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17/2/21

**SOUTH DELHI MUNICIPAL CORPORATION  
OFFICE OF THE EXECUTIVE ENGINEER (E&M)-I  
ROOM NO.2, NEAR GATE NO. 09, Dr AMBEDKAR STADIUM  
DELHI GATE, NEW DELHI-110002**

**No. EE (E&M)-I/ SDMC/ 2020-21/ D-170**

**Dated: - 12.02.2021**

**SHORT NOTICE INVITING TENDER NO: - 03**

The Executive Engineer (E&M)-I on behalf of Commissioner, SDMC invites online short notice item rate open tenders in two envelopes system i.e. Documents related to Eligibility criteria (Technical Bid) and Financial bid from contractor/ firms of repute dealing in the line as per schedule given below for **Hiring of trailer mounted 10 Seater Mobile Toilet Van (With min 1000 Ltr waste tank and min 1000 Ltr fresh water tank) for Open defecation free (ODF++) and Swachhta Survekshan under SDMC:-**

Last Date of Tender Sale	-	17.02.2021 up to 3:00 pm
Last Date of Submission of Bids	-	17.02.2021 up to 3:30 pm
Date of Opening of Technical Bid	-	17.02.2021 at 4:30 pm
Date of Opening of Financial Bid (Tentative)	-	18.02.2021 at 03:30 pm

S. No	Name of work	Tendered Amount	Earnest Money	Tender Cost	Completion time	Rates holds good for
1	Hiring of trailer mounted 10 Seater Mobile Toilet Van (With min 1000 Ltr waste tank and min 1000 Ltr fresh water tank) for Open defecation free (ODF++) and Swachhta Survekshan under SDMC.	Item Rate	Rs. 1,14,100/- (Exempt). The affidavit as mentioned at S. No. (vii) is required to be submitted in this regard.	1000/-	One Month	90 days.
	<b>Head Of Account</b>	<b>F-100-1064</b>				

The firms/ agencies blacklisted/ debarred from any Central/ State Government Department/ Central Autonomous Body/ State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City formed under any Act by Central/ State Government organization shall not be eligible for submission of bids.

Tender forms and specifications can be obtained through e-tendering website <https://www.tenderwizard.com/SOUTHDMCETENDER>.

The intending bidder must get themselves registered with MCD e-tendering from AO (IT), IT deptt., 24<sup>th</sup> Floor, Dr. SPM Civic Center, New Delhi-110002 for online sale/ purchase of tender. Joint ventures are not allowed.

The bidder will submit the following document/Certificates:-

- (i) The bidder shall have successfully completed similar works during the last seven years ending on last date of the month previous to the one in which tenders are invited as mentioned below.


*STH on tender wizard*

*Bn 17/2*

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*Ao/IT (Kohakant) 19/02/21*

  
**K.K. Meena**  
 Executive Engineer (E&M)-I  
 South Delhi Municipal Corporation

- Three similar completed works, each costing not less than the amount equal to Rs. 23.50 Lacs.
- OR
- Two similar completed works, each costing not less than the amount equal to Rs. 35.25 Lacs.
- OR
- One similar completed work of aggregate cost not less than the amount equal to Rs.47.00 Lacs.

Similar works shall means "Cumulative works being carried out in any of the financial year during the past seven years of Providing mobile toilet vans on hiring basis including maintenance or Supply of mobile toilet vans with Operation and maintenance."

(ii) The tenderer shall have to furnish an affidavit as under: -

"I/We undertake and confirm that eligible similar works (s) has /have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of department, then I/we shall be debarred for tendering in SDMC contracts in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit". Back to back basis means the works being awarded on an ad-hoc and arbitrary manner without inviting tenders and ascertaining the performance, capability and experience of the bidder. Department approved sub contractors work will be considered as eligible similar work and the benefit of the percentage of work so awarded shall be considered for evaluation.

In this regard a certificate regarding financial transactions issued by certified chartered accountant should be uploaded by bidder.

