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MUNICIPAL CORPORATION of Delhi
O/o Addl. Commissioner Public Health Department
E-1 Block, 6th floor, Dr S.P.M. Civic Centre,
J.L.N Marg, New Delhi-02.



No. PS/Addl Cm(PH)/MCD/2022/14

Dated: 02.08.2022

To

Sh. Praveen Kumar Roy
Director, NIC, MHA, North Block
Govt. of India.

Sub: Further easing of grant of Health Trade License on Unified portal

Since October, 2019, grant of Health Trade License (HTL) for Eating Establishments and Lodging/Boarding Houses are being processed through online mode using the NIC-MHA Portal as a platform with other three stake holders i.e., Delhi Fire Service, Delhi Pollution Control Committee and Delhi Police.

Since the unification of MCD, the issues arising out in the grant of Health Trade License to above mentioned trades are increasing due to various reasons inherent to online license application, procedures like technical glitches, inter-dependency on other stake holders' clearance, arbitrary reasons for rejection of applications, huge pendency etc.

It is pertinent to mention that large number of Health Trade Licenses of Eating Establishments and Lodging/Boarding Houses are pending for clearance at the level of Delhi Police, for the year 2021-22. All such operators of Health Trades are unable to renew their licenses at the level of MCD for the current financial year.

A meeting was held on 25.07.2022 under the Chairmanship of Jt. Secretary, UT, Ministry of Home Affairs, Govt. of India and attended by Commissioner, Addl. Commissioner Public Health and other officials of MCD and discussed on above mentioned issues.

To safeguard the objectives of ease of doing business, it has been decided by Competent authority to grant HTL instantaneously on payment of requisite fees subject to uploading of mandatory documents for following categories:

- i. Eating establishments having covered area less than 90 Sq. meters.
- ii. Lodging/Boarding house with less than 12 meters heights.
- iii. Eating establishments 90 Sq meters and above and Lodging Boarding establishments 12 meters and above with Fire Safety Certificate/Fire NOC.
- iv. Renewal for all categories subject of Fire safety certificate/Fire NOC from Delhi Fire Service.

Therefore you are requested to customize the software accordingly.

B Singh
Addl. Commissioner Public Health

Copy to:

1. Joint Secretary UT, Ministry of Home Affairs, GOI, North Block, N. Delhi
2. Ms. Chitra Narayan, Under Secretary, GOI, Ministry of Home Affairs, N. Delhi
3. Ms. Suganthi, Senior Technical Director, NIC/MHA, N. Delhi
4. Dr. Sushil Kumar, DDG, NIC/MCD

[Signature]

B Singh
Dr. Brajesh Singh
Addl. Commissioner, MCD



MUNICIPAL CORPORATION OF DELHI
PUBLIC HEALTH DEPARTMENT
E-1 Block, 12th floor, Dr S.P.M. Civic Centre,
J.L.Nehru Marg, New Delhi-02.




No. MHO-III/MCD/PH/2022/381

Date: 27-9-2022

Circular

Sub: Ease in issuance of Health Trade License under unified single portal

1. The Competent Authority Vide Order dated 02.08.2022 approved to safeguard the objectives of Health Trade Licensing i.e., simple, convenient, user friendly under ease of doing business and to make easy to applicants in getting '**Online Instant Health Trade License Generation**' on payment of requisite fees subject to uploading of mandatory documents, for following categories :
 - i. Eating establishments having covered area less than 90 Sq. meters
 - ii. Lodging/Boarding houses with less than 12 meters heights.
2. NIC-MHA and NIC-MCD incorporated 'Online Instant Health Trade License Generation' feature in the Health Trade License software of the Unified single portal of MHA and it is operational since 12.09.2022.
3. Applications for which Online Instant Health Trade Licenses are generated will end up in the Form Engine of the Health Trade License Software in the login of the designated licensing authorities of respective zones. In case of deficiency of document/s, the same is to be processed as per the laid down procedure within fixed time line under E-SLA and attain logical end as either approval or rejection.


MHO-III
Dr. D. Somashekar
Municipal Health Officer - III
Public Health Department
Municipal Corporation of Delhi

Copy to:

1. All zone DHOs
2. Addl.MHO-II
3. DHO(HQ)-II

Copy for information:

1. PS to the Commissioner
2. PS to the Addl. Commissioner-PH
3. All zone Deputy Commissioners