



दिल्ली नगर निगम / MUNICIPAL CORPORATION OF DELHI
अस्पताल प्रशासन विभाग / Hospital Administration Department
(मुख्यालय, 18वीं मंजिल, डॉ. श्यामा प्रसाद मुखर्जी सिविक सेंटर)
(HQ, 18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre)
नई दिल्ली-110002 / New Delhi-110002



No.:AO(HA)/MCD/HQ/2022/ 835

DATED: **10.01.2023**

PUBLIC NOTICE

Walk-In-Interview for engagement on the posts of **Senior Resident(s)** in various fields of specialties and **Junior Residents** purely on contract basis in Hospital Administration Department, Municipal Corporation of Delhi will be held at **Mata Gujri Hospital, Tilak Nagar, Block-11, Near Tilak Nagar Metro Station, New Delhi-110018, Junior Resident on 18.01.2023 (Wednesday) and Senior Resident(s) on 19.01.2023 (Thursday) from 11:00 AM to 04:00 PM.** The interested applicants will report for registration and physical verification of their documents (qualifications, experience etc.) at **09:30 AM to 12:30 PM on 18.01.2023 (Wednesday) & 19.01.2023 (Thursday)** alongwith self-attested one set of photocopies of documents (qualifications, experience etc.) for verification. Posts-wise detail of vacancies and tentative date & time of walk-in-interview is as under: -

1. Junior Resident

S.No.	Name of the post	No. of Vacant Posts	Category – Wise Vacancies						Total posts	Date & Time of Walk-In-Interview
			UR	OBC(Delhi)	SC	ST	EWS	PH		
1.	Junior Resident	10	04	04	01	00	01	01	10	18.01.2023 (Wednesday) Time 11:00 AM to 04:00 PM
Grand Total		10	04	04	01	00	01	01	10	

2. Senior Resident

S.No.	Name of the post(s)	Total posts	Date & Time of Walk-In-Interview
1.	Senior Resident (Obst. & Gynae.)	03	19.01.2023 (Thursday) Time 11:00 AM to 04:00 PM
2.	Senior Resident (Paediatric)	01	
3.	Senior Resident (Medicine)	03	
4.	Senior Resident(Anaesthesia/Critical Care)	03	
5.	Senior Resident(Emergency Medicine)	03	
6.	Senior Resident(Surgery)	02	
Grand Total		15	

***Reservation of various categories of posts will be as per rule of Govt. of India.**

Note:- The eligibility criteria regarding Age, Qualification, Experience, Monthly Remuneration and Other Terms & Conditions etc. along with prescribed application Proforma may be downloaded from the website <https://mcdonline.nic.in/> & **click on Recruitment (Tab / Button).** The result will be published on the website <https://mcdonline.nic.in/> in month of **January-February' 2023, tentatively.**


Admn. Officer (HA)-HQ
Hosp. Admn. Deptt./MCD

Director (IT)/MCD: with request to kindly upload the Advertisement on MCD Website.

Admn. Officer (HA)
Hosp. Admn. Deptt. (HQ)
Municipal Corporation of Delhi

Reporting Time:-

Senior Resident(s) & Junior Residents: will report for registration and physical verification of documents at **09:30 AM to 12:30 AM** at Mata Gujri Hospital, Tilak Nagar, Block-11, Near Tilak Nagar Metro Station, New Delhi-110018.

Filled up application form alongwith **self attested (photocopies one set)** in order as mentioned below are to be attached with the application:-

1.	Application Form (Filled up)
2.	01 Passport size photograph.
3.	Original Certificate (SC/ST/OBC/EWS).
4.	Registration certificate of MCI of State/Central / DMC.
5.	Age proof (10 th Certificate)
6.	Address proof
7.	Valid DMC Registration
8.	Medical fitness certificate from Govt. Medical Officer at the time of Walk-In-Interview.
9.	All MBBS/MD/MS/DNB/Diploma mark sheets (year wise) & Degree / Diploma Certificate.
10.	Identity Proof viz. Aadhar Card, Voter ID Card, Driving License, Passport etc.
11.	Experience certificates.
12.	Any publication, if any.