(iii) Copy of GST, EPF, ESIC registration.

(iv) The average annual financial turnover for the 2017-18, 2018-19 & 2019-20 shall be at least Rs. 29.38 lacs (50% of the estimated cost). In case the financial for the financial year 2019-20 is not audited, the bidder shall submit the turnover certificate for the financial year 2016-17, 2017-18& 2018-19 along-with an undertaking mentioning that the financial for the Financial year 2019-20 has not audited till the last date of submission of the bids. Copies of audited balance sheet of the above mentioned financial years, duly certified by a Chartered Accountant shall be submitted in support of the requisite financial turnover.

(v) The bidder should have a Net worth of Rs. 8.8 Lac (15% of the estimated cost). This has to be duly certified by Chartered Accountant.

(vi) The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending 31st March 2020.

(vii) The bidder has to submit the undertaking in lieu of the deposition of Earnest Money as per the below mentioned Performa:-

**Performa for Earnest Money Deposit Declaration**

Whereas, I, We \_\_\_\_\_ (name of agency) \_\_\_\_\_ have submitted bids for  
 \_\_\_\_\_ (name of work) \_\_\_\_\_

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

(1) If after the opening of tender, I/We withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

Or

(2) If after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents.

I/We shall be suspended for one year and shall not be eligible to bid for SDMC tenders from data of issue of suspension order.


  
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(viii) The bidder has to submit the tender cost online. E-tenders will be opened online in the office of SE (E&M) SDMC, 2<sup>nd</sup> Floor, Room No. 205, Dr. SPM Civic Centre, New Delhi-110002.

(ix) Bidders will submit an undertaking that he is not blacklisted/ debarred from any Central/ State Government Department/ Central Autonomous Body/ State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City formed under any Act by Central/ State Government organization.


(x) Addendum/ corrigendum etc. (if any) shall be uploaded in websites only and the same shall be considered to be part of tender document and will be binding on both the parties. No press notification in this regard shall be made.

(xi) All the circulars/guidelines issued by the department and other government authorities scope of work shall be binding on contractor.

  
Ex. Engg. (E&M)-I, SDMC

**Copy to:**

1. PS to Commissioner : for kind information of Commissioner please.
2. Addl. Commissioner (Engg.) : for kind information please.
3. E-in-C/ SDMC : -do-
4. CVO (SDMC) : -do-
5. CE (E&M) : -do-
- ✓ 6. Director (IT) : with the request to upload on [http://mcdonline.gov.in/tri/sdmc\\_mcdportal](http://mcdonline.gov.in/tri/sdmc_mcdportal) under News & Events and Tender notices
7. SE (E&M) : -do-
8. DCA (CNZ) : -do-
9. Accountant (E&M)
10. AE (E&M)/ Auto
11. Head Clerk
12. Tender Clerk
13. Notice Board
14. Office copy

