



**SOUTH DELHI MUNICIPAL CORPORATION**

CENTRAL ESTABLISHMENT DEPARTMENT  
22<sup>nd</sup> FLOOR, DR. S.P.MUKHERJEE CIVIC CENTRE  
J.L.NEHRU MARG, NEW DELHI- 110002

No. AO/CED/SDMC/DA-1/2022/2084

Date: 07/01/2022

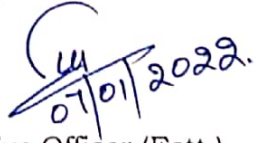
**OFFICE ORDER**

In compliance of Delhi Disaster Management Authority, Govt. of NCT of Delhi's order No. F.60/DDMA/COVID-19/2021/504 dated 04.01.2022 (copy enclosed), to contain the spread of COVID-19 virus, including the highly contagious and transmissible Omicron variant in Delhi, it is hereby directed that all the offices of South Delhi Municipal Corporation shall remain closed except those involved in essential and emergency services such as Health & Family Welfare, all related medical establishments and all the Municipal Services with immediate effect till further orders. However, all officers/officials shall work from home.

2. All Heads of Departments shall attend their office and may also call their relevant officers/officials in office as per requirement with regard to delivery of essential services/activities as well as COVID-19 related work. The uninterrupted delivery of public services shall be ensured by the concerned departments/agencies.

3. All the Zonal Deputy Commissioners/concerned authorities of SDMC shall take necessary action for ensuring compliance of DDMA's order in their respective areas and shall adequately inform and sensitize the field functionaries about the same for strict compliance.

Encl:- As above.

  
Administrative Officer (Estt.)

Copy to:

- 1) All Additional Commissioners, SDMC
- 2) All HoDs/DCs, SDMC
- 3) PS to Commissioner for kind information of Commissioner.
- 4) Director (IT) with the request to get it uploaded on SDMC's website.
- 5) Guard file/Office copy

GOVERNMENT OF NCT OF DELHI  
DELHI DISASTER MANAGEMENT AUTHORITY

Dated: 04.01.2022

No. F.60/DDMA/COVID-19/2021/ 504

ORDER

Whereas, the Delhi Disaster Management Authority (DDMA) is satisfied that the NCT of Delhi is threatened with the spread of COVID-19 Virus, which has already been declared as a pandemic by the World Health Organization and has considered it necessary to take effective measures to prevent its spread and has issued various orders/instructions from time to time to all authorities concerned to take all required measures to appropriately deal with the situation in NCT of Delhi;

2. And whereas, DDMA has issued Order No. 500 dated 28.12.2021 (copy enclosed) with regard to permitted / prohibited / restricted activities as specified at Level-1 (Yellow) in DDMA Order No. 460 dated 08.08.2021 till further orders in NCT of Delhi;

3. And whereas, the COVID-19 situation in Delhi has again been reviewed in DDMA meeting held on 04.01.2022 under chairmanship of Hon'ble Lt. Governor and it has been observed that numbers of COVID-19 cases (including the cases of Omicron variant) have been rapidly increasing over the last few days & positivity rate has crossed 6 %. Therefore, it has been decided that some more additional restrictions are required to be imposed to contain the spread of COVID-19 virus, including the highly contagious and transmissible Omicron variant in Delhi. Further, it has also been decided to allow operations of Delhi Metro as well as Buses in full seating capacity, subject to strict compliance to COVID Appropriate Behaviour.

4. Now, therefore, in continuation of aforesaid DDMA Order No. 500 dated 28.12.2021 and in exercise of powers conferred under section 22 of the Disaster Management Act, 2005, the undersigned, in his capacity as Chairperson, State Executive Committee, DDMA, GNCTD, hereby directs that in the territory of NCT of Delhi (outside Containment Zones), the following additional activities shall be permitted / prohibited / restricted with immediate effect till further orders:

a) All Offices of GNCT of Delhi/Autonomous Bodies/Corporations shall remain closed except those involved in essential and emergency services such as Health and Family Welfare and all related medical establishments, Police, Prisons, Home Guards, Civil Defence, Fire and emergency Services, District Administration, Pay & Account Office, Services, GAD, Electricity, Water and Sanitation, Public Transport (Air/Railways/Delhi Metro/Buses) including all incidental services/activities that are essential for smooth functioning of all modes of public transport ( such as handling of cargo, ticketing, air freight station, CFS, ICD etc.), Disaster Management and related services, NIC, NCC and Municipal services, DCPCR, CCIs, Child-Line Helpline, CWCs, Department of Women & Child Development, and all other essential services. However, all officers / officials shall work from home. All Heads of Department of GNCTD shall attend their offices and may also call their relevant officers/officials in office as per requirement with regard to delivery of essential services / activities as well as COVID-19 related works. The uninterrupted delivery of public services shall be ensured by the concerned departments/agencies.

b) There shall be "Weekend Curfew" on movement of individuals in NCT of Delhi from 10 PM of Friday till 5 AM of subsequent Monday.

Following categories of Individuals are however; exempted from the restriction on movement during night / weekend curfew:

- (i) The officers/officials who are involved in essential and emergency services, as stipulated in para 4(a) above, shall be allowed, on production of valid I card during night / weekend curfew.



- (ii) Officers / officials of Government of India, its autonomous / subordinate offices and PSUs, on production of valid I card and as per the restrictions imposed by Government of India.
- (iii) Hon'ble Judges and all Judicial officers / officials /staff members of all courts of Delhi (Hon'ble Supreme Court of India / Hon'ble High Court of Delhi / District Courts / Tribunals) as well as Advocates / Legal Counsels, connected with the case hearing on production of valid I card / Service ID Card / Photo Entry Passes / Permission Letters issued by the court administration.
- (iv) Officers/officials functioning in the offices of Diplomats of various countries as well as persons holding any Constitutional post on production of valid I card.
- (v) All private medical personnel such as Doctors, nursing staff, paramedical, etc. and other hospital services (such as hospitals, diagnostic centers, testing laboratories, clinics, pharmacies, pharmaceutical companies, medical oxygen suppliers and other medical & health services including incidental services/activities such as supply of medical instruments & consumables, sanitation, security, etc.), on production of valid I card.
- (vi) Pregnant women and patients for getting medical / health services along with attendant, on production of valid I card / Doctor's prescription / medical papers.
- (vii) Persons who are going for COVID-19 Testing or Vaccination, on production of valid I card.
- (viii) Persons coming from/going to Airports/Railway stations/ISBTs allowed to travel on production of valid ticket.
- (ix) Electronic and print Media on production of valid I card.
- (x) Persons / students shall be allowed to appear in examination on production of valid Admit card. The examination staff deployed for exam duties shall be allowed to travel on production of valid I card or examination duty order.
- (xi) Movement of individual for marriage related gatherings upto 20 persons (on production of soft or hard copy of marriage card)

Further, the movement of the individuals for the activities specified as "Essential goods & services" or 'Exempted category" as prescribed in DDMA Order No. 460 dated 08.08.2021 (except activities as stipulated above) shall be allowed during night / weekend curfew with the possession of e-pass (in soft or hard copy) only, which can be obtained by applying on the website [www.delhi.gov.in](http://www.delhi.gov.in). The concerned District Magistrates shall be responsible for issuance of e-passes for above activities in their respective jurisdiction.

- c) Transportation by Delhi Metro shall be allowed with 100% of the seating capacity. Standing passengers are not allowed.
- d) Transportation by buses: Intra-State (within NCT of Delhi) movement of buses (DTC as well as Cluster) shall be permitted with 100% seating capacity of the buses. Standing passengers are not allowed. In the case of buses, boarding shall be allowed only from the rear door while de-boarding shall be allowed only from the front door.

Pr. Secretary (Transport), GNCTD, MD (DTC), MD (DMRC) shall be responsible for strict compliance of COVID Appropriate Behaviour (viz. social distancing, wearing of mask, use of hand sanitizers etc.) as well as relevant SoPs issued by GoI and GNCTD from time to time in their respective jurisdiction (viz Metro Stations, ISBTs, Inside Metro Coaches & Buses etc.). These

departments / authorities shall appoint Senior Officers as Nodal Officer for each Metro Station / ISBT / Bus depot, who will be responsible for taking all effective measures for enforcing CAB as well as relevant SoPs / guidelines / instructions issued from time to time. The name of these officers would be communicated to the District Disaster Management Authority concerned and to the Delhi Disaster Management Authority at [cdmc1.revenuehq@gmail.com](mailto:cdmc1.revenuehq@gmail.com) . In case of any failure in the compliance, strict action shall be taken against the responsible officers / officials.

