

MUNICIPAL CORPORATION OF DELHI
CENTRAL ESTABLISHMENT DEPARTMENT
22nd Floor Dr SPM Civic Centre,
J.L. Nehru Marg, New Delhi 110002.

No. AO/CED/RR/MCD/2022/ 3474

Dated: 06.12.2022

Circular

Subject: Amendment/Revision of Recruitment Rules of Category "A" posts of Community Services Department in MCD.

The drafts of Recruitment Rules (Amendment/Revision) of the following posts of Community Services Department have been prepared:-

Category/Group "A".

(i) Director (Community Services) (Amendment/Revision)

(ii) Deputy Director (Community Services) (Amendment/Revision)

As per extant instructions issued by the DoP&T vide OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the draft/proposed Amendment/Revision in the RRs for the above said posts are uploaded on the MCD website <https://mcdonline.nic.in> for **30 days** for obtaining comments from the stake-holders/concerned officers/officials (if any).

This issues with the approval of Competent Authority.

Encl. As above

PJK
6-12-22
(Pawan Kumar Jolly)
Administrative Officer (Estt.)

Copy to:-

1. All Addl. Commissioner, MCD.
2. **Director (IT) to upload on MCD website.**
3. Director (Community Services) to disseminate this to all concerned.
4. Guard file/Office Copy.

Copy for information to:-

1. Secretary to Commissioner for kind information of Commissioner, MCD.

Amendment in Recruitment Rules for the post of Director in Municipal Corporation of Delhi

1.(a)	Name of the Post	Director
1.(b)	Name of the Ministry/Deptt.	Municipal Corporation of Delhi
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	No.9/18/90-LSG/376 dated 25-1-1991

Column No. in the Schedule	Provisions in the approved/existing rules (Notification No. 9/18/90-LSG/376 Dated 25.01.1991)	Revised provision proposed	Reason for revision proposed.	
1	2	3	4	
1	Name of the Post	Director (Community Services)	Director (Community Services)	No change
2	No of Posts	1*(1990)* Subject to variation dependent on workload.	1* (2022) * Subject to variation dependent on workload.	As per Scheduled of establishment-2022-23
3	Classification	Category 'A'	Category-'A'	No change
4	Scale of Pay/Level in Pay Matrix	Rs.3700-125-4700-150-5000	Level -12 Pay matrix Rs 78,800-2,09,200/- as per 7 th CPC	Corresponding scale as per recommendation of 7 th CPC
5	Whether selection post or non selection post.	Selection	Selection	No change
6	Age Limit for Direct Recruits.	N.A	N.A	No change
7	Education and other qualifications required for direct recruits.	N.A	N.A	No change
8	Whether age and educational qualifications prescribed for direct	N.A	N.A	No change

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	recruits will apply in the case of promotees.			
9	Period of probation, if any.	N.A	N.A	No change
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	By promotion failing which by transfer on deputation (including short-term contract) (Note:- Post to be circulated to the Metropolitan Cities of Bombay Calcutta/Madras and Banglore only	By promotion failing which by transfer on deputation (including short-term contract)	No change Suitably mentioned as per prevailing instructions of Govt. of India
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	Promotion: Deputy Director (Community Services with 5 years regular service in the post in the General wing of the M.C.D Transfer on deputation (including short-term contract) Officers of the Central/State Govts./Union Territories/Statutory Organisation/Universities/Research Institutions/Autonomous Bodies/Semi Government Organisation/local Bodies including officers of the M.C.D :- (A)(i) Holding analogous post on regular basis; (ii) with 5 years regular services in posts in the scale of pay of Rs. 3000/-4500 or equivalent; and (b) Possessing a degree from a recognised University or equivalent with 5 years experience in the field of Community Services. (The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for	Promotion: Deputy Director (Community Services) in the level -11 Pay matrix Rs.67,700-2,08,700) with five years regular service Note: where juniors who have completed their Qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service. Deputation: Officers under the Central/State Govts./UTs/Statutory Organisation/ Recognised Universities/Recognised Research Institutions/Autonomous Bodies/Semi Government Organisations/Local Bodies including officers of the M.C.D:-	Corresponding scales have been mentioned. Period of experience has been mentioned as per latest instructions of GOI.

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appointment on deputation. Similarly, deputationate shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall not exceed 4 years.)

(A) (i) Holding analogous post on regular basis in the parent cadre/department: or

(ii) With five years' service in the grade rendered basis in level-11 Pay matrix Rs.67,700-2,08,700/- in the parent cadre/department; and

(B) Possessing the following educational qualifications and experience:

(i) Bachelor's degree from a recognised University.

(ii) Post-Graduate Degree/Diploma in Social Service/ Social Welfare/Social Work/Sociology/Psychology of a recognised University/ Institution.

