) – Subject to variation dependent on workload. (i) Male – 20 Posts. (ii) Female – 09 Posts. Note :- Male and Female candidates will be considered for appointment to the posts meant for such posts only.	52 (2022) – Subject to variation dependent on workload.	As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No Change.
4.	Scale of Pay	Rs.425-15-500-EB-15-560-20-700	Pay Level-05 of 07 th CPC Pay Matrix (Rs.29200-92300/-)	Change of Pay Scale as per 7 th CPC Recommendations.
5.	Whether selection post or non-selection post	Selection	Non-Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable upto 35 years for Government servant and employees of M.C.D. in accordance with the instructions issued by the Central Government. Note:-The crucial date for determining the age limit shall be last date for sending names by the Employment Exchange.	Between 18 to 27 years. (Relaxable upto 40 years for Government and Municipal Corporation of Delhi candidates). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (iii) Degree from a recognised University or equivalent (iv) Post graduate degree/Diploma in Social Service/Social Welfare/Social Work/Sociology/Psychology of recognised/Institution or equivalent. Desirable (III) Working Knowledge of Hindi (IV) Training in Family Welfare/Health Education/ Sanitation from a recognised Institution or equivalent. (V) Experience in social Work/Community Organisation/Family Welfare Work.	Essential: Master Degree in Social Science, Sociology, Social Work, Social Psychology, Social Anthropology, Cultural Anthropology, Cultural Anthropology etc. from a recognized University. Note 1: Qualification are relaxable at the discretion of the DSSSB or Competent Authority in case of candidates otherwise well qualified. Note 2: the Qualification (s) are regarding experience is / are relaxable at discretion of the DSSSB or competent authority in the case that the candidates belonging to Schedule Tribe, if at any stage of selection: the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill the vacancies reserved for them.	Change As per functional requirement of the Department.
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	No	Age = No. Qualification = Yes.	Change. As per functional requirement of the Department.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	(i) 50% promotion failing which by direct recruitment; (ii) 50% by direct recruitment.	(i). 75% by promotion failing which by Direct Recruitment. (ii). 25 % by Direct Recruitment.	Change. As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Promotion : Family Welfare Worker with 12 years service in the grade.	Promotion : - Family Welfare Worker with 13 years regular service in the pay level-2 (19900-63200).	Change As per functional requirement of the Department.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : (The composition of the D.P.C may be given by the M.C.D. before notifying the recruitment regulations)	Category-'C' DPC / DSC for Promotion / Confirmation:- 1.Addl.Com.(Incharge of the Department Concerned)– Chairperson. 2. DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4. Liaison Officer, MCD / Representative of SC/ST – Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.