

**SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT
22ND FLOOR, DR. SHYAMA PRASAD MUKHERJEE CIVIC CENTRE
J.L. NEHRU MARG, NEW DELHI-110002.**

No. AO/CED/SDMC/2022/3290

Date: 24.03.2022

CIRCULAR

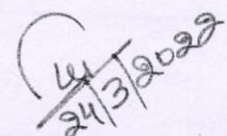
Subject: Proposal of Recruitment Rules for the post of Multi Tasking Staff in South Delhi Municipal Corporation.

It is proposed to frame the Recruitment Rules for the posts of Multi Tasking Staff, SDMC. Proposal for framing of RRs has been formulated in accordance with the latest instructions on framing and amendment of RRs issued by DoP&T from time to time.

2. The drafts of the proposed amended RRs are uploaded on the web-site of SDMC in terms of DoP&T's OM No AB-14017/61/2008-Estt.(RR) dated 13.10.2015 for comments, if any; from the stakeholders before taking up the proposal with the UPSC and other agencies for finalizing the Recruitment Rules.

3. The comments may be furnished urgently so as to reach Administrative Officer, Central Establishment Department, South Delhi Municipal Corporation, 22nd Floor, Dr. Shyama Prasad Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-11002 or at e-mail ID: directorpers.sdmc@gmail.com within 30 days.

This issues with the approval of the Competent Authority.


(Thaneshwar Kumar)
Admn. Officer (Estt.)

Copy to:

1. P.S. to Commissioner for kind information of Commissioner, SDMC
2. All Addl. Commissioners, SDMC
3. All Dy. Commissioners/ HODs/A&C through e-mail
4. Director (IT)- to upload on SDMC Website
5. Guard file/Office Copy

Proposed Recruitment Rules of the post of Multi Tasking Staff (General) in South Delhi Municipal Corporation.

Column No. of Schedule		Proposed Recruitment Rules for MULTI TASKING STAFF (General) in South Delhi Municipal Corporation
1.	Name of post	Multi Tasking Staff (General)
2.	No. of Posts	2032*(2022) * Subject to variation dependent on workload.
3.	Classification	Category 'C'
4.	Level in Pay Matrix	Level 1 (Rs.18000-56900)
5.	Whether selection or Non-selection post?	Not applicable.
6.	Age limit for direct recruits	Not exceeding 25 Years. The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Union Territory, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).
7.	Educational and other qualification Required for direct recruits	Essential: 10 th pass from recognized Board/Institutions. Desirable: ITI or equivalent in any Trade.
8.	Whether age and Educational qualification prescribed for direct Recruits will apply in the case of promotes.	Not Applicable
9.	Period of Probation, If any	Two Years
10.	Method of recruitment whether by direct Recruitment or By promotion or by deputation/Absorption and percentage of the posts to be filled by various methods.	By direct recruitment
11.	In case of recruitment by promotion/deputation/transf er/absorption, grades and percentage of the posts to be filled by various methods.	Not Applicable
12.	If a DPC exists, what is its composition?	Group 'C' Departmental Promotion Committee (for considering confirmation): 1. Director (Personnel) – Chairman. 2. Assistant Commissioner (CED) – Member 3. Admn. Officer (CED) - Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable.

24/3/2022