



# MUNICIPAL CORPORATION OF DELHI (HOSPITAL ADMINISTRATION DEPARTMENT)

Head Quarter, 18<sup>th</sup> Floor, Dr. S.P. Mukherjee Marg,  
Civic Centre, J.L. Nehru Marg, Minto Road, ND-02.



No.:AO(HA)/MCD/HQ/2022/ 227

DATED: 18/08/2022

## PUBLIC NOTICE

**Walk-In-Interview** for engagement on the posts of **Specialist-II** in various fields of specialties, **Senior Residents and Junior Residents** purely on contract basis in Hospital Administration Department, Municipal Corporation of Delhi will be held at **Mata Gujri Hospital, Tilak Nagar, Block-11, Near Tilak Nagar Metro Station, New Delhi-110018**. The interested applicants will report for registration and physical verification of documents (qualifications, experience etc.) at 09:30 AM to 12:30 PM on respective dates of walk-in-interview alongwith self attested photocopies of documents (qualifications, experience etc.) for verification. Posts-wise detail of vacancies and tentative dates & time of walk-in-interview are as under: -

### A. Specialist – II

S.No.	Name of the post(s)	No. of Vacant Posts	Category – Wise Vacancies						Total Posts	Date & Time of Walk-In-Interview
			UR	OBC (D)	SC	ST	EWS	PH		
1.	Specialist-II (Obst. & Gynae.)	04	02	01	01	00	00	00	04	29.08.2022 (Monday) Time 11:00 AM to 04:00 PM
2.	Specialist –II (Anaesthesia)	01	01	00	00	00	00	00	01	
3.	Specialist –II (Radiologist)	02	01	00	01	00	00	00	02	
4.	Specialist –II (Emergency Medicine)	01	01	00	00	00	00	00	01	
5.	Specialist –II (General Surgeon)	01	01	00	00	00	00	00	01	
Grand Total		9	6	1	2	0	0	0	9	

### B. Senior Resident

S.No.	Name of the post(s)	No. of Vacant Posts	Category – Wise Vacancies						Total posts	Date & Time of Walk-In-Interview
			UR	OBC (D)	SC	ST	EWS	PH		
1.	Senior Resident (Obst. & Gynae.)	03	02	01	00	00	00	00	03	30.08.2022 (Tuesday) Time 11:00 AM to 04:00 PM
2.	Senior Resident (Paedia.)	02	01	01	00	00	00	00	02	
3.	Senior Resident (Emergency Medicine)	03	00	01	02	00	00	00	03	
4.	Senior Resident (Anaesthesia/Critical Care)	02	00	01	00	01	00	00	02	
5.	Senior Resident (Medicine)	04	01	01	00	00	02	00	04	
Grand Total		14	04	05	02	01	02	00	14	

### C. Junior Resident

S.No.	Name of the post	No. of Vacant Posts	Category – Wise Vacancies						Total posts	Date & Time of Walk-In-Interview
			UR	OBC (D)	SC	ST	EWS	PH		
1.	Junior Resident	05	00	02	01	00	02	01	05	31.08.2022 (Wednesday) Time 11:00 AM to 04:00 PM
Grand Total		05	00	02	01	00	02	01	05	

**Note:-** The eligibility criteria regarding Age, Qualification, Experience, Monthly Remuneration and Other Terms & Conditions etc. along with prescribed application Proforma may be downloaded from the website <https://mcdonline.nic.in/> & visit Municipal Corporation of Delhi portal. The result will be published on the website <https://mcdonline.nic.in/> In month of September, 2022, tentatively.

  
Admn. Officer(H)  
HAD/MCD

**Director (IT)/MCD:** with request to kindly upload the Advertisement on MCD Website.



### Reporting Time:-

Specialist-II, Senior Residents & Junior Residents: will report for registration and physical verification of documents at 09:30 AM to 12:30 AM on respective dates at Mata Gujri Hospital, Tilak Nagar, Block-11, Near Tilak Nagar Metro Station, New Delhi-110018.

Filled up application form alongwith self attested (**photocopies set**) in order as mentioned below are to be attached with the application:-

1.	Application Form (Filled up)
2.	01 Passport size photograph.
3.	Original Certificate (SC/ST/OBC/EWS).
4.	Registration certificate of MCI of State/Central / DMC.
5.	Age proof (10 <sup>th</sup> Certificate)
6.	Address proof
7.	Valid DMC Registration
8.	Medical fitness certificate from Govt. Medical Officer at the time of Walk-In-Interview.
9.	All MBBS/MD/MS/DNB/Diploma mark sheets (year wise) & Degree / Diploma Certificate.
10.	Identity Proof viz. Aadhar Card, Voter ID Card, Driving License, Passport etc.
11.	Experience certificates.
12.	Any publication, if any.

