



**MUNICIPAL CORPORATION OF DELHI**  
**CENTRAL ESTABLISHMENT DEPARTMENT**  
22<sup>nd</sup> FLOOR, Dr. S.P.MUKHERJEE CIVIC CENTRE  
J. LNEHRU MARG, NEW DELHI – 110002



No. F.85/1-(01)/20/SO-V/AO(CED)/2023/ 3916

Date: 10/10/2023

**CIRCULAR**

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/ UTs.
3. The Secretary (Services), GNCTD, New Sachivalya, I. P. Estate, N. Delhi-110002.
4. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
5. The Registrar, Delhi High Court, New Delhi.
6. The Director General (ICAR), Krishi Bhavan, New Dehi-110001.

**Subject: Sponsoring names for the post of Veterinary Officer in Municipal Corporation of Delhi on Deputation (including short term contract) basis.**

**Ref: No. F.85/1-(01)/20/SO-V/AO(CED)/2023/2777 dated 17.08.2023**

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that the following posts are required to be filled up urgently in Municipal Corporation of Delhi on adhoc deputation (including short term contract) basis:-

1. **Name of the Post:** Veterinary Officer
2. **No. of Posts:** 07.
3. **Pay Level:** Level 10 (Rs. 56100-177500) in the Pay Matrix.
4. **Eligibility conditions:-**

**Deputation (including Short-term contract):**

Officers of the Central Govt./State Govt./UT/ Public Sector Officers of the Central/State Govts. Holding analogous posts. (Period of Deputation shall ordinarily not exceed 3 years):

**Essential qualification:**

- (iv) B.V. Sc. From a recognized University or equivalent
- (v) 3 Years' professional experience in a responsible capacity
- (vi) Knowledge of Hindi

**Note 1:-** Qualifications are relaxable at the discretion of the Appointing Authority in case of candidates otherwise well qualified.

**Note 2:-** The qualification(s) regarding experience is/are relaxable at the discretion of the Appointing Authority in the case of candidate belonging to scheduled castes and Scheduled Tribes if, at any stage of selection, is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

**Note3:** The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for considering appointment by promotion. Period of deputation in another ex-



cadre post held immediately preceding this appointment in the same or other organization/department of the Central Govt. Shall not exceed 3 years.

2. Since the MCD follows the Rules/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in Municipal Corporation of Delhi. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

3. It is, therefore, requested that the names of suitable and willing officers fulfilling the prescribed conditions, along with their Application, Bio-data duly attested by Employer, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may please be forwarded, **within a period of 30 days** so as to reach in the office of:-

**Director Personnel,  
Municipal Corporation of Delhi,  
22<sup>nd</sup> Floor, Dr. S.P. Mukherjee Civic Centre,  
J.L. Nehru Marg, New Delhi-110002,**

An advance copy of the application may be delivered at the given address and also by e-mail at [director-cesd@mcd.nic.in](mailto:director-cesd@mcd.nic.in), to enable us to consider selection for appointment to the above-said post on deputation basis.

4. This may please be given **TOP PRIORITY**.

*P.K.*  
*10-10-23*

**(P.K.Jolly)**  
Administrative Officer (Estt.)  
Central Establishment Department  
Ph:- 011-23227203

**Copy to:-** Director (IT), with the request to upload the Circular on MCD's website.

## **APPLICATION**

PHOTO

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No. (ii) Permanent Address Phone No.	
10.	Post held on regular basis (e) Name of the post (f) Date from which held (g) Pay Scale (Pay Matrix Level) (h) Date of Probation Clearance	

**Post applied for: Veterinary Officer on deputation basis in the Municipal Corporation of Delhi.**

### 11. Educational Qualification

S.No.	Qualification	Subject	Year of passing/Division	Institute

### 12. Experience & Employment Details (attach extra sheet, if required)

S.No.	Post Held	Organisation/Deptt.	Period		Pay Scale Emoluments	Nature of Duties

## **UNDERTAKING**

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertaking that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Signature of the candidate  
Phone/Contact No. \_\_\_\_\_

Date: \_\_\_\_\_

**List of enclosures**