(iii) Ten years' experience in the field of Community Services.

The Department Officers in the feeder category who are in the direct of promotion will not be eligible for consideration for appointment on deputation.

Similarly depositions shall not be eligible for consideration for appointment by promotion.

Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of the receipt of

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			applications.	
12	If a DPC exists, what is its composition.	Category 'A' (DPC) 1. Chairman/Member, UPSC : Chairman 2. Commissioner or Dy. Commissioner, I/C of Estt. : Member	Category 'A' (DPC) (for considering promotion) 1. Chairman/Member, UPSC : Chairman 2. Commissioner, MCD : Member 3. Addl. Commissioner (Estt.) : Member 4. Liaison Officer, MCD/ Representative of SC/ST : Member	As per DOP&T guidelines
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with UPSC necessary while making promotion/selecting an officer for appointment on deputation/contract.	Consultation with UPSC is necessary while making promotion/selecting an officer for appointment to the post on each occasion.	As per DOPT guidelines

1/2/20

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.

Place: New Delhi.
Date:

Deputy Director

11th Floor, Dr. S.P.M. Civic Centre, J.L. Nehru Marg,
New Delhi - 110002

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Deputy Director
CSD / MCD

Signature of the Officer sending the proposals
Telephone No:

Amendment in Recruitment Rules for the post of Deputy Director in Municipal Corporation of Delhi

1.(a)	Name of the Post	Deputy Director
1.(b)	Name of the Ministry/Deptt.	Municipal Corporation of Delhi
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	No.9/18/90-LSG/376 dated 25-1-1991

Column No. in the Schedule		Provisions in the approved/existing rules (Notification No. 9/18/90-LSG/376 Dated 25.01.1991)	Revised provision proposed	Reason for revision proposed.
1		2	3	4
1	Name of the Post	Deputy Director (Community Services)	Deputy Director (Community Services)	No change
2	No of Posts	2*(1990)* Subject to variation dependent on workload.	3* (2022) * Subject to variation dependent on workload.	As per Scheduled of establishment-2022-23
3	Classification	Category 'A'	Category-'A'	No change
4	Scale of Pay/Level in Pay Matrix	Rs.3000-100-3500-125-4500	Level -11 Pay matrix Rs 67,700-2,08,700/- as per 7 th CPC	Corresponding scale as per recommendation of 7 th CPC
5	Whether selection post or non selection post.	Selection	Selection	No change
6	Age Limit for Direct Recruits.	N.A	N.A	No change
7	Education and other qualifications required for direct recruits.	N.A	N.A	No change
8	Whether age and educational qualifications prescribed for direct recruits will apply in the	N.A E.Qs: No, but should at least possess a University degree or equivalent.	N.A E.Qs: No, but should at least possess a Bachelor's degree from recognized university.	No change

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Deputy Director
MCD

	case of promotees.			
9	Period of probation, if any.	2 years	2 years	No change
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	By promotion failing which by transfer on deputation (including short-term contract) (Note:- Post to be circulated to the Metropolitan Cities of Bombay Calcutta/Madras and Bangalore only	By promotion failing which by transfer on deputation (including short-term contract)	No change Suitably mentioned as per prevailing instructions of Govt. of India
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	<p>Promotion: Assistant Director (Community Services) in the scale of pay of Rs. 2000-3500 with 8 years regular service in the post.</p> <p>Transfer on deputation (including short-term contract) Officers of the Central/State Govts./Union Territories/Statutory Organisation/Universities/Research Institutions/Autonomous Bodies/Semi Government Organisation/Local Bodies including officers of the M.C.D :-</p> <p>(a)(i) Holding analogous post on regular basis;</p> <p>(ii) with 5 years regular services in posts in the scale of pay of Rs. 2200/-4000 or equivalent; and</p> <p>(iii) 8 years regular service in the posts in the scale of pay of Rs. 2000-3500/- or equivalent; and</p> <p>(b) Possessing a degree from a recognised University or equivalent with 3 years experience in the field of Community Services.</p>	<p>Promotion: Assistant Director (Community Services) in the level-7 Pay matrix Rs.44,900-1,42,400) with Nine years regular service and possess at least a Bachelor's Degree from a recognised University.</p> <p>Note: where juniors who have completed their Qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation: Officers under the Central/State Govts./UTs/Statutory Organisation/ Recognised Universities/Recognised Research Institutions/Autonomous Bodies/Semi Government Organisations/Local Bodies including officers of the M.C.D:-</p>	Corresponding scales have been mentioned. Period of experience has been mentioned as per latest instructions of GOI.

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CSD / MCD

(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall not exceed 3 years.)