Instructions:- All the columns in application form must be filled properly,.
Incomplete application is liable to be rejected summarily.

#Competent Authority can relax any condition if deemed necessary.

RECRUITMENT RULES FOR SENIOR RESIDENT ON CONTRACT BASIS IN HOSPITAL ADMINISTRATION DEPARTMENT, MCD

1.	Name of post	SENIOR RESIDENT
2.	Number of post	15 (Obst. & Gynae.-03, Paediatric – 01, Medicine – 03, Anaesthesia / Critical Care-03, Emergency Medicine-03 & Surgery - 02). *Reservation of various categories of posts will be as per rule of Govt. of India.
3.	Classification	Not Applicable (as on contract basis)
4.	Pay Band and Grade Pay / Pay Scale	Monthly Remuneration:- Minimum Pay Level-11 + Other Allowances as admissible. Not entitled for any benefit like Provident Fund, Pension Gratuity, Medical Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants appointed on regular basis.
5.	Whether Selection post or Non Selection post	The appointment is purely on contract basis for a period of 06 months or till such time regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, on giving 07 days salary, without assigning any reason. As per terms and condition adopted by Municipal Corporation of Delhi.
6.	Age limit for direct recruits	<u>Age as on date of walk-in-Interview for SR.</u> Upper Age Limit: Not exceeding 40 years for UR & EWS. 45 years in case of SC/ST and 43 years in case of OBC candidate in accordance of circular No.F.NO.121/26/2010/H&FW/1996-2045 dated 10.06.21 issued by H&FW Department, Govt. of NCT of Delhi. Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates). Reservation: All Reservation will be considered in the above posts strictly in accordance with prescribed norms/rules as prescribed by Govt. of India. Only concerned reserved category candidate will be considered. UR Candidates may apply for reserved category post(s). In case of non – availability of EWS / SC/ST/OBC & PWD category candidates, they may be considered for filling up reserved posts for 44 days . UR vacancies may also be filled up by reserved category candidates in case of non – availability of UR category candidates. Candidates of EWS category should submit the family income certificate at the time of interview.
7.	Education and other qualification required for direct recruits	<u>Eligibility</u> i. Post Graduate Degree / Diploma from a recognized University or equivalent as per MCI. ii. Registered with Delhi Medical Council and has not completed three years of Senior residency in any other hospital. Post Graduate Degree/DNB/PG Diploma in concerned specialties. DMC Registration: The candidate should have valid DMC registration certificate at the time of interview in the concerned specialty from a recognized university (as well as Specialty recognized/permitted by MCI) and should be registered with Delhi Medical Council OR applied for registration (proof required) subject to provision of passing out certificate. Senior Resident: - PG Degree / DNB / PG Diploma / MBBS with 02 years experience, one year of which should be in the same specialty.

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APPLICATION FORM FOR THE POST OF SENIOR RESIDENT (SR)

Sl.No.	Particulars	Details	
1.	Name of Senior Resident Post		
2.	Name of the Applicant		
3.	Father's Name		
4.	Husband's Name		
5.	Residential / Correspondence Address		
6.	Age Proof (Date Of Birth)	Date = _____ Month = _____ Year = _____ Total Aged = _____ (Years)	
7.	E-mail ID		
8.	Mobile Number		
9.	Educational Qualification (MBBS MARKS), Percentage & Passing Year		
10.	Higher Qualifications (PH.D, MCH., DM)	Degree & Passing Year	
		Diploma & Passing Year	
11.	Medical Registration No. With PG Registration In DMC	MCI	
		DMC	
12.	Registration with Medical Council (MBBS)	MCI	
		DMC	
13.	Caste : (UR/OBC/SC/ST/PH/ EWS) *OBC Domicile (Delhi / Outsider)		
14.	Physically Handicapped Certificate with percentage		
15.	Detail Of Publication		
16.	Experience		
17.	Remarks, If any		

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Declaration:-

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect then, I verily believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have informed my employer in writing that I am appearing to interview for this post.

