



**MUNICIPAL CORPORATION OF DELHI**  
Public Health Department  
12<sup>th</sup> Floor, Dr. Syama Prasad Mukharjee, Civic  
Center, JLN Marg, New Delhi-110002.

No. MHO-III/MCD/2022/D- 275

Dated- 28-7-2022

**CIRCULAR**

The Competent Authority vide order dated 15.07.2022 has granted approval to import ice slabs and packaged drinking water in the jurisdiction of unified Municipal Corporation of Delhi. The procedure to be followed and charges to be collected are as under:

1. The application to obtain permission to import ice slabs/package drinking water in Delhi shall be applied at the office of MHO, Public Health Department (HQ), MCD, 12<sup>th</sup> floor, Dr. Shyama Prasad Mukharjee, Civic Center, JLN Marg, New Delhi-110002.
2. Test report of water/ice sample issued from the concerned state Government laboratories shall be acceptable and to be attached with the application.
3. In case water/ice sample is to be lifted by the personnel of MCD, Rs. 1000/- will be charged for sample collection from ice factory and Rs. 60/- each will be collected for testing at I.D. Hospital Kings Way Camp.
- a. If the lifted sample fails, applicant has to re-apply for permission after ensuring safety standards of the Ice. Penalty of Rs. 1000/- will be collected in such cases in addition to other charges like sample collection and testing.
4. If the sample conforms to the standards, then trader is asked to submit the following:
  - a) Copy of factory license issued to the ice factory by the concerned agency of concerned state.
  - b) Health Trade License issued for manufacturing ice slab/ packaged drinking water for concerned Govt./Department/Agency of concerned state.
  - c) Identity Proof of applicant.
  - d) 2 Photographs of applicant
  - e) Photograph of the Ice manufacturing unit/ packaged drinking water unit with name.
  - f) Medical certificate with typhoid vaccine for each worker.
  - g) Number of trucks/vehicles used for importing Ice slabs and packaged drinking water in MCD with registration certificate & fitness certificate.
  - h) Time duration of importing Ice slabs and packaged drinking water in Delhi from \_\_\_\_\_ month to \_\_\_\_\_ month for the year \_\_\_\_\_.
  - i) Self-Declaration on conforming to complying requirement throughout permission time period.
5. Fee will be levied for each of the truck/vehicle transporting ice slabs/ packaged drinking water into Delhi.



- a. Rs. 2000/- per month per truck (Rs. 24000/- annual) will be levied for truck of size of TATA 407 and above. Rs. 1500/- per month (Rs. 18000/- annual) for Bolero Pickup, Tata Pickup/Chhota Hati and similar vehicles.
- b. Grant of permission is valid for one financial year only.
- c. One random collection and testing of the sample either at factory or at delivery site in MCD during permission period, if the sample fails to meet the required standard, the permission granted to import ice slab will be cancelled.  
Intimation in this regard will also be made to regulatory agency in concerned state or other for further necessary action against the trader.
- d. If the safety standard of the ice is ensured, then trader can re-apply for permission by depositing penalty charges of Rs. 2000/- in addition to the charges as levied for fresh application.
- e. Rs. 100/- will be charged for issue of the permission letter.

(\*Manual procedure of applying processing, issuing of permission letter will be made in online mode at the earliest)

  
**MHO-III**

**Copy to:**

1. Concerned Ice Factories importing ice slabs in MCD.
2. MHO-I
3. MHO-II
4. Concerned All Zone DHOs
5. O/c file

**Dr. D. Somashekar**  
**Municipal Health Officer - III**  
**Public Health Department**  
**Municipal Corporation of Delhi**

**Copy for kind information to:**

1. Addl. Commissioner(PH)
2. PS to Commissioner for information of Commissioner