  
Ex. Engg. (E&M)-I, SDMC

K.K. Mehta  
Executive Engineer (E&M)  
South Delhi Municipal Corporation

TERMS AND CONDITIONS:-

1. The financial bid of only that bidder will be opened who fulfill the above mentioned pre-qualification criteria of the technical bid.
2. The firms have to quote the rates by excluding GST/ ESI/ EPF as the instant work comes under GST exemption. If imposed in future, same shall be reimbursed at the time of billing as per actual after submission of documentary proof.
3. The ESI/ EPF shall be paid extra and reimbursed at the time of billing as per actual after submission of documentary proof.
4. The Department (SDMC) reserves the right to reject, any of or all the offers without assigning any reason. The decision of the Department shall be final and binding.
5. All Govt. laws/ decisions/ practices concerned/ Department requirements connected with installation of MTV shall be followed by the contractor during or for the contract and no extra payment will be made on this account.
6. The MTV should be in good condition with all necessary fittings/ arrangements to the satisfaction of Sanitation field staff of SDMC.
7. All the circulars/guidelines issued by the department and other government authorities shall be binding on contractor.
8. The rate includes charges on account of registration, parking, washing, insurance, accident claims (if any), cost of fuel, challan, salary of staff etc. and implementation of all labour related laws (in respect of driver & labour), all repair & maintenance etc.
9. The contractor/operator shall maintain a individual log book to record allied activities i.e. Nos. of suction/ water filling along with record of running kilometers from 1<sup>st</sup> suction/ water filling point to last point of the trip, cleaning, condition of MTV for each installed MTV and get it signed daily from the officer in charge as decided by SDMC.
10. The contractor shall ensure that all the MTVs and other related vehicles remain in working conditions on all working days provided by the firm.
11. If the MTVs and other related vehicles get faulty during working hour, the agency shall be liable to replace/repair within 2 hrs and the break down period shall be deducted for the purpose of payment at double the hiring charges.
12. The MTV will only shifted/transported after complete removal of waste material from the waste tank of MTV.
13. All the rates include contractor's profit and overheads and nothing to be paid on this account.
14. The rules and regulations of Transport authority/NGT other government circulars will be binding on the contractor.
15. Payment will be made as per actual deployment and same shall be calculated on pro-rata basis.
16. The locations of installation of mobile toilet vans may vary.
17. The period of hiring on each instance is subjected to change as per decision of SDMC and shall be binding on all bidders, the rate applicable for which shall be from the corresponding no. of days for which MTV/ vehicles are deployed continuously in same.
18. The offer should be valid for minimum 90 days from the opening of price bid.
19. Only those items/quantity of work will be awarded/executed for which the requisition will be received from user department.
20. If Lowest Bidder does not start the work or does not perform the assigned work properly and/or in time, the deposits including performance guarantee etc. shall be forfeited. Such agencies shall be debarred for tendering for a period of three years from SDMC.
21. The L1 firm / agency will be required to deposit performance guarantee in the form of Bank Guarantee. No interest whatsoever shall be payable on the performance guarantee submitted by the agency.
22. Security deposit @ 2.5 % shall be deducted from the each running bill (if any). As the proposal is of hiring of MTV, security will be refunded after completion of the work.

  
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23. A formal agreement has to be drawn with the contractor within 10 days of award. Of the work.
24. No escalation clause is applicable.
25. The payment of passed bills will depend on availability of funds in particular head of account from time to time in SDMC. Payment of bill shall be made strictly on queue basis i.e. first the passed liabilities will be cleared and after that the release of payments of passed bills will be in order of the demand received at HQ under particular head of account. No interest whatsoever shall be payable to the contractor in case of delay in payment on account of non-availability of the fund on the particular head of account of SDMC.
26. Department will facilitate for operating the fleet of allied machines / vehicles (i.e. suction machines, water filling tankers, Crains etc) during no entry hours.
27. Penalty Provisions:-

S. No.	Scope of Agency	Penalty
1.	Timely Filling of water.	Beyond 90 MINUTES, a penalty of Rs. 100 per hour per MTV will be imposed.
2.	Timely Suction of waste/discharge tank.	Beyond 90 MINUTES, a penalty of Rs. 100 per hour per MTV will be imposed.
3.	Timely shifting of MTV.	Beyond 180 MINUTES, a penalty of Rs. 100 per hour per MTV will be imposed.
4.	Proper lighting arrangements.	A penalty of Rs. 100 will be imposed for each instance if lighting arrangements will be found non functional.
5.	Proper disposal of waste material.	An additional penalty of Rs. 5000/- will be imposed for each instances other than the penalties imposed through already issued circulars/guidelines by other departments/agencies.
6.	Proper upkeep/sanitation/functionality of MTV.	A penalty of Rs. 500 will be imposed for each instance of violation
7.	Proper upkeep of records.	The work for which records not available will be treated as nil.
8.	Availability of attendants with required PPEs with each MTV.	A penalty of Rs. 100 will be imposed for each instance.