**Instructions:-** All the columns in application form must be filled properly,  
Incomplete application is liable to be rejected summarily.

**#Competent Authority can relax any condition if deemed necessary.**



**RECRUITMENT RULES FOR SPECIALIST-II ON CONTRACT BASIS IN HOSPITAL  
ADMINISTRATION DEPARTMENT, MCD**

1.	Name of post	<b>SPECIALIST-II</b>
2.	Number of post	09 (Obst. & Gynae.-04, Anaesthesia-01, Radiologist-02, Emergency Medicine – 01 & General Surgeon-01).
3.	Classification	Not Applicable (as on contract basis)
4.	Pay Band and Grade Pay / Pay Scale	<p><b><u>Monthly Remuneration:-</u></b></p> <p>Fixed at the minimum of first cell at Rs.67700 in the level-11 of the Pay Matrix Under 07<sup>th</sup> CPC plus NPA and other usual allowances.</p> <p>Not entitled for any benefit like Provident Fund, Pension Gratuity, Medical Treatment, Seniority, Promotion, Accommodation etc. or any other benefits available to the Government Servants appointed on regular basis.</p>
5.	Whether Selection post or Non Selection post	The engagement is purely on contract basis for a period of 01 year or till the time the post is filled up on regular basis through UPSC, whichever is earlier. The engagement can be terminated at any time on either side by giving one month's notice or by paying one month's salary without assigning any reason.
6.	Age limit for direct recruits	<p><b><u>Age limit as on date of walk-in-Interview.</u></b></p> <p>Should not be more than 45 years of age on the date of issuance of advertisement/ public notice. Relaxable for M.C.D./Government employees /SC/ST /OBC/PH as per instructions issued by the DOPT from time to time).</p>
7.	Education and other qualification required for direct recruits	<p><b><u>Eligibility as RRs</u></b></p> <p>(i) A recognized medical qualification included in the First or Second Schedule or Part II of the Third Schedule (Other than licentiate qualifications) of the Indian Medical Council Act, 1956. Holders of educational qualifications included in part II of the Third Schedule should also fulfil the conditions stipulated in Sub-Section (3) of section 13 of the Indian Medical Council Act, 1956.</p> <p>(ii) Post Graduate degree/diploma in the concerned speciality mentioned in Section-A or Section-B of Schedule-VI of the Central Health Service Regulations, 1996.</p> <p>(iii) At least 03 years experience in the concerned speciality after obtaining the Post-graduate degree or 05 years experience after obtaining post graduate diploma. DMC Registration is must.</p>

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**PROFORMA FOR THE POST SPECIALIST-II ON CONTRACT BASIS IN MUNICIPAL CORPORATION OF DELHI**

Sl.No.	Particulars	Details		Paste Photo
1.	Name Of The Post			
2.	Name Of The Applicant			
3.	Father's Name			
4.	Husband's Name			
5.	Date Of Birth & Age			
6.	Marital Status (Married / Unmarried)			
7.	Gender			
8.	Category: (UR/OBC/SC/ST/PH/EWS) * OBC Domicile (Delhi / Outsider)			
9.	Disability and Type of Disability			
10.	Percentage Of Disability (%)			
11.	Permanent Address			
12.	Communication Address			
13.	Mobile Number			
14.	E-mail ID			
15.	Religion			
16.	Educational Qualification (MBBS)	Passing Year =		
		Percentage =		
17.	Higher Qualifications (Ph.D, MCH., DM)	DEGREE	Passing Year =	Maximum Mark=
			Mark %=	Marks Obtained=
		DIPLOMA	Passing Year =	Maximum Mark=
			Mark %=	Marks Obtained=
18.	Name of University Passed Higher Qualifications			
19.	Medical Registration No. With Pg Registration In DMC	MCI No.		
		DMC No.		
20.	Experience Work (Year)			
21.	Details of Publication, if any .			

**Declaration:-**

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect then, I verily believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have informed my employer in writing that I am appearing to interview for this post.