5. Furthermore, Night Curfew on movement of persons shall continue daily from 10:00 PM to 5:00 AM throughout the NCT of Delhi.

6. There shall be no restriction on inter-state and intra-state movement / transportation of essential / non-essential goods. No separate permission / e-pass will be required for such movements.

7. In case any person is found violating the aforesaid instructions, the defaulting person(s) shall be proceeded against as per the provisions of section 51 to 60 of the Disaster Management Act, 2005, Section 188 of IPC and other applicable laws, besides imposition of fines as per notification of Health & Family Welfare Department, GNCTD.

8. All Heads of Departments / PSUs / Autonomous Bodies of GNCTD as well as Pr. Secretary (Transport), GNCTD, MD (DTC), MD (DMRC), District Magistrates, District DCPs, Zonal Deputy Commissioners / concerned authorities of Municipal Corporations / New Delhi Municipal Council / Delhi Cantonment Board and all other authorities concerned shall take necessary action for ensuring compliance of this order in their respective areas and shall adequately inform and sensitize the field functionaries about the same for strict enforcement, in letter and spirit.

9. This order shall not prohibit any further restrictions / measures imposed by any other Department or Authority or Institution empowered under any relevant law to control the spread of COVID-19 virus as well as for any other purpose.

  
4/1/22  
(Vijay Dev)

Chief Secretary, Delhi

**Copy for compliance to:**

1. All Addl. Chief Secretaries/Principal Secretaries/Secretaries/HODs of Govt. of NCT of Delhi
2. Chairman, New Delhi Municipal Council
3. Commissioner of Police, Delhi
4. Pr. Secretary (Revenue), GNCTD
5. Pr. Secretary (Education), GNCTD
6. Pr. Secretary (Health), GNCTD
7. Pr. Secretary (Transport), GNCTD
8. Secretary (IT) with the request to operationalise e-pass system on website [www.delhi.gov.in](http://www.delhi.gov.in)
9. Commissioner (South DMC/East DMC/North DMC)
10. MD, DMRC
11. MD, Delhi Transport Corporation
12. Secretary (I&P) for wide publicity in NCT of Delhi
13. Secretary (Higher Education) / Secretary (TTE), GNCTD
14. Director (Education) / Director (Higher Education) / Director (TTE), GNCTD
15. Vice- Chairman, Delhi Agriculture Marketing Board, GNCTD
16. CEO, Delhi Cantonment Board
17. All District Magistrates of Delhi
18. All District DCPs of Delhi.
19. Director, DGHS, GNCTD.

**Copy for kind information to:-**

1. Secretary to Hon'ble Lt. Governor, Delhi
2. Secretary to Hon'ble Chief Minister, GNCTD



3. Secretary to Hon'ble Dy. Chief Minister, GNCTD
4. Secretary to Hon'ble Minister of Health, GNCTD
5. Secretary to Hon'ble Minister of Revenue, GNCTD
6. Secretary to Hon'ble Minister of General Administration, Development, GNCTD
7. Secretary to Hon'ble Minister of Social Welfare, GNCTD
8. Secretary to Hon'ble Minister of Food & Supply, GNCTD
9. Staff Officer to Cabinet Secretary, GoI
10. Staff Officer to Home Secretary, GoI
11. Addl. Chief Secretary (UD), GNCTD
12. Addl. Chief Secretary (Home)/ State Nodal Officer for COVID-19, GNCTD
13. All members of State Executive Committee, DDMA, GNCTD
14. Deputy Commissioner (HQ), Revenue Department, GNCTD
15. Special CEO (DDMA), Revenue Department, GNCTD
16. System Analyst, O/o Divisional Commissioner, Delhi for uploading of the order on website –  
ddma.delhigovt.nic.in
17. Guard file