Date:

(Signature of the candidate)

RECRUITMENT RULES FOR JUNIOR RESIDENT ON CONTRACT BASIS IN HOSPITAL ADMINISTRATION DEPARTMENT, MCD

1.	Number of post	10 { UR-04, OBC(Delhi) – 04, SC-01 & EWS-01} PH-01
2.	Classification	Not Applicable (as on contract basis)
3.	Pay Band and Grade Pay / Pay Scale	<p>Monthly Remuneration:-</p> <p>Minimum Pay Level-10 + Other Allowances as admissible.</p> <p>Not entitled for any benefit like Provident Fund, Pension Gratuity, Medical Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants appointed on regular basis.</p>
4.	Whether Selection post or Non Selection post	The appointment is purely on contract basis for a period of 06 months or till such time regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, on giving 07 days salary, without assigning any reason. As per terms and condition adopted by Municipal Corporation of Delhi.
5.	Age limit for direct recruits	<p>Age as on date of walk-in-Interview for JR</p> <p>Upper Age Limit: Not exceeding 40 years for UR & EWS. 45 years in case of SC/ST and 43 years in case of OBC candidate in accordance of circular No.F.NO.121/26/2010/H&FW/1996-2045 dated 10.06.21 issued by H&FW Department, Govt. of NCT of Delhi. Age Relaxation of 10 years for persons with disability (15 years for SC/ST and 13 years for OBC Candidates).</p> <p>Reservation: All Reservation will be considered in the above posts strictly in accordance with prescribed norms/rules as prescribed by Govt. of India. Only concerned reserved category candidate will be considered.</p> <p>UR Candidates may apply for reserved category post(s). In case of non – availability of EWS / SC/ST/OBC & PWD category candidates, they may be considered for filling up reserved posts for 44 days.</p> <p>UR vacancies may also be filled up by reserved category candidates in case of non – availability of UR category candidates.</p> <p>Candidates of EWS category should submit the family income certificate at the time of interview.</p>
6.	Education and other qualification required for direct recruits	<p>Eligibility</p> <p>i. Graduate Degree from a recognized University.</p> <p>ii. Registered with Delhi Medical Council.</p>

#Competent Authority can relax any condition if deemed necessary.

APPLICATION FORM FOR THE POST OF JUNIOR RESIDENT (JR)

Sl.No.	Particulars	Details
1.	Name of the Applicant	
2.	Father's Name	
3.	Husband's Name	
4.	Residential / Correspondence Address	
5.	Age Proof (Date Of Birth)	Date = _____ Month = _____ Year = _____ Total Aged = _____ (Years)
6.	E-mail ID	
7.	Mobile Number	
8.	Educational Qualification (MBBS MARKS), Percentage & Passing Year	
9.	Higher Qualifications (PH.D, MCH., DM)	Diploma
		Passing Year
10.	Registration with Medical Council (MBBS)	MCI
		DMC
11.	Year of Passing Internship	Dated = _____
12.	Caste : (UR/OBC/SC/ST/PH/ EWS) *OBC Domicile (Delhi / Outsider)	
13.	Physically Handicapped Certificate with percentage	
14.	Experience (Periods)	
15.	Remarks, If any.	

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Photo

Declaration :-

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief. If any information furnished or any part of it is found to be incorrect then, I verily believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have informed my employer in writing that I am appearing to interview for this post.