**DATE:**

**SIGNATURE OF THE APPLICANT**





## GENERAL CONDITIONS (FOR SPECIALIST-II) :-

1.	The engagement is purely on contract basis for a period of 01 year or till the time the post is filled up on regular basis through UPSC, whichever is earlier. The engagement can be terminated at any time on either side by giving one month's notice or by paying one month's salary without assigning any reason.
2.	Age relaxation in case of SC/ST/OBC (Delhi only) / PH candidates will be as per Govt., of India norms.
3.	Candidates must produce the original certificates while appearing for verification of documents as and when required. If the certificates are in a language other than English or Hindi, attested translation should be enclosed.
4.	The Appointing Authority reserves right to assign any duty as and when required. No extra allowance will be admissible in case of such assignment.
5.	The engagement shall not be entitled to any other benefit such as Provident Fund, Pension, Gratuity, Medical Attendance treatment, Seniority etc. which are available to the MCD employees appointed on regular basis.
6.	This engagement will not bestow any claim or right with the incumbent for regular appointment to the post.
7.	The engagement carries with it the liability to serve in any part of Delhi within the jurisdiction of MCD.
8.	The engagement will be subject to furnishing of Medical fitness Certificate from a qualified Medical Officer at the time of walk-in-interview.
9.	She / He will not be entitled to any TA for joining the post.
10.	Other conditions of contractual service will be governed by relevant rules notified from time to time.
11.	A contract Agreement on the lines available in the office of ADC(H) / AC(H), MCD format on Rs.100/- Non-Judicial stamp paper duly attested by notary public will also to be furnished.
12.	After joining MCD they are not allowed to do any private practice.
13.	MCD is not responsible for any postal delay.
14.	MCD reserves right to increase or decrease the no. of vacancies advertised as per need or cancel the advertisement itself in Toto or partially without any further notification or any assigning any reason.
15.	Upper age limit and essential education qualifications shall be limited as on date of walk-in-interview.
16.	MCD reserves the right to relax any of the qualifications / experience / age bar in exceptional cases.
17.	Only five times of total vacancies will be shortlisted for documents verification. The shortlisting will be done on the basis of marks of the class of essential qualification only of each post. At the time of documents verification, filled up application form will have to be produced along with all original certificates at the time of interview.
18.	The MCD reserves the right to make any amendment, cancellation and change in this advertisement in whole or part without assigning any reason.



**RECRUITMENT RULES FOR SENIOR RESIDENT ON CONTRACT BASIS IN HOSPITAL  
ADMINISTRATION DEPARTMENT, MCD**

1.	Name of post	<b>SENIOR RESIDENT</b>
2.	Number of post	14 (Obst. & Gynae.-03, Paedia-02, Emergency Medicine-03, Anaesthesia/Critical Care -02 & Medicine - 04)
3.	Classification	Not Applicable (as on contract basis)
4.	Pay Band and Grade Pay / Pay Scale	<p><b>Monthly Remuneration:-</b></p> <p>1<sup>st</sup> Year Total Emolument : Rs.1,23,011/- per month.                  2<sup>nd</sup> Year Total Emolument : Rs.1,25,463/- per month.                  3<sup>rd</sup> Year Total Emolument : Rs.1,32,989/- per month.</p> <p>Not entitled for any benefit like Provident Fund, Pension Gratuity, Medical Treatment, Seniority, Promotion, Accommodation etc. or any other benefits available to the Government Servants appointed on regular basis.</p>
5.	Whether Selection post or Non Selection post	The appointment is purely on contract basis for a period of 06 months or till such time regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, on giving 07 days salary, without assigning any reason. As per terms and condition adopted by Municipal Corporation of Delhi.
6.	Age limit for direct recruits	<p><b>Age as on date of walk-in-Interview for SR.</b></p> <p>Upper Age Limit: Not exceeding 40 years for UR &amp; EWS. 45 years in case of SC/ST and 43 years in case of OBC candidate in accordance of circular No.F.NO.121/26/2010/H&amp;FW/1996-2045 dated 10.06.21 issued by H&amp;FW Department, Govt. of NCT of Delhi. Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates).</p> <p>Reservation: All Reservation will be considered in the above posts strictly in accordance with prescribed norms/rules as prescribed by Govt. of India.</p> <p>Only concerned reserved category candidate will be considered.</p> <p>UR Candidates may apply for reserved category post(s). In case of non – availability of EWS / SC/ST/OBC &amp; PWD category candidates, they may be considered for filling up reserved posts for <b>44 days</b>.</p> <p>UR vacancies may also be filled up by reserved category candidates in case of non – availability of UR category candidates.</p> <p>Candidates of EWS category should submit the family income certificate at the time of interview.</p>
7.	Education and other qualification required for direct recruits	<p><b>Eligibility</b></p> <p>i. Post Graduate Degree / Diploma from a recognized University or equivalent as per MCI.</p> <p>ii. Registered with Delhi Medical Council and has not completed three years of Senior residency in any other hospital.</p> <p>Post Graduate Degree/DNB/PG Diploma in concerned specialties. DMC Registration: The candidate should have valid DMC registration certificate at the time of interview in the concerned specialty from a recognized university (as well as Specialty recognized/permitted by MCI) and should be registered with Delhi Medical Council OR applied for registration (proof required) subject to provision of passing out certificate.</p>