  
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 Executive Engineer (EGM)-I  
 South Delhi Municipal Corporation

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BILL OF QUANTITY


Name of work: :- Hiring of trailer mounted 10 Seater Mobile Toilet Van (With min 1000 Ltr waste tank and min 1000 Ltr fresh water tank) for Open defecation free (ODF++) and Swachhta Survekshan under SDMC.

S. No.	Item Description	Qty.	Unit	Rate	Amount
1	Mobile toilet Van (10 seater) on hire for one day. (27Nos*30 days)	27	Per Month		
2	To and fro transportation charges per MTV.(27 Nos)	27	Each		
3	Installation charger per MTV (27 Nos)	27	Each		
4	Suction machine (4000Ltr capacity) charges for emptying the tank of MTV( @ 1 trip on every alternate day= $27*30/2=405$ trips)	405	Each		
5	<b>Water tanker</b>				
a.	Hiring of water tanker of 5000 litre capacity including driver/helper,T&P, fuel lubricants etc. cost of water, hose pipe of required length,and for a minimum travelling distance 40 km per day for 8 hours working. The make of vehicle should not be older than 6 yrs.(4 Nos*30 days*one taker for 5 MTVs=120 nos)	120	Each		
b.	Hiring of water tanker of 1000 litre capacity including driver/helper,T&P, fuel lubricants etc. cost of water, hose pipe of required length,and for a minimum travelling distance 40 km per day for 8 hours working. The make of vehicle should not be older than 6 yrs.( Total 140 trip in a month)	140	Each		
6	Engaging of safai karmachari for cleaning of mtv installed at various location associated with( 27 MTVx 30daysx3 Nos per day=2430)	2430	Each		
<b>Total Amount (Inc. all Taxes)</b>					

**Note:-**

1. Taxes and levies as per applicable, GST exempted for the work as of now and if imposed in the same shall be reimbursed after submission of receipt/proof.


2. ESI & EPF will be paid extra after on production of proof of document at item no. 6 only

  
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Standard Operating Procedure (SOP) of Subject Work:-

1. Water filling in MTV will be done as per requirement. Agency will recharge the fresh water tank within 90 Minute after noticing that water tank is completely empty.
2. Suction of waste/discharge tank will be done as per requirement. Agency will do the suction of waste/discharge tank within a 90 Minute after noticing that waste/discharge tank is completely filled.
3. Shifting of MTV will be done as per requirement. The work of shifting of MTV will be completed within 180 minutes after receiving the request of shifting of MTV.
4. All the MTVs will be equipped with proper lighting arrangements from inside and outside.
5. Waste material collected from waste/discharge tank will be dumped at **Fecal Sludge Treatment Plants (FSTP)** under the jurisdiction of **Delhi Jal Board**. All the discharge carrying vehicles/suction machines will be registered for same. Agency will submit proof of registration and regular dumping of waste material collected from waste/discharge tank.
6. Agency will maintain required inventory of consumables i.e. soap/detergents/cleaning material/brushes etc for proper upkeep of MTV along with proper records. In addition to inventory agency will also maintain the daily record of functionality of each MTV along with other maintenance issues (i.e. functionality of water taps, basins, preventive action against any leakage etc.). The provision of consumables i.e. soap/detergents/cleaning material/brushes etc for proper upkeep of MTV will be in the scope of agency.
7. Attendant must be well equipped with all required Personal Protective Equipments (PPEs).
8. Daily checklist will be available with each installed MTV for proper sanitation and upkeep. The Check list Performa may be collected from the department.
9. Attendant will maintain the record of no. of users on daily basis.
10. Agency will maintain daily duty roaster of attendant including name, contact number with attendance for each MTV.
11. All MTVs will be equipped with 2 No. wash-basins, mirrors and two small dustbins.
12. Agency will ensure all pollution norms/guidelines/circulars in this regards.

  
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Sanitation Division, SDMC