



Office of the Chief Auditor,
Delhi Municipal Corporation,
27th Floor, Dr. S.P.M. Civic Centre, New Delhi.
Ph. No. 23227704, 23227708

No. MCA/Admn/SOGE-2025/10-35/2025/Vol.-I/ 102

Dated: 3/7/25

CIRCULAR

Applications are invited from eligible candidates for SOGE preliminary test tentatively proposed to be held in the last quarter of this year.

Eligibility:-

(A) Auditors/Senior Auditors of the Chief Auditor's office with 3 years service as on 01.11.2025 and have passed the Departmental Confirmatory Examination and Junior Auditors with 3 years service as on 01.11.2025 are eligible to take this examination.

(B) Similarly, the LDCs, UDCs, Head Clerks, Steno-typists and Stenographers of Municipal Corporations of Delhi having 3 years of service in either of these cadres as on 01.11.2025 are also eligible to take this examination.

(C) The candidates who have appeared in Part-I of the examination held earlier but could not get through, are not required to appear in the Preliminary Test/Examination subject to the condition that a candidate obtaining less than 25% of the aggregate marks in Part I examination in the first chance will be debarred from sitting in the immediate succeeding examination. Part I of the Section Officer's Grade Examination

1. Candidates of department other than MCA of Municipal Corporation of Delhi

They should submit their applications in the prescribed format enclosed herewith to Director (Personnel) MCD latest by 01 Nov 2025.

2. Candidates of Chief Auditor Office of Municipal Corporation of Delhi

They should submit their applications in the prescribed format enclosed herewith to the Chief Auditor (Admn Section) 27th Floor, Civic Centre, New Delhi 110002 latest by 01 Nov 2025.

3. Instructions for the applications receiving sections:-

The applications of the candidates from department other than MCA of Municipal Corporation of Delhi so received by the Director (Personnel) of MCD shall be submitted by the Director (Personnel) to the F&G Section in the Accounts Department's Head Quarter of the Municipal Corporation of Delhi, for scrutiny of the applications, latest by **10 Nov 2025**.

The duly scrutinised applications of the candidates in the F&G Section, shall along with the detailed statement, be sent by the Additional Commissioner (Finance, Accounts & Planning), MCD to the Chief Auditor MCD at 27th Floor, Civic Centre, New Delhi latest by **20 Nov 2025**. The applications received after **20 Nov 2025** shall not be entertained.

There will be two papers of the Preliminary Test as indicated below:-

Paper-I: General English and DMC Act (3 hrs duration)

Paper-II: Service Regulations and Financial Rules and Principles of Govt. Accounts (3 hrs duration).

The format of application form for grant of permission to appear in the Preliminary Test of Section Officers' Grade Examination, 2025 is enclosed.


Varsha Tiwary
I.A. & A.S. 317

Municipal Chief Auditor
Varsha Tiwary
I.A. & A.S.
Municipal Corporation of Delhi
Municipal Chief Auditor
Municipal Corporation of Delhi

Distribution:-

- 1 Director (Personnel), Municipal Corporation of Delhi
- 2 Additional Commissioner (Finance, Accounts & Planning), MCD.
- 3 Sr P S. to Chief Auditor for kind information of the Chief Auditor.
- 4 All Deputy Chief Auditors.
- 5 All Audit Parties.
- 6 Notice Board
- 7 Website of Statutory Audit Department of North, South & East D.M.C.



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CORRIGENDUM

No MCA/Admn/SOGE-2025/10-35/2025/Vol-II/101

Dated 31/7/25

In partial modification of Circular No. MCA/Admn/SOGE-2025/10-35/2025/Vol.-I/47 dated 09.06.2025, regarding inviting applications for the Section Officer Grade Examination (SOGE) – 2025, the following amendments are hereby notified.

1. Eligibility Clause (A) and (B):

The eligibility condition as mentioned in the original circular stands revised. The revised eligibility shall now be as follows:

"Only those candidates who have completed three years of regular service as on 01.11.2025 in their respective cadres shall be eligible to appear in the SOGE Preliminary Test – 2025."

2. Last Date for Submission of Applications:

The last date for submission of applications by eligible candidates (from both departments other than MCA and from the Chief Auditor Office, MCD) is extended from 09th July, 2025 to 01st November, 2025.

3. Last Date for Scrutiny by F&G Section:

The applications must be scrutinised by the F&G Section of the Accounts Department by 10th November, 2025.

4. Forwarding of Scrutinised Applications:

The duly scrutinised applications, along with a detailed statement, are to be forwarded by the Additional Commissioner (Finance, Accounts & Planning), MCD to the Chief Auditor, MCD, latest by 20th November, 2025.

Applications received after 20th November, 2025 shall not be entertained under any circumstances.

All other terms and conditions of the original circular shall remain unchanged.

Municipal Chief Auditor

31/7/25
Varsha Tiwary
I.A. & A.S.
Municipal Chief Auditor
Municipal Corporation of Delhi