



MUNICIPAL CORPORATION OF DELHI  
ASSESSMENT & COLLECTION DEPARTMENT (HQ)  
14<sup>th</sup> Floor, Dr. SPM Civic Centre  
J.L.N. Marg, Delhi-110 002



No. A&C/MCD/HQ/2024-25/D-३५४९

Dated, 19<sup>th</sup> Sept, 2024

CIRCULAR

**Subject: Mandatory filing of online Property Tax Returns (PTR) -reg.**

As per provisions under Section 123-A&B of Delhi Municipal Corporation (Amendment) Act, 2003, the responsibility of filing of Property Tax Return (PTR) and payment of Property Tax in respect of Properties (Building & Vacant lands) under the jurisdiction of MCD, is of the owner/occupier of the property.

2. Since the MCD's online system for payment of property tax has been working smoothly, all tax payers are required to file Property Tax Returns online mandatorily so their payment of tax could be reflected in the form of E-Passbook in the system itself. This will enable taxpayers to see their tax payments details/status anytime.

3. However, it has been observed that a large number of taxpayers instead of filing online PTRs, make lump sum payment of tax through RTGS/NEFT/DD etc. without filing of PTRs. Due to non filing of online PTRs by such tax payers, the process of reconciliation is not completed. Further, any manual PTR submitted by the taxpayer will not be accepted by the Deptt.

4. In view of the above, A&C Department, MCD has decided **not to accept** such tax payment made through RTGS/NEFT/offline mode, **without filing of online PTRs w.e.f. 1<sup>st</sup> April, 2025 onwards.**

19/9/24  
(Veer Singh Yadav, IRAS)  
Assessor & Collector, MCD

To,

1. All Jt. A&Cs/Dy. A&Cs/AA&Cs, A&C Deptt., MCD
2. All ZIs/AZIs, A&C Deptt, MCD

V. S. YADAV, IRAS  
A&C, MCD

Copy to:

1. Dir, NIC/IT- with the request to place the circular on the website of Corporation
2. Dir, P&I- with the request to get publish the Circular in the newspaper

Copy for kind information to:

1. Commissioner, MCD