



MUNICIPAL CORPORATION OF DELHI  
LAND & ESTATE DEPARTMENT  
7<sup>TH</sup> FLOOR, E-1 WING,  
DR. SPM CIVIC CENTRE  
J.L. NEHRU MARG, NEW DELHI-110002



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No. AC/L&E/MCD/2023/D- 6a1

Date: 01/07/2024

**CIRCULAR**

**Subject: Introduction of e-awas portal for allotment of Municipal Accommodation to the officers/ officials of MCD.**

In order to make speedy disposal of the applications for allotment of Municipal accommodation in transparent manner it has been decided that from the month of July 2024 onwards the allotment procedure be done through online portal devised for the purpose. Accordingly, in supersession of all previous instructions on the subject, the following are the guidelines approved by the Competent Authority, MCD for allotment of Municipal accommodation to the employees/ officers of the Corporation:-

- (i) Allotment of Municipal Accommodation shall be done online through the portal <https://awas.mcd.gov.in>
- (ii) The applicants desirous to apply for Municipal accommodation are advised to register themselves on the portal using signup button on the above portal with their respective BMID Nos and go through the dates given herein after.
- (iii) Details of vacant habitable accommodations shall be filled in by the concerned Junior Engineers (Maintenance) from 1<sup>st</sup> to 10<sup>th</sup> day of every month.
- (iv) The registered applicants can apply for Municipal accommodation from 11<sup>th</sup> to 25<sup>th</sup> day of every month.
- (v) The Concern DDOs shall be able to see the duly filled in online applications, approve or reject the applications after verification of particulars filled by the applicant from 11<sup>th</sup> to 30<sup>th</sup> day of every month.
- (vi) The allotment of Municipal Accommodation shall continue to be as per the guidelines/ parameters already in vogue.
- (vii) The allotment through automated system shall be done on 1<sup>st</sup> day of the subsequent month.
- (viii) The successful allottee shall be able to accept/reject the allotted Municipal accommodation and download the allotment letter from 1<sup>st</sup> to 5<sup>th</sup> of the subsequent month

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All the Directors, DCs & HODs are requested to give wide publicity to these guidelines and advise the Officers/ Officials desirous of allotment of Municipal Accommodation through the portal <https://awas.mcd.gov.in>

  
(Assistant Commissioner)  
Land & Estate Department

**Distribution:**

All Directors,

All DCs,

HODs,

**IT Department-** For uploading on website for wide circulation.

Copy to;

PS to Commissioner, MCD. For kind information of Worthy Commissioner.

PS to All Addl Commissioners.

Addl Dy Commissioner.