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## APPLICATION FORM FOR THE POST OF SENIOR RESIDENT (SR)

Sl.No.	Particulars	Details	
1.	Name of Senior Resident Post		
2.	Name of the Applicant		
3.	Father's Name		
4.	Husband's Name		
5.	Residential / Correspondence Address		
6.	Age Proof (Date Of Birth)	Date = ____ Month = ____ Year = ____ Total Aged = ____ (Years)	
7.	E-mail ID		
8.	Mobile Number		
9.	Educational Qualification (MBBS MARKS), Percentage & Passing Year		
10.	Higher Qualifications (PH.D, MCH., DM)	Degree & Passing Year	
		Diploma & Passing Year	
11.	Medical Registration No. With PG Registration In DMC	MCI	
		DMC	
12.	Registration with Medical Council (MBBS)	MCI	
		DMC	
13.	Caste : (UR/OBC/SC/ST/PH/ EWS) *OBC Domicile (Delhi / Outsider)		
14.	Physically Handicapped Certificate with percentage		
15.	Detail Of Publication		
16.	Experience		
17.	Remarks, If any		

Paste  
Photo

### **Declaration:-**

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect then, I verily believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have informed my employer in writing that I am appearing to interview for this post.

**Date:**

**(Signature of the candidate)**





**RECRUITMENT RULES FOR JUNIOR RESIDENT ON CONTRACT BASIS  
IN HOSPITAL ADMINISTRATION DEPARTMENT, MCD**

1.	Number of post	05 { OBC(D) – 02, SC-01, EWS -02 & PH-01}
2.	Classification	Not Applicable (as on contract basis)
3.	Pay Band and Grade Pay / Pay Scale	<p><b>Monthly Remuneration:-</b></p> <p>Total Emolument : Rs.1,00,652/- per month.</p> <p>Not entitled for any benefit like Provident Fund, Pension Gratuity, Medical Treatment, Seniority, Promotion, Accommodation etc. or any other benefits available to the Government Servants appointed on regular basis.</p>
4.	Whether Selection post or Non Selection post	The appointment is purely on contract basis for a period of 06 months or till such time regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, on giving 07 days salary, without assigning any reason. As per terms and condition adopted by Municipal Corporation of Delhi.
5.	Age limit for direct recruits	<p><b>Age as on date of walk-in-Interview for JR</b></p> <p>Upper Age Limit: Not exceeding 40 years for UR &amp; EWS. 45 years in case of SC/ST and 43 years in case of OBC candidate in accordance of circular No.F.NO.121/26/2010/H&amp;FW/1996-2045 dated 10.06.21 issued by H&amp;FW Department, Govt. of NCT of Delhi. Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates).</p> <p>Reservation: All Reservation will be considered in the above posts strictly in accordance with prescribed norms/rules as prescribed by Govt. of India.</p> <p>Only concerned reserved category candidate will be considered.</p> <p>UR Candidates may apply for reserved category post(s). In case of non – availability of EWS / SC/ST/OBC &amp; PWD category candidates, they may be considered for filling up reserved posts for <b>44 days</b>.</p> <p>UR vacancies may also be filled up by reserved category candidates in case of non – availability of UR category candidates.</p> <p>Candidates of EWS category should submit the family income certificate at the time of interview.</p>
6.	Education and other qualification required for direct recruits	<p><b>Eligibility</b></p> <ol style="list-style-type: none"> <li>Graduate Degree from a recognized University.</li> <li>Registered with Delhi Medical Council.</li> </ol>

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## APPLICATION FORM FOR THE POST OF JUNIOR RESIDENT (JR)

Sl.No.	Particulars	Details
1.	Name of the Applicant	
2.	Father's Name	
3.	Husband's Name	
4.	Residential / Correspondence Address	
5.	Age Proof (Date Of Birth)	Date = _____ Month = _____ Year = _____  Total Aged = _____ (Years)
6.	E-mail ID	
7.	Mobile Number	
8.	Educational Qualification (MBBS MARKS), Percentage & Passing Year	
9.	Higher Qualifications (PH.D, MCH., DM)	Diploma
		Passing Year
10.	Registration with Medical Council (MBBS)	MCI
		DMC
11.	Year of Passing Internship	Dated = _____
12.	Caste : (UR/OBC/SC/ST/PH/ EWS) *OBC Domicile (Delhi / Outsider)	
13.	Physically Handicapped Certificate with percentage	
14.	Experience	
15.	Remarks, If any	

Paste Photo

### **Declaration :-**

I hereby solemnly declare that the Information furnished above is true to the best of my knowledge and belief. If any Information furnished or any part of it is found to be incorrect then, I verily believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have Informed my employer in writing that I am appearing to interview for this post.