Date:

(Signature of the candidate)

Terms and conditions (FOR SENIOR RESIDENT & JUNIOR RESIDENT): -

- i.** Initial appointment is for 06 months, which can be extended for further **06 months** by giving one day mandatory break after receiving written request alongwith work & conduct report of the concerned doctor, which is duly recommended & forwarded by the concerned Medical Officer Incharges / DDOs or till regular appointment against the vacant post is made, whichever is earlier. The appointment can also be terminated at any time, by either side, **on giving 07 day's salary**, without assigning any reason.
- ii.** Tenure period of **Senior Resident** will be extendable upto **03 years** after giving one day mandatory break on expiry of every completed contract period of Senior Resident in Municipal Corporation of Delhi.
- iii.** Tenure period of **Junior Resident** will be extendable upto **02 years** after giving one mandatory break on expiry of every complete contract period of Junior Resident in Municipal Corporation of Delhi.
- iv.** Deduction of HRA to be done for those SR(s) and JRs who are availing accommodation facility at Mata Gujri Hospital, Tilak Nagar.
- v.** Private Practice: the Private practice of any kind whatsoever is strictly prohibited besides the candidate will not work simultaneously as SR / JR in any other Hospital / Charitable organization. Breach of this condition will result in termination of appointment / disciplinary action as per rules.
- vi.** Leave Entitlement:- Only 02 days leave is admissible for each complete month of service. In case of unauthorized / wilful absence of duties for more than 06 days, the appointment shall stand terminated without assigning any reason. NO salary will be paid for any kind of unauthorized absence from duty even in the name of strike.
- vii.** No salary will be paid for any kind of unauthorized absence from duty even in the name of strike.
- viii.** Other conditions of service will be governed by rules and orders from time to time. If any declaration given or information furnished by him / her is found to be false. If he / she is found to have willfully suppressed any material, facts / information, he / she is liable to be removed from service.
- ix.** Resignation / Termination: - The appointment for the above mentioned post is on tenure basis. The candidate may be required to give 07 days prior notice for resignation failing which 07 days salary shall be deducted or has to be deposited as the case may be. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated immediately on disciplinary grounds.
- x.** Selected candidate to submit their Bank detail (Cancelled Check / 1 page of Photocopy of Bank Passbook) & copy of PAN Card at the time of joining for salary purpose.
- xi.** Experience certificate: No experience certificate will be issued unless the full term is completed.
- xii.** Applicant who required for further engagement for the period of 06 months to submit his / her request application with work and conduct report duly verified by the concerned HOD / DDO before 30 days of expiring of the contract period.
- xiii.** The appointment is purely on contract basis as a stop gap arrangement.
- xiv.** The applicant services are liable to be terminated at any time at the discretion of the Authorities without assigning any reason.
- xv.** If the offer is acceptable, he / she is required to join within seven days from the issue of appointment letter.
- xvi.** The Appointing Authority reserves right to assign any duty as and when required. No extra allowance will be admissible in case of such assignment.
- xvii.** The engagement shall not be entitled to any other benefit such as Provident Fund, Pension, Gratuity, Medical Attendance treatment, Seniority etc. which are available to the MCD employees appointed on regular basis.
- xviii.** This engagement will not bestow any claim or right with the incumbent for regular appointment to the post.
- xix.** The engagement carries with it the liability to serve in any part of MCD.
- xx.** The engagement will be subject to furnishing of Medical fitness Certificate from a qualified Medical Officer.
- xxi.** He/She will not be entitled to any TA for joining the post.
- xxii.** Other conditions of contractual service will be governed by relevant rules notified from time to time.
- xxiii.** In case the offer is acceptable to his/ her on the above-mentioned terms and conditions, she should give her acceptance so as to reach the undersigned on or before _____ (**07 days**), failing which the offer of engagement shall be cancelled without further notice and no further communication will be entertained.
- xxiv.** After joining MCD they are not allowed to do any private practice.
- xxv.** MCD is not responsible for any postal delay.
- xxvi.** The candidates must bring an Aadhar Card at the time of Interview.

Candidates must apply on prescribed proforma at the time of Walk-In-Interview Junior Resident on 18.01.2023 (Wednesday) and Senior Resident(s) on 19.01.2023 (Thursday). Applications received through any other mode would not be accepted and summarily rejected.


Admn. Officer (HA)-HQ
Hospital Admn. Deptt. (HQ)
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