- (a) (i) Holding analogous post on regular basis in the parent cadre/department: or
 (ii) With 9 years' service in the grade rendered after appointment thereto on a regular basis in level-7 Pay matrix Rs.44,900-1,42,400/- in the parent cadre/department; and
 (iii) With 12 years' service in grade rendered after appointment thereto on a regular basis in level-6 Pay matrix Rs.35,400-1,42,400/- in the parent cadre/department; and

(B) Possessing the following educational qualifications and experience:

(i) Bachelor's degree from a recognised University.

(ii) Post-Graduate Degree/Diploma in Social Service/ Social Welfare/Social Work/Sociology/Psychology of a recognised University/Institution.

(iii) Five years' experience in the field of Community Services.

The Department Officers in the feeder category who are in the direct of promotion will not be eligible for consideration for appointment on deputation.

Similarly deputations shall not be eligible for consideration for appointment by promotion.

Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of

			the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of the receipt of applications.	
12	If a DPC exists, what is its composition.	Category 'A' (DPC) 1 Chairman/Member, UPSC : Chairman 2 Commissioner or Dy. Commissioner, I/C of Estt. : Member 3 Director, Community Services: Member	Category 'A' (DPC) (for considering promotion) 1. Chairman/Member, UPSC : Chairman 2. Commissioner, MCD : Member 3. Addl. Commissioner (Estt.) : Member 4. Liasion Officer, MCD/ Representative of SC/ST : Member	As per DOP&T guidelines
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with UPSC necessary while making promotion/selecting an officer for appointment on deputation/contract.	Consultation with UPSC is necessary while making promotion/selecting an officer for appointment to the post on each occasion	As per DOP&T guidelines

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.

[Handwritten signature]

Place: New Delhi.
Date:

11th Floor, Dr. S.P.M. Civic Centre, J.L.-Nehru Marg,
New Delhi - 110002

DEVI DASS
Deputy Director
MCD

Signature of the Officer sending the proposals

Telephone No: 0123225422

9/c

(TO BE PUBLISHED IN PART-III OF DELHI GAZETTE)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
(LOCAL SELF GOVT. DEPARTMENT)

VIKAS BHAWAN
NEW DELHI
The dated 25.01.91

NOTIFICATION

No. F.9/18/90-LSG/376 dated 25.01.21991.- The following recruitment and promotion regulations made by the Municipal Corporation of Delhi under 98 of the Delhi Municipal Corporation Act, 1957(66 of 1957) vide their Decision No. 930/GW/Corp. dated the 14.10.90 in connection with the recruitment for the posts of Director (Community Services) and Deputy Director(Community Services), Municipal Corporation of Delhi, having been approved by the Lt. Governor of the National Capital Territory of Delhi in pursuance of the provisions of sub-section (2) of section 480 of the said Act read with the Government of India, Ministry of Home Affairs, Notification No. 3/6/66 Delhi dated the 19th October, 1966, are hereby published as under:-

1. **Short title the commencement.-**
 - (i) These Regulations may be called the Recruitment Regulations for the posts of Director(Community Services) and Deputy Director(Community Services), Municipal Corporation of Delhi,1991.
 - (ii). They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and scale of pay.**

The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the schedule annexed to these regulations.
3. **Method of recruitment, age-limit qualifications etc.-**

The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 14 of the schedule I & II aforesaid.
4. **Disqualification.**-No person-
 - a) Who has entered into or contracted a marriage with a person having a spouse living; or
 - b) Who, having a spouse living, has entered into or contracted marriage with any personshall be eligible for appointment to the said post provided that the Municipal Corporation of Delhi, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this regulations.
5. **Power to relax** : - Where the Municipal Corporation of Delhi is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these regulations with respect to any class or category of persons.

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6. **Saving** :- Nothing in these regulations shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Municipal Corporation of Delhi time to time, in this regard.

SCHEDULE -I

RECRUITMENT REGULATIONS FOR THE POST OF DIRECTOR (COMMUNITY SERVICES) IN THE GENERAL WING OF MUNICIPAL CORPORATION OF DELHI

- | | | | |
|-----|---|---|--|
| 1. | Name of post | : | Director (Community Services) |
| 2. | No. of post | : | 1*(1990)* Subject to variation dependent on workload |
| 3. | Classification | : | Category-'A' |
| 4. | Scale of pay | : | Rs3700-125-4700-150-5000 |
| 5. | Whether selection Or non-selection Post | : | Selection |
| 6. | Age limit for direct Recruits | : | N.A |
| 7. | Whether benefit of Added years of service Admissible under rule 30 of the C.C.S (Pension) Rules, 1972 | : | N.O |
| 8. | Educational and other Qualification required for Direct recruits | : | N.A |
| 9. | Whether age and Educational qualification Prescribed for direct Recruits will apply in the case of promotees. | : | N.A |
| 10. | Period of probation, if any | : | N.A |
| 11. | Method of recruitment Whether by direct recruitment or by promotion or by transfer & Percentage of the vacancies to be filled | : | By Promotion failing which by deputation (including t short Term Contract) |
- Note:- (Post to be circulated to the Metropolitan cities deputation/absorption & of Bombay

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to be filled by various methods.