**Date:**

**(Signature of the candidate)**

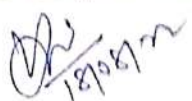




**Terms and conditions (FOR SENIOR RESIDENT & JUNIOR RESIDENT): -**

- i. Initial appointment is for 06 months, which can be extended for further 06 months by giving one day mandatory break after receiving written request alongwith work & conduct report of the concerned doctor, which is duly recommended & forwarded by the concerned Medical Officer Incharges / DDOs or till regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, on giving 07 day's salary, without assigning any reason.
- ii. Tenure period of **Senior Resident** will be extendable upto **03 years** after giving one day mandatory break on expiry of every completed contract period of Senior Resident in Municipal Corporation of Delhi.
- iii. Tenure period of **Junior Resident** will be extendable upto **02 years** after giving one mandatory break on expiry of every complete contract period of Junior Resident in Municipal Corporation of Delhi.
- iv. Hostel accommodations are optional and subject to availability of rooms. Hostel Accommodation will be complimentary on the first come first serves. He / She will be required to deposit Hostel Security of Rs. 2000/- before he / she is allotted the Hostel Accommodation. The same is refundable.
- v. Private Practice: the Private practice of any kind whatsoever is strictly prohibited besides the candidate will not work simultaneously as SR / JR in any other Hospital / Charitable organization. Breach of this condition will result in termination of appointment / disciplinary action as per rules.
- vi. Leave Entitlement:- Only 02 days leave is admissible for each complete month of service. In case of unauthorized / wilful absence of duties for more than 06 days, the appointment shall stand terminated without assigning any reason. NO salary will be paid for any kind of unauthorized absence from duty even in the name of strike.
- vii. No salary will be paid for any kind of unauthorized absence from duty even in the name of strike.
- viii. Other conditions of service will be governed by rules and orders from time to time. If any declaration given or information furnished by him / her is found to be false. If he / she is found to have willfully suppressed any material, facts / information, he / she is liable to be removed from service.
- ix. Resignation / Termination: - The appointment for the above mentioned post is on tenure basis. The candidate may be required to give 07 days prior notice for resignation failing which 07 days salary shall be deducted or has to be deposited as the case may be. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated immediately on disciplinary grounds.
- x. Selected candidate to submit their Bank detail (Cancelled Check / 1 page of Photocopy of Bank Passbook) & copy of PAN Card at the time of joining for salary purpose.
- xi. Experience certificate: No experience certificate will be issued unless the full term is completed.
- xii. Applicant who required for further engagement for the period of 06 months to submit his / her request application with work and conduct report duly verified by the concerned HOD / DDO before 30 days of expiring of the contract period.
- xiii. The appointment is purely on contract basis as a stop gap arrangement.
- xiv. The applicant services are liable to be terminated at any time at the discretion of the Authorities without assigning any reason.
- xv. If the offer is acceptable, he / she is required to join within seven days from the issue of appointment letter.
- xvi. The Appointing Authority reserves right to assign any duty as and when required. No extra allowance will be admissible in case of such assignment.
- xvii. The engagement shall not be entitled to any other benefit such as Provident Fund, Pension, Gratuity, Medical Attendance treatment, Seniority etc. which are available to the MCD employees appointed on regular basis.
- xviii. This engagement will not bestow any claim or right with the incumbent for regular appointment to the post.
- xix. The engagement carries with it the liability to serve in any part of MCD.
- xx. The engagement will be subject to furnishing of Medical fitness Certificate from a qualified Medical Officer.
- xxi. He/She will not be entitled to any TA for joining the post.
- xxii. Other conditions of contractual service will be governed by relevant rules notified from time to time.
- xxiii. In case the offer is acceptable to his/ her on the above-mentioned terms and conditions, she should give her acceptance so as to reach the undersigned on or before \_\_\_\_\_ (07 days), failing which the offer of engagement shall be cancelled without further notice and no further communication will be entertained.
- xxiv. After joining MCD they are not allowed to do any private practice.
- xxv. MCD is not responsible for any postal delay.
- xxvi. The candidates must bring an Aadhar Card at the time of Interview.
- xxvii. me of Interview.

**Candidates must apply on prescribed proforma at the time of Walk-In-Interview on the respective days. Applications received through any other mode would not be accepted and summarily rejected.**

  
Admn. Officer(H)  
HAD/MCD