Calcutta/Madras and Banglore only)

12. In case of recruitment by :-
Promotion/deputation/
Which promotion/deputation/
Absorption to be made

Promotion

Deputy Director(Community Services) with five years regular service in the post General wing of the M.C.D

Transfer on deputation (including short-term contract)

Officers of the Central/State Govts./Union Territories/Statutory Organisation/Universities/Research Institutions/Autonomous Bodies/Semi Government Organisation/local Bodies including officers of the M.C.D :-

(A)(i) Holding analogous post on regular basis;

(ii) with 5 years regular services in posts in the scale of pay of Rs. 3000/-4500 or equivalent; and

(b)Possessing a degree from a recognised University or equivalent with 5 years experience in the field of Community Services.

(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationate shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall not exceed 4 years.)

13. If a DPC exists,what is :-
Its composition.

Category 'A' DPC (for considering promotion)

(i) Chairman/Member - Chairman
UPSC

(ii) Commissioner/Addl.Cm.- Member
i/c Estt., MCD

14. Circumstances in which :-
UPSC is to be consulted
In making recruitment

Consultation with Union Public Service Commission necessary while making promotion/selecting an officer for appointment to the post on deputation/contract

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SCHEDULE -II

RECRUITMENT REGULATIONS FOR THE POST OF DEPUTY DIRECTOR (COMMUNITY SERVICES) IN THE GENERAL WING OF MUNICIPAL CORPORATION OF DELHI

1. Name of post : Deputy Director (Community Services)
2. No. of post : 2*(1990)* Subject to variation dependent on workload.
3. Classification : Category-'A'
4. Scale of pay : Rs.3000-100-3500-125-4500
5. Whether selection Or non-selection Post : Selection
6. Age limit for direct Recruits : N.A
7. Whether benefit of Added years of service Admissible under rule 30 of the C.C.S (Pension) Rules, 1972 : N.O
8. Educational and other Qualification required for Direct recruits : N.A
9. Whether age and Educational qualification Prescribed for direct Recruits will apply in the case of promotees. : Age : NO
E.Qs: No, but should at least possess a University degree or equivalent
10. Period of probation, if any: : 2 Years
11. Method of recruitment Whether by direct recruitment or by promotion or by deputation/absorption & Percentage of the posts to be filled by various methods. : By Promotion failing which by deputation including short Term Contract
(Note:- Post to be circulated to the Metropolitan Cities of Bombay Calcutta/Madras and Bangalore only)

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MCD

12. In case of recruitment by :
Promotion/deputation/
Absorption, grades from
Which promotion/deputation/
Absorption to be made

Promotion

Assistant Director(Community Services) in the scale of pay of Rs.2000-3500 with 8 years regular service in the post.

Transfer on deputation (including short-term contract)

Officers of the Central/State Govts./Union Territories/Statutory Organisation/Universities/Research Institutions/Autonomous Bodies/Semi Government Organisation/local Bodies including officers of the M.C.D :-

(a)(i) Holding analogous post on regular basis;

(ii) with 5 years regular services in posts in the scale of pay of Rs. 2200/-4000 or equivalent; and

(iii) 8 years regular service in the posts in the scale of pay of Rs. 2000-3500/- or equivalent; and

(b) Possessing a degree from a recognised University or equivalent with 3 years experience in the field of Community Services.

(The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Govt. shall not exceed 3 years.)

13. If a DPC exists, what is :
Its composition.

Category 'A' DPC

1) Chairman/Member, UPSC : Chairman

2) Commissioner or Dy. : Member

Commissioner, I/C of Estt.

3) Director, Community Services : Member

Deputy Director
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- 45/C
14. Circumstances in which UPSC is to be consulted in making recruitment : Consultation with Union Public Service Commission necessary while making promotion, appointing a person on transfer on deputation/contract.

By order and in the name of the
Lt. Governor of the National Capital
Territory of Delhi

— Sd —

(M.C. RAGHAV)

UNDER SECRETARY (L.S.G)

Dated 25.01.91

NO.F.9/18/90-L.S.G.:376

Copy forwarded to:-

1. Deputy Director (Co-ordination) & public relation), Delhi Administration, old Sectt., delhi -54 for publication in Delhi Gazette (in duplicate).
2. Director(Personnel), Central Establishment Department, MCD, Town Hall, Delhi-6
3. Law Department, Delhi Administration, 5 Sham Nath Marg, Delhi.



Deputy Director
CSD / MCD